

# Smith Chason College

## SCHOOL CATALOG

July 1<sup>ST</sup>, 2023 – June 30<sup>TH</sup>, 2024 Publication Date: January 19, 2024 VOL 3



**Smith  
Chason  
College**

**WCUI**  
School of Medical Imaging



**Smith  
Chason  
College**

**School of  
Nursing**

**LOS ANGELES | ONTARIO | PHOENIX | SAN MARCOS**  
WCUI SCHOOL OF MEDICAL IMAGING AND SMITH CHASON SCHOOL OF NURSING  
ARE COLLEGES OPERATED BY SMITH CHASON COLLEGE™

## What's New?

### Supplemental Information as of January 19, 2024 (Vol 3)

Since this catalog's original publication of July 1, 2023, Smith Chason College has made the following changes to its **July 1, 2023 – June 30, 2024 catalog**:

Date Changed	Page(s) on Which Change Appears	Change/Update
10/17/2023	Multiple	Updated college email addresses @smithchason.edu
10/17/2023	5	Phoenix Campus recognized as 2022-2023 ACCSC School of Excellence
10/17/2023	7	San Marcos Campus approved as an Additional Location – Department of Veterans Affairs
10/17/2023	7, 35	Removed ATI Comprehensive Exit test as graduation requirement - Associate Degree in Nursing (ADN) program
10/17/2023	8, 35, 64	Removed ATI Comprehensive Exit test as graduation requirement - Vocational Nursing (VN) Diploma program
10/17/2023	13	Student to Instructor Ratio - Magnetic Resonance Imaging Programs Laboratory Ratio 10:1
10/17/2023	14	Associate Degree in Nursing (ADN) Entrance Requirements – must pass TEAS by ATI with a satisfactory score of 65 or higher
10/17/2023	15, 47-48, 51-53, 56-57	New Program – Associate of Science in Vocational Nursing (ASVN)
10/17/2023	16	Vocational Nursing (VN) Diploma Entrance Requirements – must pass Wonderlic Basic Skills Test minimum score 302 (verbal) / 293 (quantitative)
10/17/2023	16	Practical Nursing (PN) program – ending effective November 2023
10/17/2023	16-17	Magnetic Resonance Imaging Qualification Certificate Entrance Requirements – admissions criteria <i>clarified</i>
10/17/2023	18	Campus Charges and Fees
10/17/2023	25	Learning Resource Center
10/17/2023	32	Satisfactory Academic Progress (SAP) – Qualitative (GPA) and quantitative (pace) descriptions
10/17/2023	36	Leave of Absence Policy – added medical as an approved LOA reason
10/17/2023	40-50	Standard Occupational Classification (SOC) Titles added
10/17/2023	48	Program <i>Modification</i> - Magnetic Resonance Imaging Qualification Certificate: 49 Quarter Credits / 1,028 Clock hours
10/17/2023	60-61	PHY202/PHY202L – Ultrasound Physics and Instrumentation corrected typo (duplicate PHY101/L)
10/17/2023	71	MRI Laboratory Locations (Offsite) – Ontario and San Marcos campuses
10/17/2023	75-90	Staff and Faculty Updates
10/17/2023	92-108	Tuition and Fees; Tuition & Fee Schedule – Effective Winter 2024
1/19/2024	13	Readmissions Policy – Re-entry students and Tuition charges
1/19/2024	14	Admissions Requirements – Effective Spring 2024, minimum passing score Wonderlic entrance exam, California campuses, increases from 18 to 21
1/19/2024	16-17	Magnetic Resonance Imaging Qualification Certificate Entrance Requirements – removed Non-MRI degree program graduate with an associate degree in any discipline as an entrance requirement.
1/19/2024	30	Title IX Deputy – San Marcos Campus
1/19/2024	31-32	Student Complaint and Grievance Policy – minor language changes
1/19/2024	34	Grading System – Medical Imaging Programs (Didactic/Theory courses) – Effective Spring 2024 term, “C” letter grade changes from “70-79%” (2.0 grade points) to “75-79%” (2.5 grade points) and “F” letter grade changes from “below 70” to “below 75”.
1/19/2024	34	Grading System – <b>Magnetic Resonance Imaging and Radiologic Technology Programs (Technical/Core Laboratory courses)</b> – Effective Spring 2024 term, “C” letter grade changes from “70-79%” (2.0 grade points) to “80-89%” (3.0 grade points) and “F” letter grade changes from “below 70” to “below 80”. No changes to Cardiovascular Sonography or Diagnostic Medical Sonography lab grading scale. All medical imaging programs will now have the same lab grading system .
1/19/2024	47, 57-58	Associate Degree in Nursing (ADN) – Course credit change: (1) NURS110 Beg Med-Surg Nursing and Clinical (8.0 credits) now NURS115 Beg Med-Surg Nursing and Clinical (7.0 credits), (2) NURS146 Gerontology (2.5 credits) now NURS160 Gerontology and Clinical (3.5 credits); Course Name change only: NURS140 and NURS150.
1/19/2024	65-66	Externship Course Descriptions (updated) – EXTM201/202, EXT201/202, EXT401/402/405
1/19/2024	75-90	Staff and Faculty Updates
1/19/2024	93-108	Tuition & Fee Schedule (SP-24) – ADN books and STRF Fee

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## GENERAL CAMPUS INFORMATION

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### Mission Statement

The mission of Smith Chason College is to transform our healthcare communities as we transform the lives of our students. We nourish students' passion to provide excellent, compassionate, inclusive, and equitable patient care. The central focus of Smith Chason College is to promote and enhance student learning, foster personal achievement, and develop professional competence.

### Core Values

- Promote academic excellence
- Develop graduates with standards of integrity
- Promote intellectual vitality
- Contribute to the welfare of patients' lives

### Philosophy Statement and Purpose

Smith Chason College ("College") is a private institution and believes that the rewards of education are both valuable and enduring. It is the College's philosophy that students should enter the job market with confidence knowing they have a solid foundation of theoretical and practical knowledge. Students are trained for entry level positions.

### Campus Locations and Contact Information

#### Los Angeles, CA (Main Campus)

3580 Wilshire Blvd. 4<sup>th</sup> Floor  
Los Angeles, CA 90010  
Telephone (310)289-5123  
Fax (310)289-1358

President/Founder/Chief Executive Officer: Myra Chason  
Campus Director: Myra Chason

#### Ontario, CA (Branch Campus)

3700 E. Inland Empire Blvd., Suite 235  
Ontario, CA 91764  
Telephone (909)483-3808  
Fax (909)483-3876

Campus Director: Brian Chilstrom

#### Phoenix, AZ (Branch Campus)

3110 North Central Ave., Suite L-100  
Phoenix, AZ 85012  
Telephone (602)954-3834  
Fax (602)954-2118

Campus Director: Sophia Perkovich

#### San Marcos, CA (Branch Campus)

300 Rancheros Drive, Suite 100  
San Marcos, CA 92069  
Telephone (760)418-4200  
Campus Director: Cynthia Bryson

Website: <https://wcui.edu/>

### History of the Campuses

#### Beverly Hills/Los Angeles

In 1998, the campus was established as a main campus by founders Dr. Neville Smith, a Board-Certified Radiologist and Myra Chason, a nurse and registered sonographer. Additionally, the founders opened a low-cost imaging clinic to work with the community. The College was accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC) in 2001 and was approved by the Department of Education to participate in Title IV Financial Aid programs in 2002. The campus offers programs in sonography, magnetic resonance imaging and nursing. The campus offers varying levels of programs including, diploma programs, Academic Associate Degree Programs and Bachelor of Science Degree programs. In April 2019, the Beverly Hills campus expanded to a new location in Los Angeles.

In July 2021, the institution's name changed from West Coast Ultrasound Institute (WCUI School of Medical Imaging and Nursing) to Triad Education, dba WCUI School of Medical Imaging and dba Smith Chason School of Nursing. In October 2022, Triad Education was renamed Smith Chason College to honor the legacy of our founders. Smith Chason College is founded and operated by medical professionals and leaders dedicated to providing quality education to the next generation of healthcare heroes. Our leaders and educators at Smith Chason College know first-hand the importance of a confident, knowledgeable, sonographer, MRI technologist, nurse, and medical professional because they have experienced this profession first-hand. Formerly West Coast Ultrasound Institute, and subsequently Triad Education, the transition to Smith Chason College allows our schools to continue to evolve and provide our students, alumni, and community the educational experience they need to improve the future of healthcare and succeed in their careers.

WCUI School of Nursing transitioned to Smith Chason College School of Nursing to support the expansion of our nursing programs and to honor the legacy of our founders. All of the College's medical imaging programs will continue under the Smith Chason College WCUI School of Medical Imaging name.

#### Ontario

In 2006, the College opened a satellite campus in Ontario, California. In 2012, the campus became a branch campus. The campus is accredited by ACCSC and offers programs in sonography, magnetic resonance imaging and nursing. The campus offers varying levels of programs including, diploma programs, Academic Associate Degree programs and Bachelor of Science Degree programs. The campus also maintains a low cost imaging clinic, serving the Ontario community.

#### Phoenix

In 2009, the College opened a branch campus in Phoenix, Arizona. The campus is accredited by ACCSC and offers programs in sonography, magnetic resonance imaging, radiologic technology, and nursing. The campus offers varying levels of programs including diploma programs, Academic Associate Degree programs and Bachelor of Science Degree programs. The campus also maintains a low cost imaging clinic, serving the Phoenix community. The campus was recognized by ACCSC as a 2012 *School of Distinction*. The campus has also been recognized as a 2022-2023 ACCSC School of Excellence and 2016-2017 ACCSC School of Excellence. In June 2020, the campus moved to a new location in Phoenix.

## San Marcos

In Spring 2022, the College opened a branch campus in San Marcos, CA to expand the campus offerings to our Southern California community around the San Diego area. The campus is accredited by ACCSC and offers programs in sonography. Program offerings include Bachelor of Science Degree in Diagnostic Medical Sonography and Diagnostic Cardiovascular Sonography programs.

## Campus Facilities

### Los Angeles

The campus, located in the Mid-Wilshire district of Los Angeles, is newly remodeled and designed exclusively for the College. The campus is approximately 25,000 square feet occupying the entire 4th floor of the 20-story Paramount Plaza office building with a planned facility expansion in July 2023 to the entire 2<sup>nd</sup> floor, approximately 11,000 square feet of additional classroom space. Ample parking is available in the building's covered, multi-level parking structure. Street parking is also available. The campus includes large classrooms, 2 full computer laboratories and large multi-stationed ultrasound laboratories equipped with ultrasound machines. The clinical nursing laboratory simulates a patient unit and includes hospital beds and mannequins. The modernized Learning Resource Center (LRC) provides a quiet study or research area with various journals, technical manuals, DVDs, periodicals, textbooks, reference materials and registry review texts. The LRC is also equipped with computers and wireless connectivity. The online library has programmatic websites dedicated to each field of study. The campus has a student lounge and a faculty lounge equipped with seating, microwaves and refrigerators. Administrative offices are on campus. The campus is a non-smoking facility. The campus is in close proximity to medical facilities, restaurants and public transportation. There are 2 train lines and 19 bus stops conveniently located within a 0.5 mile radius.

### Ontario

The campus consists of approximately 23,545 square feet in the single-story office building. Parking is available in the building's adjacent parking lot. The campus has 10 multi-media enabled classrooms, two of which are computer laboratories. The campus also has large multi-stationed ultrasound laboratories equipped with 23 ultrasound machines. The campus has a student lounge and a faculty lounge as well as a Learning Resource Center which provides a quiet study or research area with various journals, technical manuals, reference books and computers with various search engines. The nursing clinical laboratory simulates a patient unit and includes hospital beds and mannequins. The administrative offices are on campus. The campus is a non-smoking facility. The campus is conveniently located near medical facilities, restaurants and public transportation.

### Phoenix

The Phoenix campus is now located at the new Park Central Development, built to suit in the heart of the Bioscience HealthCare District in Phoenix. The location of the new campus will immerse the College and its students in the developing healthcare community and major medical locations such as Dignity Health-St. Joseph's Hospital and Medical Center, Banner Health, Phoenix Children's Hospital, and more.

The College's new Phoenix campus is contiguous on one floor, encompassing 20,050 square feet, with high modern ceilings featuring

an expanded ultrasound lab, brand-new nursing simulation and skills laboratory, and a new Learning Resource Center. A new student lounge and expansive outdoor space will provide a relaxing area for students to study, unwind between classes, and connect with their colleagues promoting a stronger community culture on campus. Nine current on-site dining areas will provide students, employees, and visitors a variety of restaurants to dine during their time on the grounds. The building is handicapped accessible. Parking and transportation options include an onsite parking garage, bus and light-rail access at the front of the campus building.

Students in the MRI and Nursing programs attend clinical/laboratory at off-site locations. Please see the list of off-site locations included in this catalog.

### San Marcos

Our San Marcos campus is located at the Civic View Corporate Center located right off highway 78. The campus immerses the College and its students in the developing healthcare community and major medical locations such as Palomar Medical Center's Escondido and Poway branches. The campus is contiguous on one floor, with high modern ceilings, and a learning resource center. A large koi pond and lush tropical foliage can be found in the Civic View Center where the campus resides, providing a serene feel for students, staff, and faculty to unwind outside of the labs, classes, and offices. There's a dedicated student lounge and learning resource center with access to computers that allow students to connect and study with their colleagues outside of class.

The campus is 34 miles north of Downtown San Diego and 5.6 miles away from Old California Restaurant Row, North County's largest international dining and entertainment experience with 15 fantastic restaurants serving authentic food from around the world. The campus also provides easy access to the San Marcos Inland Rail Sprinter which connects the entire San Diego region allowing students, staff, faculty, and visitors more options to commute to work/school, plan a trip, or just enjoy a day out of town.

San Marcos campus features 5,060 square feet of space specifically built with our students' medical imaging education in mind. Our ultrasound labs have space for 30 ultrasound machines and bays for students to practice their scanning skills. The campus entails a sprawling 1,458 sq. Ft open concept laboratory that mimics current hospital settings, as well as a smaller laboratory area for scanning that provides a more intimate space for smaller classes and hands-on learning.

In addition, the campus includes a new student lounge, walkable amenities, a new Learning Resource Center. Parking and transportation options include an onsite parking lot and easy access to the San Marcos Inland Rail Sprinter.

## Ultrasound Programs Equipment

Each campus provides a variety of equipment and learning tools that support the students' education. Example of ultrasound equipment include: Samsung HS40, Samsung HS60, Acuson Sequoia 512, ATL HDI 5000, GE Logiq 9, GE LOGIQe (Portable), GE-P3, GE Vivid 3, GE Vivid 7 with 3D Capabilities, GE Voluson 730 Expert, GE Voluson 730 ProV, Philips HD7, Philips Sonos 5500, SIUI Apogee 1200 Touch, Siemens

Acuson Cypress, SonoSite MicroMaxx. Additionally, there are a variety of models and phantoms, transducers, EKG machines, treadmills, blood pressure cuffs and stethoscopes. The ultrasound machines are also equipped with UltraLinq.

## Nursing Program Equipment

The Nursing programs offer simulation/skill labs that provide a simulated hospital room that includes adult and child size mannequins, human anatomy models, hospital beds, wheelchairs and other adaptive devices, EKG machine, CPR equipment and more.

## Magnetic Resonance Imaging (MRI) Program Equipment

Classroom computers are equipped with E-film.

## Accreditation and Licensure

- Each of the campuses is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC). ACCSC is a recognized accrediting agency by the U.S. Department of Education.
- Through the U.S. Department of Education, each of the campuses is eligible to participate in student financial assistance programs authorized by Title IV of the Higher Education Act of 1965, as amended.
- The Los Angeles, San Marcos and Ontario campuses are approved by the California State Approving Agency for Veterans Education (CSAAVE) to enroll veterans and other eligible students. The Phoenix campus is approved by the Arizona State Approving Agency.
- The California campuses are approved to operate by the California Bureau for Private Postsecondary Education (BPPE). Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.
- The Phoenix campus is approved to operate in the state of Arizona by the Arizona State Board for Private Postsecondary Education (AZPPSE).
- The Vocational Nursing programs at the Los Angeles and Ontario campuses is approved by the Board for Vocational Nursing and Psychiatric Technicians (BVNPT).
- The Associate Degree in Nursing (ADN) program at the Los Angeles campus is approved by the California Board of Registered Nursing (BRN).
- The Practical Nursing program at the Phoenix campus is provisionally approved by the Arizona Board of Nursing (AZBN).
- The MRI (Long) Diploma program and the AAS MRI program at the Los Angeles, Ontario and Phoenix campuses are programmatically accredited by the American Registry of Magnetic Resonance Imaging Technologists (ARMRIT).
- The California and Phoenix campuses are approved for the training of veterans and eligible persons under the provisions of Title 38, United States Code.
- The Phoenix campus is a certified Veterans Supportive Campus.
- The Los Angeles and Ontario campuses are approved by the State of California Vocational Rehabilitation Department.
- The Ontario campus is approved for Workforce Investment Act, Title I Training Funds.

## Consumer Information Policy

The College strongly encourages students to review the pertinent information contained on the "Consumer Information" tab of the College's website <https://wcu.edu/consumer-information/> prior to enrolling. Important consumer information disclosures include: Student Consumer handbook, Student Achievement Rates (graduation, employment, licensure rates) as reported to ACCSC and BPPE, Catalog, Nursing handbooks, Emergency and Safety Information handbook, annual security report, Title IX policy, and much more.

Refer to Nursing Handbooks for program specific requirements and additional or stricter policies.

## Program Licensure Statement

Smith Chason College is proud to offer the Associate Degree in Nursing (ADN) program at the Los Angeles campus, the Vocational Nursing (VN) programs in California and the Practical Nursing (PN) program in Arizona. The ADN program prepares students for the RN-NCLEX exam and the VN/PN programs offer the same education needed to prepare students for the PN-NCLEX exam. However, the certification/licensing boards in each state vary slightly in the requirements needed for admission into the programs.

**The Associate Degree in Nursing Program** (offered at the Los Angeles campus) requires licensure upon program completion to become a Registered Nurse. The ADN program only leads to licensure in the State of California. California Board of Nursing (BRN) Examination Application Fees and Instructions can be found at <https://www.rn.ca.gov/pdfs/applicants/exam-app.pdf>.

List of requirements for eligibility for RN Licensure is as follows:

- Complete all required nursing coursework with a 75% - Grade C or higher, and have an overall GPA of 2.5 or higher.
- Be in compliance with the attendance policy
- Follow the requirements for payment and application submission procedures by the BRN:

Examination Application Requirements Checklist:

- Appropriate Fees (see Application Fee Schedule)
- Online Application for Licensure by Examination
- Completed Fingerprints using the Live Scan process or the Applicant Fingerprint Card. Submit appropriate fee
- Complete Request for Accommodation of Disabilities, if applicable
- Transcripts (sent directly from the school)
- If applicable, documents or letters explaining disciplinary action and attesting to rehabilitation as directed in Section II of the General Information and Instructions

Additional licensure information can be found on the BRN's website: <https://www.rn.ca.gov/applicants/lic-exam.shtml>

**The Vocational Nursing Programs** (offered at the Los Angeles and Ontario campuses) requires licensure upon program completion to secure employment as a Licensed Vocational Nurse. To be licensed by the Board of Vocational Nursing & Psychiatric Technicians, all applicants must provide the following: appropriate fees, a completed

application for licensure, completed fingerprints, a recent 2"x2" passport type photograph and a Request for Transcript form(s) completed and forwarded directly from the nursing school with certified transcripts. Graduates must also successfully pass the NCLEX-PN exam in order to become licensed. The Vocational Nursing programs only leads to licensure in the State of California.

Additional licensure information, including requirements, can be found on the California Board for Vocational Nursing and Psychiatric Technicians' (BVNPT) website: [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov) and the Vocational Nursing handbook.

#### List of requirements for eligibility for Vocational Nursing Licensure is as follows:

- Complete all required nursing coursework with a 75% - Grade C or higher and have an overall GPA of 2.5 or higher.
- Be in compliance with the attendance policy
- Follow BVNPT application submission requirements (<https://www.bvnpt.ca.gov/applicants/index.shtml>):

#### BVNPT Application for Licensure Requirements:

- CA School Graduate Exam Fee: \$300.00 (as of 9/21/2022)
- Non-Graduate Application Fee: \$330.00 (as of 9/21/2022)
- Applications can be submitted online via California Department of Consumer Affairs (DCA) BreEZe Online Services: <https://www.breeze.ca.gov/>
- NCLEX Test Registration (via Pearson VUE): \$200
- Initial License Fee: \$300.00 (as of 9/21/2022)
- Live Scanning: includes DOJ & FBI reports
- Application for Licensure: White copy
- List any traffic violation over \$1,000.00
- List any offense you were arrested for and convicted
- Attach certified court document, for all cases listed
- No DMV print outs allowed
- Proof of 12th grade completion: High school diploma, GED, Copy of Transcripts (all foreign transcripts must be evaluated by accredited credential evaluator)

Note: Application packet will be sent only upon completion/submission of the above requirements and final financial clearance.

#### Important Information:

- Applications will be sent in when student has completed their packet.
- Keep making school payments as scheduled.

Approximately 6-8 weeks later you will receive an ATT number to schedule your NCLEX exam. A confirmation letter with your NCLEX exam results will follow in 3-4 weeks.

**The Practical Nursing program** (offered at the Phoenix campus) requires licensure upon program completion to secure employment as a Licensed Practical Nurse. To be licensed by the Arizona Board of Nursing, all applicants must graduate from an approved nursing program and provide the following: appropriate fees, a completed application for licensure, completed fingerprints, background check, evidence showing they are a U.S. citizen, U.S. national or qualified aliens, nonimmigrants. Graduates must also successfully pass the NCLEX-PN exam in order to become licensed. The Practical Nursing program leads to licensure in the State of Arizona and Compact states (see <https://www.ncsbn.org/nlcmemberstates.pdf> ).

#### List of requirements for eligibility for Practical Nursing Licensure is as follows:

1. Complete the 3 blocks of the Nursing Program with a 75% - Grade C or higher.
2. Be in compliance with the attendance policy
3. Follow the requirements for submission procedures by the AZBN:

#### AZBN Items to Complete for Licensure:

- Complete the NCLEX Registration at [pearsonvue.com/nclex](http://pearsonvue.com/nclex) or by phone 866-496-2539
- Request Official Transcripts - Sent by the program directly to Arizona State Board of Nursing (for out-of-state graduates)
- Citizenship / Nationality / Alien Status Documentation - Applicants must upload a copy of documentation regarding citizenship/nationality/alien status. A copy of the document must be submitted on an 8½ x 11 sheet of plain white paper and submitted with the application. For a list of acceptable documents visit the [Citizenship and Alien Status](#) page.
- Submit A Fingerprint Card
  - Submit a full set of fingerprints, for the purpose of obtaining State and Federal criminal record checks (exempt from this requirement if submitted a fingerprint card to the AZBN within the previous two years).
  - A copy of a clearance card issued by DPS is not a substitute.
  - A fingerprint card will NOT be issued from the Arizona State Board of Nursing. A fingerprint card can be obtained from any local facility that offers fingerprinting services.
  - Submit fingerprint card as soon as possible to expedite the process.
  - A permanent license will not be issued until fingerprint results are received.
- Results can take up to 6-8 weeks to receive.
- PN Exam Fee and Licensure Fee: \$300.00
- Fingerprint Fee: \$50.00 (required, unless submitted within the previous 2 years).

#### Nursing Programs Professional Licensure Disclosure

The nursing programs at Smith Chason College are designed to lead to professional licensure or certification in California and Arizona based on the campus the student is attending.

Program curriculum meets California or Arizona educational requirements for licensure in the state according to the campus the student is attending. To obtain a specific state jurisdiction's nursing practice act and rules, visit the National Council of State Boards or Nursing (NCSBN) website <https://www.ncsbn.org/npa.htm>.

The College has not made a determination as to whether our California Associate Degree in Nursing and Vocational Nursing programs curriculum meets educational requirements for the following states: Alabama, Alaska, Arizona, Arkansas, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North

Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin and Wyoming.

The College's California and Arizona program curriculum does not lead to licensure in the state of Nevada.

Although Arizona is part of the Enhanced Nursing Licensure Compact (eNLC) which allows LPNs to have one license to participate in multiple states, Smith Chason College has not made a determination as to whether our Arizona Practical Nursing program curriculum meets educational requirements of NLC participating states\* or non-participating states: \*Alabama, Alaska, \*Arkansas, California, \*Colorado, Connecticut, \*Delaware, District of Columbia, \*Florida, \*Georgia, Hawaii, \*Idaho, Illinois, \*Indiana, \*Iowa, \*Kansas, \*Kentucky, \*Louisiana, \*Maine, \*Maryland, Massachusetts, Michigan, Minnesota, \*Mississippi, \*Missouri, \*Montana, \*Nebraska, \*New Hampshire, \*New Jersey, \*New Mexico, New York, \*North Carolina, \*North Dakota, \*Ohio (1/23), \*Oklahoma, Oregon, Pennsylvania, Rhode Island, \*South Carolina, \*South Dakota, \*Tennessee, \*Texas, \*Utah, \*Vermont, \*Virginia, Washington, \*West Virginia, \*Wisconsin and \*Wyoming.

A list of all participating Nursing Licensure Compact (NLC) participating states can also be found at <https://www.ncsbn.org/nurse-licensure-compact.htm>. It is important to understand that the NLC requires nurses to adhere to the nursing practice laws and rules of the state in which they practice under their Compact license. To obtain a specific jurisdiction's nursing practice act and rules, visit the National Council of State Boards or Nursing (NCSBN) website <https://www.ncsbn.org/npa.htm>.

### Radiologic Technology Licensure Disclosure - Phoenix

The American Registry of Radiologic Technologists (ARRT) is the national certifying agency for Radiologic Technologists. In addition to receiving ARRT certification, Arizona is a licensure state. The majority of states in the United States, including Arizona, require the ARRT certification plus state licensure through that state's Department of Health or similar department, to be employable in the profession within that state. In most cases, once the student has obtained the ARRT certification they can apply to the state and pay the fee set by that state and receive a state license. This process is called "by endorsement." It is incumbent upon each student to determine the process in any state in which they wish to seek employment once they have achieved the ARRT certification. The Arizona Department of Health Services (ADHS) is responsible for the certification of radiologic technologists.

### Registry Organizations

Being a registered sonographer, MRI technologist, or cardiovascular technician is not currently a requirement in California or Arizona. However, employment opportunities and salary may be limited without becoming registered. All registries are independent agencies; therefore, qualifications for taking registry examinations are subject to change without advanced notice. All students are responsible for researching applicable registries for their specific qualifications. The following is a list of registries and their web sites:

- American Registry for Diagnostic Medical Sonography (ARDMS); ARDMS.org

- Cardiovascular Credentialing International (CCI); CCI-online.org
- American Registry of Magnetic Resonance Imaging Technologists (ARMRIT); ARMRIT.org
- American Registry of Radiologic Technologists (ARRT); ARRT.org

### Program Advisory Committees

The College has active Program Advisory Committees comprised of qualified individuals who are employers or have been employed in the program areas offered. The functions of the Program Advisory Committees are as follows:

- Review the established curriculum of each program and comment as to its objectives, content, length, and adequacy of facilities, equipment, and student learning resources.
- Review and comment on the addition of new programs, including the appropriateness of curriculum objectives, content, and length and equipment.
- Review and comment on student completion, placement, and if required, state licensing examination outcomes of each program, faculty and administrative departments.

### Policy, Program Changes and Class Cancellation

The College reserves the right to:

- amend, add, or cancel classes and/or programs
- adjust tuition with advance notice of one quarter
- change its rules, policies and procedures. The College will notify students of any policy change in writing.
- cancel a class prior to the first scheduled class day. In the event of class cancellation, the student may: (1) receive a full refund for the cancelled term; (2) enroll in a currently offered alternative class or schedule; or (3) attend an alternative College campus.

### Non-Discrimination/Anti-Harassment Policy

The College is committed to maintaining a work and learning environment that is free from discrimination and harassment for all employees and students. Accordingly, the College does not discriminate based on an individual's race, religion, creed, color, national origin, ancestry, sex (including pregnancy, childbirth, or related medical conditions), military or veteran status, physical or mental disability, medical condition, marital status, age, sexual orientation, gender, gender identity or expression, genetic information or any other basis protected by federal, state or local law. Unlawful harassment or discrimination may include racial epithets, slurs and derogatory remarks, stereotypes, jokes, posters or cartoons based on race, national origin, age, disability, marital status or other legally protected categories.

The College cannot resolve matters that are not brought to our attention. If you believe you have experienced or witnessed discrimination or harassment, immediately report the incident to the Campus Director, Director of Education, or a member of the College's corporate management. The College will immediately and thoroughly investigate all complaints. Individuals will not be retaliated against for bringing a complaint of discrimination or harassment.

## Catalog Reviewing Statement

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento CA, 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov) (916) 574-8900 or (888) 370-7589 or by fax (916) 263-1897.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet\*, which must be provided to you prior to signing an enrollment agreement.

\*Please note, School Performance Fact Sheets are only provided to students interested in enrolling at the California campuses as they are a requirement of the California Bureau for Private Postsecondary Education.

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option 5, or by visiting [www.osar.bppe.ca.gov](http://www.osar.bppe.ca.gov).

## Catalog Updates

The catalog is updated annually and addendums added as needed.

## Catalog Availability

The catalog is available on our website at <https://wcui.edu/>, in print, and electronically.

## Bankruptcy Statement

The College does not have a pending petition in bankruptcy, is not operating as a debtor in possession, and has not filed a petition within the preceding five years or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.)

# ACADEMIC INFORMATION

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## Educational Delivery Method

The educational delivery method at the College is online, in-person, or a combination of both online and in-person (hybrid). The College reserves the right to change its delivery methods as necessary such as based on local health conditions or natural disaster. Any changes in the delivery modalities of a program that may occur will not affect the tuition and fees required for that program. Some laboratory courses and externship courses are in medical facilities located off campus. Please see the list of off-site laboratory/clinical locations included in this catalog.

## English as a Second Language

The College does not provide English as a Second Language (ESL) instruction. Students may request a catalog and enrollment agreement for the purpose of having them translated into their native language at their own expense.

## Family Education Rights and Privacy Act (FERPA) Policy

Federal law protects the privacy of educational records. In accordance with the Family Education Rights and Privacy Act (FERPA), students have the following rights:

- The right to review their educational records.
- The right to seek correction of the contents of these records.
- The right to a formal hearing if seeking the correction of these records.
- The right to place a note of explanation in the records if their requested correction was unsuccessful.
- The right to request disclosure of the contents of the records.
- The right to file a complaint with the Department of Education if the College fails to comply with FERPA policies.

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW.  
Washington, DC, 20202-8520

Students who wish to inspect and review their records may do so by submitting a written request to the registrar. The registrar will respond within 45 days to arrange an appointment for the student to review the requested record; a College official will be present at the time of review. The College will not release personally identifiable information without written consent of the student, unless the student is under the age of 18 and the request is made by a legal guardian. Legal exceptions may also apply.

The following is a non-exclusive list of FERPA exemptions that permit disclosure without student consent:

- Disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by the College in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, information technology contractor, consultant, default management servicer, placement verification servicer, or collection agent); or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibilities for the College.
- Disclosure upon request to officials of another school in which a student seeks or intends to enroll.
- Disclosure to authorized representatives of the U.S. Government, state and local authorities where required, and accrediting agencies.
- Disclosure of records requested through court order or subpoena.

At its discretion, the College may provide "directory information" in accordance with FERPA provisions. Directory information is defined as

information which would not generally be considered harmful or an invasion of privacy if disclosed. Designated directory information at the College includes the following: student's name, address, college email address, photograph, major field of study and degree program, dates of attendance (defined as first and last date of term), grade level, enrollment status (full-time or part-time), and participation in officially recognized activities or sports, degrees, honors and awards received. Students may request that such directory information not be released by notifying the Registrar in writing.

### Laboratory Policy

During laboratory time, imaging students will scan one another. Students may be required to partially disrobe for certain exam procedures in accordance with how the exam would be performed at an imaging center or hospital.

### Health Insurance Portability and Accountability Act (HIPAA)/Confidentiality Statement

The Health Insurance Portability and Accountability Act (HIPAA) is a law requiring confidentiality of patient information and applies to all students and employees while on campus and during externship/clinicals. Except where necessary in the regular course of business, the discussion, transmission, or narration in any form of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the student's schooling or employment is strictly forbidden. Any violation of this professional rule shall constitute grounds for severe disciplinary action, including termination.

### Transfer and Credit Granting Policies

The College will accept some prior completed coursework for transfer credit into the College's programs. The College requires that 75% of program credit hours be completed at our College in all instances where credit is granted. In cases involving students who were unable to complete their program because of a school closure, exceptions to the 25% transfer credit policy may be evaluated on a case-by-case basis to determine the total amount of transferrable units.

The evaluation of transfer credit is done by the Registrar and/or Director of Education. A student must submit an **official transcript** from an accredited postsecondary institution and corresponding course description/syllabus prior to starting their program. Unofficial transcripts will not be accepted for evaluation. Courses submitted for evaluation must be 100 levels or higher, the grade received must be a "C" or better, and for general education credit the course must have been successfully completed within ten (10) years of enrollment at the College; for technical courses the time limit is five (5) years. To receive transfer credit, students must have successfully completed courses similar in scope and content to the College's courses. Additionally, transfer students may be required to take and successfully pass an assessment exam in the technical courses to receive credit. Students who are a Certified Cardiographic Technician (CCT) or Certified Rhythm Analyst Technician (CRAT) may receive transfer credit for the CAR220 Electrocardiography provided that they submit acceptable documentation of their certification prior to the start of the program.

This institution may award military coursework and educational experiences that are evaluated based on American Council on

Education (ACE) recommendations of college-level equivalencies which may qualify for transfer credit. Applicants who have successfully completed a course with an ACE credit recommendation must submit an official ACE transcript for evaluation.

This institution may award credit for successful completion of registries with a copy of their official transcript from an accredited postsecondary institution and current registry credentials. The student must also successfully complete a Competency Placement Exam (CPE), in the form of all applicable laboratory competencies with a score of 85% or higher.

This institution may award credit for prior experiential learning. The evaluation of experiential learning credit and transfer credit is done by the Registrar and/or Director of Education in conjunction with the Program Director.

Under the College's experiential learning policy, qualified students can receive credit for degree technical coursework. Qualification requires a minimum of five (5) years technical work experience in the subject matter and successful completion of a comprehensive examination.

All of the following criteria must be met for a student to qualify for experiential learning credit:

- Submit a resume with a detailed summary of work experience
- Submit written documentation from employer verifying a minimum of five (5) years work experience related to the core subject matter
- Submit all active registry credentials through all applicable registry organizations
- Successfully complete a Competency Placement Exam (CPE), in the form of all applicable laboratory competencies with a score of 85% or higher
- The Transfer Student must possess a current ARDMS or ARRT Registry Number. The Transfer student must also take a competency placement test for proof of current scanning skills and abilities. Upon completion of the aforementioned the student will receive transferability for their experiential learning.

If the experiential learning credit is awarded, the student will receive a grade of "pass" on their official transcript. Experiential learning credit will not be calculated into the student's cumulative GPA or count towards total credits attempted but will satisfy the program coursework graduation requirements.

Students have the right to appeal an experiential learning transfer credit evaluation decision by following the steps set forth in the Appeal Process policy. There are no charges to the student for the evaluation or appeal process of experiential learning transfer credit.

Only courses successfully completed at a postsecondary school accredited by an agency recognized by the U.S. Department of Education will be considered for transfer of credit. Transfer of credit is normally limited to the coursework within our Degree Programs.

Graduates of foreign institutions of higher education must have their educational records translated and evaluated for U.S. equivalency by an agency officially recognized to perform educational translation services and transfer of credit may be considered case by case.

The College has entered into articulation agreements with Grossmont College and Western Maricopa Education Center (West-MEC).

Grossmont College Cardiovascular Technology Associate of Science degree graduates who meet the College's admission requirements may transfer courses covered by the agreement with grades of C, pass or equivalent into the College's Bachelor of Science in Diagnostic Cardiovascular Sonography. Additionally, per the agreement, Grossmont graduates shall receive a tuition reduction of 10%. The 25% transfer credit policy is waived for Grossmont College graduates based on the terms of the articulation agreement. For more information, contact the Registrar's office. West-MEC students who completed the MA program earning grades of B or higher in all MA program courses who met the College's admission requirements may transfer 3.0 credits into the College's medical imaging degree programs. With the above exceptions, the College has not entered into any articulation agreements with any other college or university.

Classes successfully completed at the College can be transferred, if applicable, into other programs offered at the College. Courses submitted for evaluation must be 100 levels or higher, the grade received must be a "C" or better, and for general education credit the course must have been successfully completed within ten (10) years of re-enrollment at the College; for technical courses the time limit is five (5) years. Additionally, transfer students may be required to take and successfully pass an assessment exam in the technical courses to receive credit.

Furthermore, campus transfer requests must be approved by the Campus Director, Director of Education or Director of Nursing at both the current campus and the receiving campus. To Transfer campuses, students must be in good Satisfactory Academic Progress (SAP) standing and not in Warning, Probation or Academic Plan status, have demonstrate adherence to the College's attendance policy, and there must be an availability of classrooms, externship or clinical sites.

If the credit is approved for transfer, the tuition and program hours are adjusted accordingly. **Students should be aware that transferring credits may impact Financial Aid eligibility.**

Please see the applicable ADN/Vocational Nursing/Practical Nursing Handbook for specific information regarding transferring in credit or clock hours from a previous nursing program.

## Criminal Background Checks

Students in the nursing program will be required to complete a criminal history background check application upon enrolling and may also be required to undergo additional criminal history background check(s) prior to clinical rotation. A criminal background (misdemeanor or felony) may be cause for denial of admission, impede placement in clinical sites and/or may be cause for a student to be denied nursing licensure following graduation.

Students enrolled in the College's imaging programs will be required to complete a criminal history background check prior to entering externship. A criminal background (misdemeanor or felony) may result in the student being unable to attain an externship site.

It is school policy to ensure that applicants to our programs are aware of potential effects and consequences of past and current criminal behaviors, including drug related, where such criminal history has the potential to negatively impact job placement, occupational licensing and/or registry certification. If you have a misdemeanor or felony

conviction, you may be subject to denial of clinical/externship, employment opportunities, professional licensure or from becoming registered with a registry/certification organization. If a criminal background check is required by an externship/clinical site prior to the student being assigned to the facility, the results of that background check will be made available to the externship/clinical site. If your criminal background prevents you from being placed in an externship/clinical site or from completing your externship/clinical rotation, you will be withdrawn from the College and the refund policy will apply. If you are withdrawn after having completed over 60% of your academic program, all tuition will be considered earned, and no refund will be available to you.

Students are responsible for the cost associated with criminal background checks.

## Drug Testing Policy and Disclosure

Externship and clinical sites may require the College to implement mandatory student drug testing, including unannounced and/or random testing, as a condition of student participation at their externship/clinical site. Students are responsible for the cost associated with any required drug testing.

As required by your assigned externship/clinical site, you will be required to submit to a urine test to detect use of controlled or illegal substances, such as: amphetamines, cocaine, marijuana, opiates and phencyclidine. Test results are on a pass/fail basis and are kept confidential. **A positive test result is grounds for termination from the College.** If you wish to contest the results, you must submit to a retest within 24 hours of being informed of the positive test result. If the retest is negative, you may continue in your program. If you do not submit to a retest or if the retest is positive, you will be automatically terminated. You can appeal this termination by following the steps set forth in the school's Appeal Process Policy. Students who refuse to submit to the required drug screening test will be terminated from the College.

If you have a prescription for a controlled substance, you should provide proof of this to the College. The College will verify the prescription with your physician, which may require your submission of additional medical documentation and/or completion of an authorization form permitting the College to contact your physician. Subject to verification of the prescription as well as resolution of any concerns regarding the prescribed controlled substance's impairment of your ability to safely participate in your program, a positive drug test for the prescribed controlled substance will not disqualify you from your program.

If you have a physical or mental impairment that limits your ability to take a urine drug test, you may request a reasonable accommodation to the drug testing methodology. To request a reasonable accommodation, please utilize the process stated in the Disability Accommodation and Grievance policy.

Please be advised that the College is governed by federal and state laws in matters regarding the possession and use of controlled or illegal substances. As referenced in the College's Drug and Alcohol Policy, the possession or use of amphetamines, cocaine, opiates and phencyclidine are illegal under federal law. The possession or use of marijuana is also illegal under federal law, notwithstanding the provisions of the

Compassionate Use Act (California Health and Safety Code section 11362.5), the Control, Regulate and Tax Adult Use of Marijuana Act (California Proposition 64), and Arizona Medical Marijuana Act (Arizona Proposition 203). A physician's recommendation and/or permitted recreational use under state law has no legal effect under federal law, and a positive drug test result for metabolites of marijuana will result in termination.

Please note that if you are withdrawn from the College after having completed over 60% of your program, all tuition will be considered earned, and no refund will be available to you. Students who have been withdrawn due to a positive drug test, and wish to reenter, must follow the procedure outlined in the Readmission policy.

### Readmission

Students applying for readmission must meet current entrance requirements and must wait one full quarter before they can apply for readmission. The re-entry process is based on a number of conditions including the applicant's conduct during the readmissions process, availability of classrooms, externship or clinical sites, the review and approval of the student's previous financial obligations to the College, financial aid eligibility (when applicable), completion of enrollment agreement, collection and review of official transcripts, as well as prior academic performance and any other documentation required by the program the student is re-entering. Students may be required to demonstrate skill competency prior to readmission. Readmission is contingent upon the above requirements and requires final approval of the Re-entry Committee. Students re-entering the program will be charged the current tuition and fee rate at the time of re-enrollment. Students on an approved Leave of Absence (LOA) or who are not in attendance due to class unavailability, will resume the same tuition rate (excluding books/fees which students will be charged the current rate). Students who fail to return from an LOA and re-enter will be charged the current tuition and fee rates. Students who are denied approval for readmission may appeal said decision by following the steps set forth in the Appeal Process policy.

### ACCSC Clock Hour to Quarter Credit Hour Conversion

The following ratios apply to all programs offered at the College when determining the clock hour/credit hour conversion using the following formula:

- Fifteen (15) hours of lecture equals one (1) quarter credit.
- Twenty (20) hours of laboratory equals one (1) quarter credit.
- Thirty (30) hours of externship equals one (1) quarter of credit.
- Sixty (60) hours of outside work equals one (1) quarter credit.

An Academic hour is a period of sixty (60) minutes with a minimum of fifty (50) minutes of instruction. For the purposes of determining Title IV eligibility for financial aid students, the clock hour to credit hour conversion rate formulas for non-degree programs where each course does not fully transfer to a degree will be one (1) quarter credit hour for every twenty (20) hours of lecture, laboratory or externship.

### Student to Instructor Classroom Ratios

Program	Lecture	Laboratory/ Clinical
BS, AAS Diagnostic Medical Sonography	35:1	7:1
BS Diagnostic Cardiovascular Sonography	35:1	7:1
BS Adult and Pediatric Cardiovascular Sonography	35:1	7:1
AAS Cardiovascular Sonography	35:1	7:1
AAS Magnetic Resonance Imaging, Magnetic Resonance Imaging Qualification Certificate	35:1	10:1
AS in Radiologic Technology	35:1	7:1
ADN, Associate Degree in Nursing	30:1	10:1
Pediatric Cardiac Ultrasound and Congenital Heart Disease	30:1	7:1
Vocational Nursing (Ontario)	30:1	15:1
Vocational Nursing (Los Angeles)	20:1	15:1
Practical Nursing	30:1	10:1

### Hours of Operation

Monday through Friday: 8:00 am – 10:30 pm

Saturday and Sunday: 8:30 am – 6:30 pm\*

\*may not be available at all campuses

### College Holidays

- New Year's Day
- Martin Luther King Jr. Day
- Easter
- Memorial Day
- Juneteenth Day National Independence Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

Constitution Day – September 17<sup>th</sup> – is observed on campus during classes. The campus is not closed.

## ADMISSIONS REQUIREMENTS AND PROCEDURES

### Domestic and International Students

The College does not admit Ability to Benefit students.

All applicants must:

- Be at least 17 years of age.
- Set an appointment with an Admissions Representative for an interview and to tour the campus (either physically or virtually). Information will include disclosures of completion rates,

placement rates, licensure rates, tuition payment plans, and the applicant's professional educational goals.

- Submit a copy of an unexpired valid government-issued photo ID (driver's license or an identification card).
- Be able to read, speak and write English fluently.
- Pass the entrance examination (passing scores per applicable program listed below).
- Complete an Online Preparedness Questionnaire to ensure technology minimums are met to attend online courses.
- Complete a Personal Statement or Essay (nursing students)
- Upon acceptance, sign an Enrollment Agreement and submit a \$100 Registration Fee (refundable if within 3 days after signing the Enrollment Agreement. See cancellation policy for more information).

Applicants enrolling in the programs offered by the College must show proof of having graduated from either an accredited high school or the equivalent recognized by the US Department of Education. The following are some examples:

- High school diploma or high school transcript;
- General Education Diploma (GED) or State Equivalent Test;
- State tests (also referred as state-authorized examinations) such as the High School Equivalency Test (HiSET) or the Test Assessing Secondary Completion (TASC), as well as those established by states, for example the California High School Proficiency Exam (CHSPE);
- Foreign secondary diploma translated and evaluated (at the applicant's expense) by an evaluation agency officially recognized to perform credential evaluation services;
- In exceptional cases, applicants who are unable to obtain records of completion of secondary school education, an academic transcript showing that the student has successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree (including a previously earned bachelor's degree). Under these circumstances, the applicant must provide the reason(s) why documentation of the earned diploma cannot be provided.

Applicants must provide a valid High School diploma or equivalent. The College will accept an image or copy of the original diploma or transcripts; however, all images or copies must be large enough to read, not blurry or pixelated, and all pages must be centered to ensure the text is not cut off. Applicants who are unable to upload a legible copy must submit official transcripts or bring in their original diploma to the school. The College evaluates the validity of an applicant's high school completion if we or the U.S. Secretary of Education has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education.

Prospective students may be conditionally accepted contingent upon satisfaction of all admissions requirements and receipt of supporting documentation. Acceptance into the programs is also conditional upon meeting all deadlines to complete funding paperwork, if applicable.

- Pass the Wonderlic entrance exam with a minimum passing score for each program as follows:

Program	Minimum Score California Campuses	Minimum Score
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	Effective students enrolling SP-24	Phoenix Campus
AAS in Diagnostic Medical Sonography	21	21
AAS in Cardiovascular Sonography	21	21
AAS in Magnetic Resonance Imaging	21	21
AS in Radiologic Technology	-	21
Pediatric Cardiac Ultrasound and Congenital Heart Disease	21	21
Magnetic Resonance Imaging Qualification Certificate	21	21

- Bachelor of Science degree applicants must successfully pass the Wonderlic Basic Skills Test as follows:

Program	Minimum Score Verbal	Minimum Score Quantitative
BS in Diagnostic Medical Sonography	325	275
BS in Diagnostic Cardiovascular Sonography	325	275
BS Adult and Pediatric Cardiovascular Sonography	325	275

Applicants are expected to take and complete the Wonderlic entrance exam on their own without the support of another person, Artificial Intelligence (AI), or the use of a calculator, dictionary, or any web search engine (i.e. Google). Applicants who take and pass the online exam may be required to confirm their results by taking the exam in a supervised environment prior to enrollment. Wonderlic scores are valid for one year from the time of the test. If an applicant does not pass their initial Wonderlic exam, they can retake the entrance exam two additional times. If the applicant does not pass the entrance exam by the third attempt, they must wait six months before attempting the entrance test again (with a maximum of three attempts).

Applicants who passed the entrance exam and subsequently change their academic program from a bachelor's degree to an associate or certificate, are not required to retake the Wonderlic entrance exam, however, applicants changing programs from an associate level to a bachelor's level must take the Bachelor of Science Wonderlic Basic Skills Test.

### Associate Degree in Nursing Entrance Requirements

1. Applicant must be 18 years or older.
2. Completion of Application for Admissions.
3. Pass the Test of Essential Academic Skills (TEAS) by ATI with a satisfactory score of 65 or higher.
4. Submit proof of graduation from an accredited high school or the equivalent recognized by the U.S. Department of Education. Foreign high school transcripts must be evaluated by an approved evaluation agency.
5. Submit copy of an unexpired valid government-issued photo ID.
6. Completion of Letter of Intent (500-word essay).

7. Interview with the Nursing Program Director or Designee.
8. Completion of physical examination which includes:
  - a. Student health form (physical)
  - b. Tdap (Tetanus Diphtheria Pertussis) Booster (if not within 10 years)
  - c. Rubella, Rubeola, Mumps (MMR 1,2), Varicella (X2), and Hepatitis B Surface Antibody Titer Report
    - If the titer is negative, immunizations required as medically warranted. If titer level indicates non-immunity, 1<sup>st</sup> injection required prior to starting program.
    - Having the disease is not proof of immunity
    - The series of Hepatitis immunizations takes several months to complete. Proof of each Hepatitis B immunization (#1,2, &3) is required to be submitted to the program office within one week of the immunization injection.
  - d. 2-step Tuberculosis (TB) tests with the **TB surveillance survey form**
    - 2 step TB test required consists of 2 complete TB tests 2 step PPD test required. 2<sup>nd</sup> PPD after 7 days of receiving the first PPD and within 3 weeks of the 1<sup>st</sup> PPD If TB test is positive, chest X-Ray is required with an annual TB surveillance survey
    - Chest X-ray must have been completed within the last 5 years. (Chest X-ray will only be accepted if proof of positive PPD or QuantiFERON® documented).
    - Chest X-Ray is not accepted without a TB surveillance survey form
  - e. Annual influenza immunization by the official beginning of flu season or proper waivers and agreements as required by the county or institution.
  - f. COVID-19 vaccine may be required at clinical sites
9. Proof of current Basic Life Support (BLS) completion card (American Heart Association Health Care Provider)
10. Complete a criminal background check. Background check must be processed and cleared.
11. Provide fingerprinting and urine drug screenings prior to the start of clinical experience. Students are responsible for all associated costs.
12. Nursing Liability Insurance as required

- i. Student Health Form (Physical) completed 6 weeks prior to the start of the first clinical entrance. Renewal: Yearly
- ii. Tdap (Tetanus Diphtheria Pertussis) Booster (within the last 10 years).
- iii. Measles (Rubeola), Rubella, Mumps, Varicella, and Hepatitis B Positive Titers required 6 weeks prior to the first clinical entrance. Renewal: 2 years
  1. Readings required:
    - a. MMR and Varicella in IgG reading.
    - b. Hep B: Surface Antibody Titer.
  2. If the titer is negative, proof of immunization series will be required as medically warranted.
  3. For MMR and Varicella, a two-series of Vaccinations will be required.
    - a. Obtain the first vaccination.
    - b. Obtain the 2<sup>nd</sup> vaccination 30 days later.
  4. For Hep B, three-series of vaccinations will be required.
    - a. Obtain the first vaccination.
    - b. Obtain the 2<sup>nd</sup> vaccination, 30 days later.
    - c. Obtain the 3<sup>rd</sup> vaccination, 6 months from the first vaccination.
  - d. Hep B Declination can be utilized to decline the vaccination process; however, it will not be accepted without proof of negative titer.
- iv. Having the disease is not proof of immunity.
- v. TB Exam required with the TB surveillance survey form. Renewal: (Yearly)
  1. 1<sup>st</sup> Choice: 2-Step Tuberculosis (TB) Test. Exam results should be negative for both PPD tests.
    - a. Obtain one tuberculin injection.
    - b. Obtain reading within 48-72 hours later.
    - c. Obtain a 2<sup>nd</sup> tuberculin injection 7-21 days after the 1<sup>st</sup> injection date, on the opposite arm.
    - d. Obtain a 2<sup>nd</sup> reading with 48-72 hours later.
  2. 2<sup>nd</sup> Choice: TB Blood Test-QuantiFERON Gold Blood Test or Gamma Interferon Blood Test. Exam Results should be negative. Renewal: (Yearly)
    - a. Renewal: Another TB Blood test: QuantiFERON Gold Blood Test or Gamma Interferon Blood Test.
  3. TB Positive Results: If TB results are positive for the Two-Step PPD test or TB Blood test, a chest x-ray will be required. Proof of Lab results needed. Chest X-Rays Renewal: 2 years
  4. Positive Chest X-Ray: If the results of the chest x-ray are positive, proof of BCG vaccinations are required.
  5. Chest X-Ray will not be accepted without proof of lab results and a TB surveillance survey form.
  - vi. Annual Influenza immunization by the official flu season will be required, or proper flu waivers and agreements as required by county or institution.
  - vii. Covid-19 Vaccinations and Boosters may be required at clinical sites.
9. Proof of Basic Life Support Certification from American Heart Association only. Renewal: 2 years.
10. Completion of a criminal background check. Background checks must be processed and cleared. Renewal: Yearly
  - a. Students are responsible for all associated costs.

## Associate of Science in Vocational Nursing (ASVN) Entrance Requirements

In addition to meeting the College's general entrance requirements, ASVN applicants must also:

1. Applicants must be 18 years or older.
2. Completion of Application for Admissions.
3. Pass the Test of Essentials Academic Skills (TEAS) by ATI with a satisfactory 50% or higher.
4. Submit proof of graduation from an accredited high school or the equivalent recognized by the U.S. Department of Education. Foreign high school transcripts must be evaluated by an approved evaluation agency.
5. Submit copy of an unexpired valid government-issued photo ID.
6. Completion of Letter of Intent (500-word essay).
7. Interview with the Nursing Program Director or Designee.
8. Students are responsible for all associated costs of their Clinical Health Requirements.
  - a. Completion of physical examination which includes:

11. Drug Screen 10 panel lab results required prior to the start of the first clinical entrance. Renewal: (Yearly)
  - a. Students are responsible for all associated costs.
12. Student Nursing Liability Insurance as required.
  - a. Students are responsible for all associated costs.
13. Proof of Health Insurance
14. Covid-19 Testing:
  - a. Students are responsible for all associated costs.
15. MAB Certification: Renewals
  - a. Students are responsible for all associated costs.

### Pediatric Cardiac Ultrasound and Congenital Heart Disease (Ped Echo) Entrance Requirements

In addition to meeting the College's general entrance requirements, Ped Echo applicants must also:

- Provide proof of graduation from an accredited Adult Cardiac Ultrasound program, or be a cardiac sonographer registered through ARDMS or CCI.
- Interview with the Program Director, or the Assistant Program Director.

### Vocational Nursing (VN) Diploma Entrance Requirements

In addition to meeting the College's general entrance requirements, VN applicants must also:

- Complete a criminal background check application
- Pass the Wonderlic Basic Skills Test with a minimum verbal score of 302 and minimum quantitative score of 293
- Write a 500-word essay on "Why I Want to be a Nurse"
- Interview with the Nursing Program Director, Assistant Director, or Campus Director

### Practical Nursing (PN) Entrance Requirements

<Effective November 2023 – the PN program will no longer be offered>  
In addition to meeting the College's general entrance requirements, PN applicants must also:

- Complete the HESI test with a minimum of a 70% score in each subject area, English Language and Math, within the past 2 years. The English Language Composite Score is comprised of reading comprehension including conclusions, meaning-word use, implications, and understanding; grammar; vocabulary and knowledge. Each of these subject areas in this category must be passed with a 70% or higher.
- Participate in an interview with the Practical Nursing Program Director.
- Write a 500-word essay on "Why I Want to be a Nurse"
- Provide one (1) of the following health care experiences:
  - CNA/ LNA - Arizona State certification as a CNA or LNA License in good standing **OR** provide proof of successful completion of nursing assistant program.
  - MA- applicant must have completed a MA certification class
  - EMS – Must hold an EMS certification in good standing
  - Other Health Care experience can be considered on a case by case basis (examples: healthcare tech, military medic, partial completion of another PN program with passing grades)

- Any prospective nursing student whose principal language is other than English will be required to take the Internet-based Test of English as a Foreign Language (TOEFL) with an English proficiency passing standard of score of 84 and a minimum speaking score of 26 as per the current NCSBN and AZBN guidelines.
- Background Checks - All students desiring to be admitted to the program are required to complete a criminal background check application. It is the student's responsibility to maintain a current DPS Level 1 Fingerprint Clearance Card during the entire time they are in the program.
- **Physical and Emotional Requirements of Practical Nursing.** Student must be able to meet the Physical and Emotional Requirements of Practical Nursing, as outlined in the PN Nursing Handbook.
- **Vaccinations:** The student must have received and show proof of vaccination, for the following vaccinations: varicella; measles, mumps, and rubella; seasonal flu vaccination; and annual TB screening. Clinical sites may require students to be vaccinated against COVID-19, including boosters to protect against variants. A student's inability to receive the COVID-19 vaccination may impede their ability to complete the course block, and result in a disruption in their program progression, or dismissal from the program. Failure to complete immunization or other clinical requirements may result in dismissal from the program.
- Each student must submit:
  - Evidence of current and ongoing "CPR for the Healthcare Professional" certification from the American Heart Association.
  - Some clinical facilities require registration through myClinicalExchange or the completion of online clinical orientation modules. **Any fees associated with clinical requirements are the sole responsibility of the student.** If the requirements are not kept current, the student will be removed from the clinical assignment until the requirements are submitted to his/her program file. This may delay the student's progress through the training program.

### Magnetic Resonance Imaging Qualification Certificate Entrance Requirements

In addition to meeting the College's general entrance requirements, Magnetic Resonance Imaging Qualification Certificate (MRQCP) applicants must also qualify by *one* of the following criteria:

- **ARRT Credentialed Technologist:** Provide proof of graduation from an accredited medical imaging program and possess a current Certification and Registration through ARRT by holding ARRT Credential in one or more of following categories/disciplines:
  - Radiography (R): R.T.(R)(ARRT)
  - Sonography (S): R.T.(S)(ARRT) and/or RDMS
  - Nuclear Medicine Technology (N): R.T.(N)(ARRT) and/or NMTCB
  - Radiation Therapy (T): R.T.(T)(ARRT)
- **MRI Technologist:** Be a non-registered MR Technologist who has

graduated from an associate degree program (or higher) and meets at least one of the following criteria:

- MRI associate degree (or higher) from an educational institution not approved by ARRT at time of graduation
- Three failed attempts of the ARRT Certification and Registration Examination for MRI Program
- Did not apply for ARRT Certification and Registration Examination exam within three years of graduation from MRI Program

MRI Qualification Certificate applicants must meet with the Program Director prior to enrollment in the program and provide proof of completion/transcripts of the associate (or other) degree. All applicants' obtained degrees -USA based or international- must be acceptable by ARRT. International applicants holding one of the categories must provide evaluated transcripts by an USA-based International Credential evaluation agency approved by ARRT for program and PD review.

### Physical and Emotional Demands of Ultrasound and Imaging Programs

In order to participate in an Ultrasound or Imaging Program, students are required to travel to facilities and hospitals with unpredictable environments. Students need to have the endurance to adapt to a physically and emotionally demanding program.

Students must be able to perform the following physical and emotional requirements, with or without accommodations. Students wanting to request accommodations for physical or mental disabilities should contact the ADA Compliance Coordinator: [ADACoordinator@smithchason.edu](mailto:ADACoordinator@smithchason.edu) and review the Disability Accommodation policy in the Catalog.

- **Strength:** Sufficient strength to lift, move and transfer most patients; to move and carry equipment; and to perform CPR (which requires sufficient body weight and adequate lung expansion). Students may be required to stand for long periods of time.
- **Mobility:** Sufficient to bend, stoop, get down on the floor; combination of strength, dexterity, mobility and coordination to assist patients; ability to move around physically and adequately in confined spaces (patient rooms, bathrooms, treatment settings, around patient equipment, etc.). Be able to perform all physical skills required to deliver patient care such as CPR, ambulation, transport, reposition, lifting, and other nursing duties.
- **Fine Motor Movements:** Necessary to manipulate the ultrasound probe and machine knobology (ultrasound programs), syringes and IVs; to assist patients with feeding and hygiene; to write appropriate notations; to document in health record; to perform sterile procedures and other skilled procedures. Use hands to handle, control, or feel objects, tools, or controls.
- **Speech:** Ability to speak clearly to communicate with staff, physicians, patients and families.
- **Vision:** Visually assess patients to determine and observe their health status; skin tone, color changes, dermatological conditions, non-verbal behaviors, changes in signs and symptoms of illness, health improvement or deterioration,

etc. The ability to distinguish the different shades of grey to identify anatomical structures (ultrasound programs).

- **Hearing:** include monitoring signs and symptoms, communicating with patients, being alerted and responding to alarms, hear if a patient is in distress, communicating via telephone and the ability to call for rapid response or code team, ability to hear the pulse return with the use of a stethoscope and assess blood flow with both pulse wave and continuous wave Doppler techniques (ultrasound programs).
- **Touch:** Ability to palpate both superficially and deeply and to discriminate tactile sensations.
- Ability to speak, write and understand English fluently.
- Emotional Demand: Sufficient emotional stability to perform under stress produced by both academic study and the necessity of performing health care in real patient situations while being observed by the instructors and other health care personnel.

See the applicable Nursing handbook for the physical and emotional requirements of our nursing programs.

### Student Location

The College will make a determination for all students regarding the State in which a student is located at the time of enrollment based on the address provided on the admissions paperwork. It is the student's responsibility to immediately notify the Registrar's office, in writing, if any of their contact information changes including the address they currently reside in, phone number, or email address. Updates to such information are entered in the College's student information system. Students are required to regularly check their school email inbox for updated policies and notifications.

### Distance Education Requirements

The College offers courses and programs via distance learning using an online format. Students who are enrolled in at least one online course must:

- Complete an Online Preparedness Questionnaire during the application process to ensure technology minimums are met to attend online courses. If deficiencies are identified, additional resources will be provided to give students the opportunity to improve necessary skills to be successful in an online environment.
- Upon completion of the enrollment process, students will be enrolled and able to access the Online Student Resources Center (OSRC), an online introductory course, and be prepared to navigate online coursework.

### Minimum Technology Requirements

- Windows 10/11 Laptop/Desktop or Apple MacBook Pro
  - i5, generation 10, 2.5GHz processor or higher (or equivalent)
  - 8GB of RAM or higher
  - 120GB HD space or higher
  - External Speakers for Desktops
  - Webcam (w/Microphone capabilities)
  - Install and usage of the Google Chrome browser required

- High Speed Internet
  - Wired internet connection (preferred) or strong Wi-Fi internet connection.
  - 50 Mbps or higher internet speeds
- Google Chromebooks are not recommended.
- Tablets (iPads, Android, etc.) are not recommended.
- Cell phone usage to join live lectures, submit homework, and perform tests are not recommended.

## Waiting List Applicants

Students may be placed on a waiting list for programs that are at capacity.

## International Students

International students must complete or provide the following after they have been accepted for enrollment in order to receive the I-20 form to apply for an M-1 (diploma programs) or F-1 (degree programs) student visa:

- A Confidential Statement of Finances—an official letter or bank statement must be submitted certifying that there are enough funds available for tuition and living expenses for one academic year.
- Payment of the first 4 months of tuition in advance.
- A copy of their passport.
- A copy of the I-94 card.
- Must demonstrate English proficiency by taking a TOEFL test used to measure English skills and pass with a score of 62 or higher.
- A translated and evaluated (at the applicant's expense) foreign secondary diploma.

The College is authorized under Federal law to enroll nonimmigrant alien students.

## International Student Language Proficiency Statement

All coursework at the College is taught in English. The College does not offer English language services and instruction.

## International Student VISA Statement

The College does not provide Visa services to International Students other than issuing an I-20. However, the College will verify the student's enrollment status and any changes in enrollment status during the course of their enrollment.

## CAMPUS CHARGES AND FEES

The current schedule of tuition and fees is included in this catalog under "Tuition and Fee Schedules". The cost is dependent on the term and location; for exact financial information please contact your local representative.

- The total charges for the entire educational program are estimated and reflect costs for students who are not required to repeat courses. Charges may be lower for students with incoming transfer credits accepted by the College. Coursework repeated for credit is charged at the current tuition rate.
- A period of attendance is one quarter (3 months); Tuition is charged per quarter and varies based on the number of credits carried each quarter. Students can access their financial account

via their student portal to view quarterly tuition and fee charges, expected funding (i.e. financial aid) and their student payment plan. Practical Nursing students (non-term program) are charged per Block ("quarter" is used interchangeably to describe both "block" and "term" throughout this catalog).

- New Students: Tuition charges are subject to change with advance notice of one quarter. For Current Students: Tuition will stay the same.
- Book fees are estimated and vary by program. The actual cost of books may vary and are subject to change at any time.
- First requested Official Transcript is at no cost; each additional Official Transcript is \$10. There is no cost for unofficial transcripts.
- Additional Diploma: \$20
- Additional ID Badge Fee: \$10.00
- Additional Scrub Set (1): \$50
- Additional Hoodie: \$50
- Optional Laptop Fee: \$585

## Accounting Policies

**All payments are due on the first of the month** and are considered late if not paid by the fifteenth of the month. A late fee of \$25 will be assessed for all students with past due private payments. This is not compounded. Returned checks are assessed a \$35 processing fee. If a student has two checks returned, the College will only accept cash, credit/debit cards or money orders for all future payments. Private payments received will be applied first to any late fees or non-sufficient funds (NSF) fees. The College may, at its option and without notice, prevent students from attending class until any applicable balance and/or payments have been satisfied.

Only registered students will be issued books. When students receive their books, they must complete a book release form and their signature is required.

## FEDERAL TITLE IV FINANCIAL AID

### Financial Aid Statement

This institution participates in the Federal Title IV Programs. A student, who obtains a loan to pay for an educational program, will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, whether or not the student graduates or gets a job, and if the student receives federal student financial aid, the student is entitled to a refund of the money not paid from federal financial aid funds.

Detailed information and financial aid advising are available to all applicants at the Financial Aid office. During the Financial Aid application process, the U.S. Department of Education randomly selects Financial Aid applications for the institution to verify. If selected, the applicant must supply documentation to verify income, assets, and household size as listed on the applicant's Free Application for Federal Student Aid (FAFSA). Applicants will be directed by the Institution to submit income documents, complete additional verification worksheets, and any other documentation needed to verify information provided on their FAFSA.

To qualify for financial aid programs, regulations indicate that the student must:

- Apply for financial aid using the Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa> or myStudentAid mobile app
- Be a United States citizen, national, or eligible non-citizen.
- Maintain Satisfactory Academic Progress (SAP).
- Demonstrate a financial need.
- Not be in default on any educational loan and not owe a refund on an educational grant.

See Student Consumer Handbook for more information about federal Title IV programs.

## FEDERAL TITLE IV FINANCIAL AID CHART

	PELL GRANT	FSEOG	FEDERAL WORK- STUDY
<b>DESCRIPTION</b>	<b>Grant:</b> typically, does not have to be repaid	<b>Grant:</b> typically, does not have to be repaid	Money earned while attending college. Does not have to be repaid
<b>ELIGIBILITY</b>	U.S. citizen or permanent resident Full or part time undergrad <b>- Need Based</b>	U.S. citizen or permanent resident Full or part time undergrad <b>-Need Based</b>	U.S. citizen or permanent resident Full or part time undergrad <b>-Need Based</b>
<b>AMOUNT</b>	Maximum: \$7,395 (2023-24)	Maximum: \$4,000	Award depends on when you apply; your financial need, and the funding level.
<b>FEDERAL DIRECT LOAN PROGRAMS</b>	<b>FEDERAL DIRECT SUBSIDIZED LOAN</b>	<b>FEDERAL DIRECT UNSUBSIDIZED LOAN</b>	<b>FEDERAL DIRECT PLUS LOAN</b>
<b>DESCRIPTION</b>	<b>Loan:</b> Must be repaid	<b>Loan:</b> Must be repaid	<b>Loan:</b> Must be repaid
<b>ELIGIBILITY</b>	U.S. citizen or permanent resident Full or part time undergrad or graduate students <b>- Need Based</b>	U.S. citizen or permanent resident Full or part time undergrad or graduate students	U.S. citizen or permanent resident Full or part time undergrad or graduate students <b>- Credit Based</b>
<b>AMOUNT</b>	<b>Maximum:</b> Year 1: \$3,500 Year 2: \$4,500 Year 3: \$5,500 Year 4: \$5,500	<b>Maximum:</b> Year 1: \$6,000 Year 2: \$6,000 Year 3: \$7,000 Year 4: \$7,000 (Dependent students \$2k/yr)	<b>All Years:</b> Up to the student's total cost of education, less other aid received

<b>INTEREST RATE</b>	Fixed; interest rates are determined annually	Fixed; interest rates are determined annually	Fixed; interest rates are determined annually
<b>REPAYMENT TERM</b>	Up to 10 years	Up to 10 years	Up to 10 years
<b>INTEREST SUBSIDY</b>	Interest is paid on student's behalf while in enrolled	Interest is student's responsibility while enrolled	N/A
<b>REPAYMENT BEGINS</b>	Following a 6 month grace period after graduation or withdrawal	Following a 6 month grace period after graduation or withdrawal	When loan is fully disbursed (no grace period) unless deferred
<b>ORIGINATION INSURANCE FEES</b>	Up to 4%	Up to 4%	Up to 6%

## California State Aid Programs

### Cal Grant Program

The California Student Aid Commission (CSAC) offers California residents three types of grant programs, Cal Grant A, Cal Grant B and Cal Grant C, to assist students in paying college expenses. Cal Grant award amounts vary based on financial need, enrollment status, and the availability of state funds. Cal Grant award selections are based on data obtained from the Free Application for Federal Student Aid (FAFSA) and submitted Grade Point Average (GPA) Verification form. The California Dream Act allows undocumented students, DACA recipients, to receive certain types of financial aid such as Cal Grants. Undocumented students are not eligible for federal student aid and should complete the California Dream Act Application (not the FAFSA) and a certified Grade Point Average (GPA). Cal Grants do not have to be repaid. See Student Consumer Handbook and the Financial Aid Department for more information about state aid programs.

### Chafee Grant Program

The California Chafee Grant for Foster Youth is a grant program administered by the State of California. The California Department of Social Services will verify foster youth eligibility status. Chafee Grant payments will be credited to the student's account to cover tuition, fees, and supplies. Excess Chafee Grant funds may be used to pay for child care, rent, or transportation while attending school.

### Cal Grant Payment Policy

The College will credit all Cal Grant funds to any outstanding campus charges. Cal Grant B awardees may elect to receive the full disbursement of their "Access" or "Book and Supplies" awards to use towards educational expenses instead of having it applied to any outstanding balances on the student's account. By choosing the first option, Cal Grant awardees are responsible to resolve any account balances with the College. Cal Grant awardees have the ability to rescind option at any time (up to disbursement). Please see the financial aid office for more information.

### Refund of State Funds

State funds include any source of funding received from the California Student Aid Commission (CSAC). This includes Cal Grant A, Cal Grant B, Cal Grant C and CHAFEE Grant. Per CSAC Cal Grant program policies, Cal Grant funds may not be used for reimbursement to the federal government. The College will return Cal Grant funds to the Commission before refunding any other funding sources other than refunds of federal Title IV program funds required by the return of federal Title IV funds (R2T4) regulations. If a student is dismissed or withdraws from the College, all unearned Title IV funds will be refunded to the Department of Education. Students who withdraw prior to completing more than 60% of the term will have their pending disbursements cancelled and adjusted in the Web Grant system. No further state disbursement will be made when this occurs. Any unearned funds based on the institution's refund policy will be returned to Cal Grant or State Funds and lastly, to Private Loans accordingly. Students who withdraw after 60% of the term will not be required to return any funds to state programs.

## Scholarships and Grants

Students interested in information regarding available scholarships should contact the financial aid department. The following is a list of scholarships:

- Affiliate Tuition scholarship
- High School Graduate Bachelors Program scholarship
- Medical Physician scholarship
- Foreign Medical Graduate scholarship
- Vocational Nursing Opportunity Scholarship
- Neville Smith Memorial Registered Nurse Grant
- RN Central Valley Student Loan Forgiveness Grant

## Student Responsibilities

- Students must promptly return all required applications and paperwork to the Financial Aid Office.
- If the Financial Aid Office needs to see a student, the office will contact the student personally. It is the student's responsibility to see Financial Aid when notified.
- Each student who receives a student loan is required to complete an Entrance and Exit Counseling session. The Financial Aid Office will notify each student when these sessions are scheduled. It is the student's responsibility to go online at [studentaid.gov](http://studentaid.gov) to electronically complete the Entrance and Exit Counseling session. No student loans can be disbursed until the Entrance Counseling session has been completed. Exit Counseling must be completed prior to graduation or at the time of withdrawal, if a student withdraws prior to program completion.
- If a student obtains a loan to pay for an educational program, the student will be responsible for repaying the full amount of the loan plus interest, less the amount of any refund.

## CANCELLATION, WITHDRAWAL, AND REFUND POLICIES

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### Student's Right to Cancel

A student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. To cancel the

enrollment agreement or withdraw, the student must provide the College a written notice stating the student's intent to cancel or withdraw by mail, email or in person. If the notice is deposited in the mail, it is deemed effective as the date of the postmark, if properly addressed with proper postage. If emailed, it is deemed effective as of the date the email was electronically delivered. Canceling by phone, by other verbal means, or by way of not attending classes will not be considered a cancellation; these actions will be considered a withdrawal and withdrawal procedures will apply.

### Rejection

If you are not accepted into the College, the enrollment agreement will be cancelled. A refund will be issued within thirty (30) days in the State of Arizona and forty-five (45) days in the State of California from the cancellation date.

### Tour of the Facilities

If you have not visited the College prior to enrollment, you may withdraw without penalty within three (3) business days following either the regularly scheduled orientation procedures or following a tour of the College facilities and inspection of equipment where your education services would be provided.

### Three-Day Cancellation Policy

All monies paid by an applicant must be refunded if requested in writing within three (3) days (excluding weekends and federal or state holidays) after signing an enrollment agreement and making an initial payment. A refund will be issued within thirty (30) days in the State of Arizona and forty-five (45) days in the State of California from the cancellation date.

An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the College is entitled to a refund of all monies paid, minus the \$100.00 registration fee.

### Seven-Day Cancellation Policy

A student who has been in attendance may cancel, without penalty, on or before the seventh (7th) day following the first day of regularly scheduled instruction. The student will receive a complete tuition refund excluding the \$100.00 registration fee within thirty (30) days in the State of Arizona and forty-five (45) days in the State of California from the cancellation date. Any student who decides to drop after the seventh (7th) day following the first (1st) day of regularly scheduled instruction will be considered a withdrawn student and refund calculations will be performed as detailed below.

### Withdrawing After Classes Have Started

A student has the right to withdraw from the College at any time. A refund will be based on the College's Refund Policy. The College complies with state and federal refund policies. You may terminate your enrollment by giving written notice to the College. Notice is effective as of the date of the postmark, if properly addressed with proper postage, date the notice is emailed or the date the notice is delivered to the College. Written notice need not take any particular form.

## Add/Drop Period

Students may add/or drop a course without penalty up to the seventh (7<sup>th</sup>) calendar day of each quarter. No course can be added after the seventh (7<sup>th</sup>) calendar day of the quarter.

Students attempting to drop a course after this time and up to 50% of scheduled class time will receive a grade of "W" (Withdrawn) for the dropped course as well as all remaining classes in the term and may be subject to termination. The "W" will be included in the "credits attempted" calculation for Satisfactory Academic Progress (SAP).

Students attempting to drop a course after 50% of scheduled class time will receive a grade of "WF" (Withdrawn Fail) for the dropped course as well as all remaining classes in the term and may be subject to termination. The "WF" will be calculated into the student's overall GPA and included in the "credits attempted" calculation for Satisfactory Academic Progress (SAP).

Students must officially add and/or drop a course in person with the Registrar to complete the required paperwork. Verbal requests will not be granted.

Students adding a course will be charged the published tuition rate for the course. No refunds will be issued for courses dropped after the seventh (7<sup>th</sup>) calendar day of the quarter. Students dropping a course will be charged the published tuition rate for the course when it is repeated. Students should understand dropping courses may impact a student's Financial Aid eligibility and future scheduling.

## Refund Policy

This institution refund policy applies when a student has completely withdrawn (officially or unofficially) from the College. For purposes of determining a refund, a student shall be deemed to have withdrawn when any of the following occurs: the student cancels their Enrollment Agreement by submitting a written notice of cancellation/withdrawal; the student fails to attend classes for a period of 14 consecutive calendar days; or the College terminates the Enrollment Agreement for non-compliance with the College's rules and policies.

Any student who decides to withdraw after the seventh day following the first day of regularly scheduled instruction will be considered a withdrawn student and refund calculations will be performed as described below.

No refund will be due after 60% of instruction, per quarter, has been completed by the student.

A pro-rata student tuition refund up to 60% of instruction, per quarter, will be calculated as follows:

- The non-refundable registration fee of \$100.00 is subtracted from the student's total tuition charge for the quarter.
- This figure is divided by the number of scheduled days of instruction for the quarter.
- The quotient is the daily charge for the quarter.
- The amount the student owes for the quarter for the purposes of calculating a refund is derived by multiplying the total days scheduled to attend for the quarter by the daily charge for instruction for the quarter.
- All refunds are based on the student's last day of attendance.

- After the institutional pro-rata refund calculation and federal refund policy are applied, there may be a balance due that the student is obligated to immediately pay the school.

If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

If any portion of the tuition was paid from the proceeds of a student financial aid loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received. Furthermore, any remaining amount shall be sent to the above-named party, if any, up to but not exceeding the amount stated above.

## Refund of Federal Title IV Aid Policy (R2T4)

The college participates in federal financial aid. For students who have received Title IV financial assistance, the Federal Return of Title IV Funds calculation (R2T4) will be completed first and applicable funds returned. Returned funds will be reduced from the payments received on behalf of the student before applying the institutional refund policy to determine whether the student is owed a refund or if a balance is owed to the College. If a balance is owed to the College, you will have to make arrangements to pay it.

In compliance with Federal regulations, the College will determine how much Federal student financial assistance that the student has earned or not earned when a student who is a Title IV recipient withdraws from the College. The Federal Return of Title IV Funds formula dictates the amount of federal Title IV aid that must be returned to the federal government or the lending institution by the College and/or student. The federal formula is applicable to an eligible student receiving federal aid when that student withdraws on or before the 60% point in time in the payment period. The Return of Title IV Funds calculation may result in the student owing a balance to the Federal Government and, in some cases, to the College. If the amount received from federal funds is more than the amount earned, then a return will be made within forty-five (45) days of the date of determination, which is the date the College has determined that the student has officially or unofficially withdrawn.

For the purpose of determining the amount to be returned, if any, you shall be deemed to have withdrawn from the program when any of the following occurs: (a) You notify College of your withdrawal or the actual date of withdrawal; (b) the College terminates your enrollment; (c) You fail to attend classes for a 14 day period; (d) You fail to return from a leave of absence. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance. Provisions (a) and (b) are considered official withdrawals, provisions (c) and (d) are considered unofficial withdrawals.

**Withdrawal Before 60%:** The College must perform a R2T4 to determine the amount of earned aid up through the 60% point in each payment period and use the Department of Education's prorated schedule to determine the amount of R2T4 funds the student has earned at the time of termination or withdrawal. After the 60% point

in the payment period or period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period.

**Withdrawal After 60%:** For a student who is terminated or withdraws after the 60% point-in-time, there are no unearned funds. However, the College will still calculate the Institutional Refund and R2T4 for financial aid recipients.

To calculate the amount earned for credit-hour programs, the College will determine the percentage by dividing the number of calendar days the student completed in the payment period as of the last day of attendance by the total number of calendar days in the payment period. For clock hour programs, the earned aid is based on a percentage by dividing the total number of clock hours the student was scheduled to complete in the payment period as of the last day of attendance by the total number of clock hours in the payment period. The calculated amount of aid earned is rounded to the one-hundredth decimal. Any scheduled break of 5 days or more is not counted in the total calendar days of the payment period. If a return results from this calculation, federal policy requires that these unearned funds be returned to the applicable Title IV financial aid fund source. Funds are returned to the Title IV Programs in the following federally mandated order: (1) Unsubsidized Federal Direct Loan; (2) Subsidized Federal Direct Loan; (3) Federal Direct PLUS Loan; (4) Federal Pell Grants; (5) Federal Supplemental Education Opportunity Grant (SEOG); (6) other grant or loan assistance authorized by Title IV of the HEA, as amended. If the R2T4 calculation results in an amount to be returned that exceeds the school's portion, the student must repay some funds.

If after the R2T4 funds and institutional refund calculations are applied to the student's account and a credit balance occurs, the credit balance will be disbursed as soon as possible but no later than 14 days after the date of the R2T4 calculation is performed.

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. All post-withdrawal disbursements are applied to the student's account first, before any resulting credit balance is processed. The College will notify the student within 30 days of the date of determination of any post-withdrawal disbursement loan funds for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received. The student or parent, in the case of Federal Direct PLUS Loans, needs to provide permission, within 14 days of the post-withdrawal notice, before any loan funds may be disbursed on the student's account or disbursed to the student or parent. However, the College may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition and fees, and with the student's authorization, the College may automatically use the grant funds for other educationally related charges. Any balance of grant funds that may be available will be offered to the student. The College will make a post-withdrawal disbursement of any loan funds the student accepts within 180 days from the date the College determined the student withdrew.

If the Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of: the institutional charges multiplied by the percentage of unearned Federal student financial assistance funds; or the entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned includes grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The College will notify the student as to the amount owed and how and where it should be returned.

## Books, Supplies, and Fees

Hardcopy and paperback books are refundable only if returned in unopened/new condition within ten (10) days from the beginning of the current quarter from which the student withdraws from the course. Electronic books (eBooks) and loose-leaf books are non-refundable. Registry fees, included in the cost of tuition (except for the Pediatric Cardiac Ultrasound and Congenital Heart Disease program), are refundable if the student's registry eligibility changes (more information provided in the Registry Policy for Imaging Programs given to students). The cost of books, supplies and fees are subject to change at any time.

## VETERANS BENEFITS

Students who wish to receive Veterans benefits must contact the Veterans Administration office to determine their eligibility. The College will provide assistance with the completion of all the necessary documents.

Students should read these requirements carefully, and any questions or concerns should be directed to the college Veterans Administrator. The Department of Veterans Affairs has certain policies regarding attendance and progress standards. These policies are outlined in the Veterans Administration Regulations sections 21.4135, 21.4253, and 21.4277. The policies concerning a college's liability for overpayments and standards of attendance and progress are also addressed. Students receiving educational benefits must adhere to these attendance and progress standards, as outlined in the respective VA regulations, so that they may be certified for the collection of VA educational benefits.

The Department of Veterans Affairs requires that all students receiving VA benefits must work toward a specific educational objective. At the College this objective can be a Diploma or a Degree Program. In either case, it is a requirement that all classes benefits recipients are enrolled in must be part of the graduation requirements for their major. This is the recipient's responsibility. The Veterans Office will check to ensure that all veterans/reservists/dependents are enrolled in only those courses applicable to the declared major. If any of the classes they are enrolled in do not apply to the major, the Department of Veterans Affairs will be notified of the reduction in training time. Benefits Recipients should be very careful that all of their classes are required for their major, and when in doubt should consult an advisor.

VA benefits payments are based on required attendance in classes. A student is expected to attend all sessions of the classes in which they are registered. It is the student's responsibility to contact instructors regarding any absences and provide valid documentation when necessary.

An overpayment will occur as a result of students' termination of enrollment or reduction of units. Under the Post 9/11 GI Bill®, the College must return payment to the VA for courses dropped after the

add/drop period and subsequently the student will be responsible for paying the College the tuition and fees for the dropped or withdrawn courses. Book stipend and monthly housing allowance debts resulting from reductions/termination are the student's responsibility to pay back to the VA. If a student drops a course or withdraws from the school after the add/drop period and receives a non-punitive grade, VA will reduce benefits effective the first day of the term. This usually results in an overpayment which can be quite large. If the withdrawal results in no training time change, then no overpayment exists (i.e. the student is attending 16 units and drops to 13 units, they are still FT). VA will grant mitigating circumstances (MIT-C) for up to 6 credits the first time a student reduces or terminates and MIT-C must be considered. This 6-Credit Hour Exclusion is a one-time grant made the first-time MIT-C must be considered for the student. This exclusion cannot be granted if the student completes the term and receives non-punitive grades. MIT-C are documented circumstances beyond the student's control that prevent the student from continuing in school or that cause the student to reduce credits. Examples include, but are not limited to:

- An illness or death in the student's immediate family
- An illness or injury afflicted the student during the enrollment period
- An unavoidable change in the student's employment
- Immediate family or financial obligations that require suspension of the program to obtain employment
- Unanticipated active military services including active duty for training
- Reductions and withdrawals due to COVID-19 (PL 116-315, Section 1104)

If acceptable MIT-C are provided, VA will adjust benefits effective the end of the month during the reduction occurred or the actual date of withdrawal. Acceptable MIT-C does not eliminate a debt. They only allow for payment through the end of the month during which the reduction occurred or the actual date of withdrawal as the effective date rather than the first day of the term.

Should a student receive an overpayment in the form of a VA check, it is their responsibility to contact the Veterans Office at the College for procedures on returning the amount of overpayment to the Department of Veterans Affairs. The Veterans Office will notify the VA of any status changes per institution's registrar/computer system, which will reflect the official dates for drops and adds. If at the end of the quarter a student has received a "W", "WF" or "F" as a grade, the College will use the instructor's roster to determine the last date of attendance. If a student received a mid-term grade of "W", "WF" or "F", they may be dropped at mid-term. If there is no mid-term grade, the student may be dropped at the commencement of the quarter. Failure to process a student's drop can result in overpayments.

### The Veterans Benefits and Transition Act of 2018 (Section 103 of SB2248), Public Law 115-407

For Post 9/11 GI Bill® (Chapter 33) and VA Vocational Rehabilitation and Employment (Chapter 31) students, our tuition policy complies with 38 USC 3679(e) the College will not impose penalties, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that an individual borrow additional funds because of the individual's inability to meet their financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33. This waiting

period begins the date the student provides appropriate documentation and continues either until funds are received from the VA or until 90 days after the School Certifying Official has certified the student's enrollment for tuition and fees. For eligibility consideration, a Post 9/11 GI Bill student must submit a VA Certificate of Eligibility (COE) and a Vocational Rehabilitation Student must provide a VAF 28-1905 form.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). No entity shall use the GI Bill® trademark in any manner that directly or indirectly implies a relationship, affiliation, or association with VA that does not exist. For more information about GI Bill® trademark terms of use, visit the VA website at [https://www.benefits.va.gov/GIBILL/Trademark\\_Terms\\_of\\_Use.asp](https://www.benefits.va.gov/GIBILL/Trademark_Terms_of_Use.asp).

More information about education benefits offered by VA is available at the official U.S. government Web site at <http://www.benefits.va.gov/gibill>.

### Veterans Add/Drop Period

Students may add/or drop a course without penalty up to the seventh (7<sup>th</sup>) calendar day of each quarter. Students attempting to drop a course after this time and up to 50% of scheduled class time will receive a grade of "W" (Withdrawn) for the dropped course/s. The "W" will be included in the "credits attempted" calculation for Satisfactory Academic Progress (SAP).

Students attempting to drop a course after 50% of scheduled class time will receive a grade of "WF" (Withdrawn Fail). The "WF" will be calculated into the student's overall GPA and included in the "credits attempted" calculation for Satisfactory Academic Progress (SAP). No course can be added after the seventh (7<sup>th</sup>) calendar day of the quarter. Students must officially add and/or drop a course in person with the Registrar to complete the required paperwork. Verbal requests will not be granted.

Students adding a course will be charged the published tuition rate for the course. No refunds will be issued for courses dropped after the seventh (7<sup>th</sup>) calendar day of the quarter. Students dropping a course will be charged the published tuition rate for the course when it is repeated. Students should understand dropped courses may impact a student's Financial Aid eligibility, MHA and future scheduling.

### Military Service

In instances when a service member stops attending due to a military service obligation, in accordance with federal and state law, the College will work with the affected service member to identify solutions that will not result in student debt for the returned portion. Any refund will be sent back to the service branch. \*See refund policy under Cancellations, Withdrawal and Refund Policies.

### Prior Credit Evaluation for Veterans

If a new student has attended other colleges/universities, they must provide the College with official copies of all transcripts from those institutions immediately. They must also submit for evaluation their military and vocational transcripts. NOTE: If they have thirty (30) or more units from previous coursework (including the College), the College MUST have transcripts on file and have them evaluated BEFORE

students can be certified for benefits. Payment of VA educational benefits may be suspended until the College is able to notify the VA of how much previous credit the College is granting the student based on the information supplied in the transcripts.

The College maintains a written record of previous education and training of the veteran or eligible person which clearly indicates that appropriate credit has been given by the College for previous education and training, with the program length shortened proportionately and the student notified accordingly.

### Veterans Benefits Academic Probation

If a student's transcript contains 12 or more credit units and the student's Cumulative Grade Point Average (not quarter GPA) is below 2.0 (2.5 for Nursing), they will be placed on academic probation. A student will be removed from academic probation when their GPA is 2.0 (2.5 for Nursing) or higher.

### Veterans Benefits Progress Probation

If a student's transcript contains 12 or more (diploma programs)/15 or more (degree programs) credit units and the student has received "W" (Withdrawal), "WF" (Withdrawal Fail), "I" (Incomplete), "NC" (No-Credit) in at least 50% of their total transcript units they will be placed on Veterans Benefits Progress Probation.

### Unsatisfactory Progress with the Veterans Administration

A student will be placed on Unsatisfactory Progress and the Department of Veterans Affairs will be notified when the student's cumulative GPA (not quarter GPA) is below 2.0 (2.5 for Nursing) for three consecutive quarters or the student has been on Progress Probation for three consecutive quarters. The law requires that VA educational benefits extended to veterans and other eligible persons are discontinued when the student ceases to make satisfactory progress toward the completion of their educational objective. Benefits may be resumed if the student re-enrolls in the same educational institution and same program(s). In other cases, benefits cannot be resumed, unless the VA finds that the cause of the unsatisfactory progress has been removed and the program of education being pursued is suitable.

### Veterans Benefits Disqualification

#### Academic Disqualification:

A student qualifies for academic disqualification when their cumulative and semester grade point averages are below 2.0 (2.5 for Nursing) in each of three consecutive quarters. Students placed on Academic Disqualification are subject to dismissal from the Institute.

#### Progress Disqualification:

After one quarter of academic probation, students are placed on Progress Probation. Students are evaluated after the 2nd quarter for academic proficiency. If a 2.0 (2.5 for Nursing) or greater GPA is not achieved, the student is then terminated.

### Veterans Benefits Course Repeats

Students may receive benefits when repeating courses in which a grade of "F" or "NC" was received if the course is required or is a pre-requisite

to a required course. In some instances, a grade of "D" may be repeated if it is noted that a grade of "C" or better is required. Student should notify the Veterans Office of any course they are planning to repeat.

### Veterans Benefits Work Experience (Externship) Courses

To receive benefits for Work Experience courses, the course must meet a requirement under a student's approved objective/major as listed in the catalog. In addition, he or she must maintain, at a minimum, monthly contact with the Externship Department and satisfy all other course requirements. Students should check with the Veterans Office concerning the procedures for this. Note: If a student does not meet the monthly contact requirement, their benefits for this course can be terminated.

### Veterans Monthly Housing Allowance

A veteran's Monthly Housing Allowance (MHA) is based on several factors including the location of the school, eligibility percentage, rate of pursuit (RoP), online or hybrid courses, and if a student meets the in-person component of a hybrid course. Any student enrolled in all online courses will receive a reduced monthly housing allowance; about half of what they would normally receive. Classes must have some face-to-face instruction to be considered in-residence. Students only need one class certified as in-person, per online course, to be eligible for the full-time monthly housing allowance; the rest may be taken online. Hybrid classes where students may attend one standard class session in-person is provided during the first two weeks of each quarter. In-person attendance for the *full* class session will be documented and verified prior to certification. Students who do not attend at least one in-person class per online course during the first two weeks of the quarter will be certified as distance training and will receive a reduced MHA.

Courses that do not start or end within 7 days of each other within the term, will be certified separately which could affect a veteran's MHA if the credits certified are less than full-time. VA calculates RoP by dividing the number of credits being pursued by the number of credits considered to be full-time by the school (12 credits is full-time). RoP applies specifically to Chapter 33. The MHA is paid if the student's RoP is *more* than 50% (i.e. 12 credits is full-time, then RoP for 6 credits certified = 50%; RoP for 7 credits is 58%). RoP determines whether a student receives or doesn't receive the housing allowance. If pursuit is more than 50% the student receives the housing allowance. If the RoP is 50% or less, then the student doesn't receive the housing allowance.

## STUDENT INFORMATION & AFFAIRS

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### NOTICE CONCERNING TRANSFERRABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at the College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or diploma you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree or diploma that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain

that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the College to determine if your credits, degree or diploma will transfer.

*Students should assume that credits earned at the College are not transferable to other institutions.*

## Emergency Evacuation Plan

All campuses have an Emergency and Information Safety Information Handbook providing policies and procedures to follow in the event of a crisis, security awareness and crime prevention and general emergency guidelines. Each campus has a dedicated Emergency Response Team to assist in emergency responses and evacuation procedures. Incoming students are given emergency and evacuation preparedness information at the beginning of the program and an evacuation drill is conducted at least annually to educate all employees and students about emergency procedures. Additionally, there is an emergency notification system (ENS) in place. The Registrar should be notified immediately if there is a change in emergency contact information or personal contact information.

## Learning Resource Center

The College maintains a collection of books, professional journals, registry workbooks, test banks, CDs and DVDs; flash cards; links to journal articles, books and websites; podcasts; RSS feeds and more for use on or off campus to help students with their research and studies. Students can access the titles on College's library web page at <https://wcui.libguides.com>. In addition, computers and study space are available to all students. A Librarian or Librarian Coordinator is available to help students during hours of operation.

The Learning Resource Center equipment includes: desktop computers, printer photocopier, Wi-Fi computer access and Microsoft computer software, tables and chairs. The library catalog provides links to open source medical information and databases. The Librarian and/or Librarian Coordinators are interactive with students in person, via email or telephone for library reference and research services during normal hours of operation.

## Procedures for Accessing and Checking Out

### Learning Resource Center Materials:

- Requirement for checking out books: Students must present their Student ID with the LRC staff to check out books. They can sign them out to take home for 2 weeks at a time with up to 3 one-week renewals (exceptions can be made).
- The College's current online library is remotely accessible 24/7 at <https://wcui.libguides.com>

If resources are severely damaged, destroyed, or not returned by the end of the quarter when they were borrowed, the student will be charged for the replacement cost plus a \$5.00 processing fee per item. Library staff may contact the: 1) Accounting office to have the fee(s) charged to the student account, and 2) the Registrar's Office to place a "LB" (library) hold on a student's school record. This hold blocks the student from certain privileges subject to the Registrar's discretion.

## Student Services

The College provides community resource information to students. Examples include childcare, housing, medical referral information and social services. In addition, tutoring is arranged through student services at no additional charge to students. The student services staff is dedicated to student success and are readily available to serve students' needs. Students are encouraged to stop by the office, call, or email student services to be connected with campus resources or if they need help and just aren't sure where to go.

## Career Services

The College provides career guidance to all graduates of all its programs through the Career Services Department. These services include:

- Resume preparation
- Job interview preparation
- Career development workshops
- Employment postings
- Mock Interview with feedback
- Skills Honing and Reinforcement Program (SHARP)
- Quarterly Registry examination review courses for ARRT, CCI, and SPI

While the College cannot guarantee employment, it is the mission of the Career Services Department to provide students with job search tools and to actively maintain current employment listings. The College is dedicated to the success of its graduates in the job market. Graduates are responsible to secure their own employment and relocation may be necessary.

## Cellular Phones

Students may not use cell phones for personal use in the classrooms, or laboratories or externship/clinical sites unless approved by the instructor and preceptor. In case of emergencies, cell phones may be kept on vibrate.

## Dress Code

The purpose of the dress code is to cultivate a culture and environment of professionalism and to help students in the pursuit of becoming a medical health care professional. Students must appear and dress professionally, at all times, while attending the College, clinical sites, and participating in a virtual learning environment. The virtual learning environment is an extension of the College. As such the expectations and protocols outlined in the catalog and Student Code of Conduct for the Online Classroom apply.

Students who are not in dress code may not be allowed to attend classes or go to their clinical site that day and will receive an unexcused absence. Repeated noncompliance may result in disciplinary action up to and including termination (see **Conduct Policy**). Furthermore, please reference the Student Handbook and course syllabi for additional program specific dress code requirements.

**General Appearance:** College issued picture ID student badge is to be worn at all times. If the name badge is lost, the student must purchase another one from the Registrar or Student Services Office. Students must wear school provided medical scrubs while on campus. Scrubs must be unaltered, laundered, free of stains and wrinkles. Jackets

and/or hoodies can be worn in the classroom setting, however, may not display unprofessional or offensive material.

**Shoes:** Shoes must be safe, clean, in good repair, closed toe, and appropriate for the clinical setting. Sandals and open toed shoes are not permitted.

**Hair/Headwear:** Hair must be kept clean, neat, and well-groomed and should not obstruct eye to eye contact or create a health/safety hazard. Long hair should be secured back. Facial hair must be clean and neatly groomed. Headgear, bandannas, scarves, hats, caps, or beanies are not permitted unless required for medical, safety, or religious purposes.

**Tattoos:** All tattoos must be covered.

**Jewelry:** A minimal amount of jewelry is allowed (e.g., wedding bands or engagement rings); however visible facial or body piercings are not permitted. No jewelry is permitted in the lab setting.

**Nails:** Fingernails should be short and clean. The length of nails should not exceed the length of the finger. Artificial nails are not permitted. Only clear nail polish is permitted.

**Personal Hygiene:** Good personal hygiene includes grooming, bathing, and the use of deodorant. Scents are not permitted.

## Remediation

In keeping with our mission, the College may require remediation for students that fail a test. The objective of remediation is to provide students a solid foundation in their field of study. Tests may not be repeated.

## Auditing Classes

Students may audit classes to review information. The only classes a student may audit are classes they have successfully completed at the College. A request to audit must be made through the Director of Education. Students who are auditing a class will not receive books, materials, tests, grades or attendance. They will not participate in group activities that are graded.

## Independent Study

Independent study is reserved for rare circumstances where a student's program sequence is disrupted, and a specific course is needed to graduate or progress timely. An Independent Study Agreement must be completed by the Program Director to address the course objectives, expected outcomes, assignments to be completed, hours expected to be completed with the faculty and hours expected to be completed independently. Courses that are heavily dependent on completion of laboratory exercises do not usually qualify for Independent Study. Independent Study Agreements must be approved by the Director of Education (DOE) prior to the proposed start date. Students can take no more than two courses through Independent Study per program. The dates of the Independent Study may not crossover terms.

## Transcript Requests

Transcripts requests should be made in writing to the Registrar. Each Official Transcript is \$10. There is no cost for unofficial transcripts.

## Housing Statement

The College does not have dormitory facilities under its control. **All programs are non-residential, and the College has no responsibility to find or assist a student in finding housing.**

There is a mixture of single-family homes and apartments available within a 5-mile radius of the Los Angeles main campus with rental amounts ranging from \$900.00 to \$15,000.00 per month. The average cost ranges from \$1,550 to \$2,570 per month depending on location, size and type of dwelling. Rentals available within a 5-mile radius of the Ontario campus range from \$825.00 to \$3056.00 per month (average being \$1200 to \$1500 per month). Rentals available within a 5-mile radius of the Phoenix campus average \$1,027 per month. Rentals in the San Marcos area range from \$1,000 to \$2,740 per month (average costs \$2,154).

## Eating & Smoking

Students are welcome to pause, relax, eat and drink in the student lounge. Smoking, in all forms (cigarettes, e-cigarettes, etc.), is not allowed in the building. If students wish to smoke, they may do so in designated areas. Smoking is not permitted within 20 feet of an entrance, exit or window. Absolutely no food or beverages are allowed in the classrooms and labs.

## Lost Books & Supplies

If a student loses a textbook or supply, they are responsible for purchasing a replacement.

## Parking

Public Parking is available to students. Students park in the parking lot at their own risk. The College is not responsible for any damage or loss. Students may not park in any space designated as reserved. If students do so, they are at risk of being towed at their own expense.

## Personal Belongings

Purses, cell phones, clothes, books, etc., should not be left unattended, as the College will not assume responsibility for loss or theft. Lost and Found will be kept in the Career Services office.

## Personal Data Changes

Any change of name, mailing address, email address and/or telephone number must be reported to the Registrar as soon as the change occurs. Emergency information should be kept current at all times.

## Voter Registration

The College encourages eligible students to register and vote. Students who are residents of California or Arizona may register to vote online. For more information, refer to the Student Consumer Handbook on our consumer information page of the school's website.

## Commencement Ceremonies

To be considered a Smith Chason College graduate, students are required to successfully complete all program and graduation

requirements. This includes all phases of their didactic training as well as their externship hours and/or clinical rotation.

Participation in commencement ceremonies does not constitute official graduation. All program and graduation requirements must be fulfilled prior to conferment of graduate status. To be eligible to participate in the official commencement ceremonies, graduates must be current on all financial obligations at the time of commencement.

Graduates interested in participating in the commencement ceremony are responsible for the cap and gown cost (outside vendor).

## Conduct Policy

A student found to have committed any of the following violations of the College's policy will be subject to a range of penalties up to and including termination and legal prosecution at the discretion of the administration:

- Abusive behavior: physical, verbal, harassment, and sexual assault to any faculty, staff, student, or visitor.
- Discrimination.
- Alcohol and any illegal substance: use, possession, sale, distribution, public intoxication.
- Breach of Peace: disorderly, disruptive, indecent behavior
- Possession of firearms, explosives, dangerous chemicals or other weapons.
- Property damage, vandalism, and theft: destruction, damage, misuse.
- Cheating or Plagiarism.
- Exhibiting violence, insubordination, or inappropriate language toward any College staff, faculty, student, or visitor.
- Conveyance of threats by any means of communication.
- Bullying by any means of any individual, including coercion and personal abuse.
- Audio/Video recording during lecture or lab classroom and clinical or externship sites. If *outside* the classroom, recordings are only permissible with the knowledge and consent of all parties involved.
- Cell phone usage during lectures, labs, externships or clinical.
- Unprofessional Conduct.
- Falsifying information, including but not limited to attendance or information submitted to obtain Financial Aid.
- Dress Code Violations.

Observance of the rules and regulations of the College as well as maintaining a professional manner is required at all times. In any instance students, staff or faculty feel unsafe due to the treatment or conduct of other students, staff, faculty, this conduct should be reported to the Director of Education, Director of Nursing, or Campus Director. Additionally, the College expects students to respond to communication from faculty and staff in a timely manner. Conduct which interferes with the education of other students and the operation of the College may result in termination.

## Student Computer Network and Internet Conduct

The College provides students access to its computer network and Internet access for purposes directly related to education. The College reserves the right to monitor all usage of its computers and computer systems. This includes the monitoring of email and website access. The following practices are prohibited:

- Installing or executing unauthorized software. Using computers to copy copyrighted or licensed software.
- Using the network for commercial purposes. Users may not buy or sell products or services through the system without prior consent of the corporate network administrator.
- Using the network for advertising or political lobbying.
- Accessing websites, newsgroups, or chat areas that contain material that is sexually related, obscene, or that promotes illegal acts. If a user accidentally accesses this type of information, he or she should immediately notify an instructor, the Learning Resource Center Coordinator, and/or network administrator.
- Using the network for any activity or to transmit any material that violates federal, state, or local laws. This includes, but is not limited to, illegal activities, such as threatening the safety of another person or peer-to-peer file sharing of copyrighted materials.
- Using vulgar, derogatory, or obscene language. Users may not engage in personal attacks, harass another person, or post private information about another person.
- Logging on to another person's account or attempting to access another user's files.
- "Hacking" or otherwise trying to gain access to another person's or organization's computer system.
- Engaging in "spamming" (sending an email to more than 10 people at the same time) or participation in chain letters.
- Intentionally damaging any computer hardware or software.

Computer and network resources are of significant value, and their abuse can have a negative effect on other users. Noncompliance with this policy may result in loss of computer and network privileges, suspension, and/or termination.

## Academic Honesty Policy

Academic Honesty is highly valued at the College. A student must always submit work that represents their original words or ideas. If any words or ideas are used that do not represent the student's original work or ideas, the student must cite all relevant sources both in the text and in the reference listing at the end of the paper. The student should also make clear the extent to which such sources were used. Words or ideas that require citations include, but are not limited to, all hardcopy or electronic publications, whether copyrighted or not, and all verbal or visual communication when the content of such communication clearly originates from an identifiable source.

Dishonesty of any type in a course, including cheating on examinations/assignments or plagiarizing materials, may result in a failing grade for the course and may be cause for suspension and/or dismissal from your program and/or the school. Academic dishonesty could involve:

- Having a tutor or friend complete a portion of your assignments
- Using Artificial Intelligence (AI) tools to complete academic coursework
- Using third parties to complete an assignment
- Having a reviewer make extensive revisions to an assignment
- Copying work submitted by another student
- Using information from online information services without proper citation

- Taking exam answers from another student's paper or using old exams not approved by the instructor of the course
- Falsifying sign in or sign out times for lab attendance (blue or black ink only should be used, no pencil)
- Operating any type of audio or video recording device in a classroom, laboratory, or clinical setting without prior expressed permission from the Campus Director or Director of Education
- Utilizing materials not allowed to answer exam questions
- Plagiarism in papers, presentations, projects, discussion posts, and exams.

## Plagiarism

The most common form of academic dishonesty is taking someone else's work or ideas and presenting them as one's own and is referred to as "plagiarism". To avoid plagiarism, students must cite their sources and give credit where credit is due. Students can refer to the APA Citation information (links to an external site) in the Smith Library for samples, templates, and guidance for how to properly cite resources. Students are expected to produce work that displays proper use of the most up-to-date version of APA. This includes, but is not limited to, the use of in-text citations, quotation marks, and references to ensure proper acknowledgment is given to any external source(s) used in the creation of academic material.

The use of Artificial Intelligence (AI) tools in completing assignments or exams is not allowed. Any student using AI technology to complete academic coursework may be disciplined under the rules of plagiarism.

Students violating this policy by failing to submit original work may be subject to disciplinary sanctions up to and including dismissal from the institution. Any alleged incident of plagiarism will be investigated to determine if it is a reportable offense. An appropriate form of disciplinary action or sanction will be determined based on severity of the offense. Sanctions are determined by the faculty member after discussion with the student and the Program Director or Director of Education.

Sanctions may be combined as appropriate for the level of offense and take several forms, including the following:

- **REMIEDIATION:** Following an investigation, a first offense or an incident deemed to be unintentional may result in providing the student an opportunity to revise and resubmit the assignment for regrading. Consultation with the school's librarian to review the APA Citation resources and templates available in the Smith Library will be required.
- **FAILING GRADE:** Some assignments may result in an automatic failing grade for the assignment (or course). Examples of an automatic failing grade include reusing another student's work, contract cheating where another person or organization is hired and compensated to complete academic work on the student's behalf, manipulation of a submitted assignment to avoid detection of content that is non-original, and/or a pattern of dishonest student behavior has been documented.
- **WARNING:** The student will receive an official warning and the violation will be recorded in the student's file. Students will be required to work with the school's librarian to review the APA resources and requirements and will be notified any

subsequent violations will result in an Academic Integrity Acknowledgement.

- **ACADEMIC INTEGRITY ACKNOWLEDGEMENT:** Students who have a pattern of behavior resulting in more than one reportable violation must sign an Academic Integrity Acknowledgement form acknowledging that any future offense can result in suspension and/or dismissal. The violation and the acknowledgement form will be recorded in the student's file.
- **SUSPENSION OR DISMISSAL:** The student is suspended or dismissed from their academic program and the institution with the inability to return. A copy of the official letter of dismissal will be recorded in the student's file. The Director of Education (or their designee) has the authority to dismiss a student from the institution based on the investigation, findings, and recommendations from faculty or other appropriate personnel.

## Turnitin®

The College utilizes the Turnitin® Originality Verification Tool to assist students in ensuring the work they are submitting is their own. Students are encouraged to utilize the tool prior to submitting their work for grading. While the Turnitin® Tool does not detect plagiarism, it does assist in the verification of the overall integrity of the work being presented by the student. Students can review the information provided in the Turnitin report and revise their assignment before the official submission. Faculty members thoroughly review each student assignment regardless of the score provided by Turnitin® to determine the most appropriate action. Exclusive use of the Turnitin® similarity score % as criteria for identifying possible violations of academic integrity is prohibited. All student work must be assessed based on the content and contextual use of sources.

## Copyright Policy

The College has a zero-tolerance policy for copyright violations, and requires all students, employees and agents to abide this policy. Copyright exists in any original work that exists or is fixed in any tangible medium of expression. Images displayable on computer screens, computer software, music, books, magazines, scientific and other journals, photographs and articles, are some of the things subject to copyright. A copyright notice is not required. Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

The College may monitor use of the institution's network or utilize other technical means to attempt to detect and identify indications of copyright infringement, including unauthorized peer-to-peer file sharing. Any student, employee or agent who engages in the unauthorized distribution of copyrighted materials, including unauthorized peer-to-peer file sharing, is subject to disciplinary actions by the College, or any applicable in conjunction with federal and state law.

The unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject you to civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or

"statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov), especially their FAQ's at [www.copyright.gov/help/faq](http://www.copyright.gov/help/faq)

## Social Media Use Policy

The College, in connection with its Director of IT will periodically review the legal alternatives for downloading or otherwise acquiring copyrighted material. The College will make these review results available to students via the website or alternative means and to the extent practicable, will offer legal alternatives for downloading or otherwise acquiring copyrighted material. The College will also periodically review the effectiveness of the plans used to combat the unauthorized distribution of copyrighted materials. This policy addresses the use of social media sites by students, whether or not the use involves the College's Wi-Fi network or other computer resources. Social media includes, but is not limited to: texting, blogs and social media platforms such as Twitter, Facebook, LinkedIn, Instagram, Google+, YouTube, Flickr, and Yammer.

The College is aware that members of the College community may wish to express their personal ideas, thoughts, and opinions through their private social media accounts (not administered by the College). Nevertheless, students are expected to conduct themselves in a professional manner at all times. The College reserves the right, under circumstances it deems appropriate and subject to applicable laws and regulations, to impose disciplinary measures. Such disciplinary measures include dismissal from the College for students who use social media in violation of the guidelines in this policy, in ways that reflect poorly on the College, or interferes with the education of other students and/or the operation of the College. In appropriate cases, the conduct may also be reported to law enforcement authorities.

In connection with the use of social media, the conduct listed below is prohibited:

- Using social media to harass, threaten, insult, defame or bully another person or entity.
- Making threats of injury to any student, customer, member of faculty or staff, officer or board member, including threats concerning their respective family members or personal property.
- Making comments that insult, disparage, disrespect or defame the College or members of its community.
- Making discriminatory or harassing comments that violate federal or state law and/or would be prohibited by the College's anti-discrimination / anti-harassment policy and/or Title IX policy.
- Violating any intellectual property law, such as copyright, trademark, fair use and/or financial disclosure law.
- Posting copyrighted content (such as text, video, graphics or sound files) without permission from the holder of the copyright.

- Posting trademarked content (such as logos, names, brands, symbols and designs) without permission from the trademark owner. The "@" symbol indicates that the mark is federally registered, and the owner has the exclusive right to use it. The "TM and SM" symbols indicate that the owner may have common-law rights, but the mark is not federally registered.
- Posting a person's photograph or video image of a student, faculty, staff member or preceptor without obtaining their permission.
- Posting a photograph or video of a patient or volunteer that would violate the Health Insurance Portability and Accountability Act (HIPAA).
- Posting images or comments which are vulgar, obscene, or would otherwise violate any applicable law.

## Drug-Free Schools and Communities Act (DFSCA)/Statement on Illegal Drugs and Alcohol

The College is committed to the well-being of its students and employees. Thus, the College maintains alcohol and drug abuse policies and programs consistent with the Drug-Free Schools and Communities Act (DFSCA). Related to such policies and programs are internal implementation plans and procedures for ensuring effectiveness and to ensure consistency in enforcement, for both students and employees. On a biennial basis, the College will review its compliance with the DFSCA and necessary updates or changes to the policy or program will be made. A notification will be sent to students and staff if any changes or updates are made.

The College strictly forbids the possession, distribution, use, or sale of alcoholic beverages and/or illegal drugs by students and employees on the College's property or as part of College activities. Medical marijuana or state-legalized recreational marijuana is federally illegal and is included and covered by this policy. Students and staff members should report any knowledge of such activities to the appropriate College personnel. Any infraction is cause for immediate suspension and possible termination. When appropriate, such infractions will also be reported to the local authorities. The College reserves the right to require drug testing based on reasonable suspicion.

Additional information on the College's Drug and Alcohol policy including drug and alcohol abuse prevention, education, and intervention activities as well as disciplinary sanctions for violating the College's policy is distributed annually to all staff and students as part of the Annual Security Report. Please see the College's Annual Security Report located on the website at <https://wcui.edu/consumer-information/>.

## Campus Security Programs

All students are informed of campus security procedures during orientation. All staff members are briefed on campus security procedures upon hiring.

Both staff members and students are encouraged to be responsible for their own security and the security of those around them by carefully reading the campus security procedures and reporting any incidents when they occur and seeking assistance.

Only students, staff members, and other parties having relevant business should be on campus property. Other individuals present on

campus property at any time without the express permission of the appropriate College official(s) shall be viewed as trespassers and may therefore be subject to a fine and/or arrest. In addition, any students or staff members present on campus property during periods of non-operation without the express permission of the appropriate campus officials shall also be viewed as trespassers and may also be subject to a fine and/or arrest.

### Clery Act, Annual Report Distribution, Statement of Non-Discrimination and Title IX Coordinator/Deputies

To maintain compliance with Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act ("Clery Act") and related Higher Education Act ("HEA") requirements, and in an effort to continuously promote and improve safety and security measures on campus, the College collects and publishes information regarding its current safety and security policies, victim services and crime statistics. Once collected, the information is presented annually in this Annual Safety and Security Report including Clery Act Disclosures, Campus Security Policies, Crime Statistics, Drug and Alcohol Abuse Prevention Program, and Title IX Policy ("Report") to prospective and current students, faculty, staff and the public. The College's most current Report is available on the College's website, at <https://wcui.edu/consumer-information/>. Any questions about this Report should be directed to the Campus Director at the campus you attend or are seeking to attend.

In accordance with Title IX of the Education Amendments of 1972, the College does not discriminate on the basis of sex/gender in its employment practices or its educational programs or activities. The College also prohibits Sexual Harassment committed against persons in the United States as part of its education programs or activities.

The College prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internally or externally. Reports of misconduct, questions regarding Title IX, and concerns about noncompliance should be directed to the Title IX Coordinator or Deputy listed below. For a complete copy of the policy or for more information, please contact the Title IX Coordinator/Deputy or the Assistant Secretary of Education within the Office for Civil Rights, email [OCR@ed.gov](mailto:OCR@ed.gov), website <https://www2.ed.gov/about/offices/list/ocr/index.html>.

If you believe that you have experienced or witnessed other incidents of sexual misconduct or discrimination, please follow procedures outlined in College's Non-Discrimination and Code of Conduct policies.

The College's Title IX policy is available on the College's website, at <https://wcui.edu/consumer-information/>. The College reserves the right to make changes to this policy as necessary, and once those changes are posted online, they are in effect. If government laws, regulations or court decisions change requirements in a way that affects this Policy, the Policy will be construed to comply with the most recent government regulations or holdings.

The Title IX Coordinator coordinates the College's efforts to comply with its Title IX responsibilities. The Title IX Coordinator is responsible for implementing the College's Title IX policy, intaking reports and Formal Complaints of Sexual Harassment, providing Supportive Measures and maintaining accurate Clery Act crime statistics.

#### **Title IX Coordinator:**

##### **Los Angeles (Corporate)**

3580 Wilshire Blvd., 4<sup>th</sup> Floor  
Los Angeles, CA 90010  
(310) 289-5123 x1138  
Lisa Ingoldsby, Corporate Director of Compliance  
[lisa.ingoldsby@smithchason.edu](mailto:lisa.ingoldsby@smithchason.edu)

Title IX Deputies are available at each campus to intake reports, Formal Complaints and provide Supportive Measures.

#### **Title IX Deputies:**

##### **Los Angeles**

3580 Wilshire Blvd., 4<sup>th</sup> Floor  
Los Angeles, CA 90010  
(310) 289-5123 x1116  
Denise Villeda, Student Services Coordinator  
[denise.villeda@smithchason.edu](mailto:denise.villeda@smithchason.edu)

##### **Ontario Campus**

3700 E. Inland Empire Blvd, Suite 235  
Ontario, CA 91764  
(323) 483-6572  
Deysy Gonzalez, Director of Student Services  
[deysy.gonzalez@smithchason.edu](mailto:deysy.gonzalez@smithchason.edu)

##### **Phoenix Campus**

3110 N. Central Ave, Suite L-100  
Phoenix, AZ 85012  
(602) 954-3834 x108  
Kallie Gough, Director of Student Services  
[kallie.gough@smithchason.edu](mailto:kallie.gough@smithchason.edu)

##### **San Marcos Campus**

300 Rancheros Drive, Ste 100  
San Marcos, CA 92069  
(760) 418-4200 x4211  
April Fox, Sr. Student Services Coordinator  
[april.fox@smithchason.edu](mailto:april.fox@smithchason.edu)

### Disability Accommodation & Grievance Policy

#### **Statement of Non-Discrimination and Accommodation**

The College does not discriminate on the basis of disability. Individuals with disabilities are entitled to a reasonable accommodation to ensure that they have full and equal access to the educational resources of the College, consistent with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) ("Section 504") and the Americans with Disabilities Act (42 U.S.C. § 12182) ("ADA"), their related statutes and regulations, and corresponding state and local laws.

Section 504 prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance. The ADA prohibits a place of public accommodation from discriminating on the basis of disability. The applicable law and regulations may be examined in the office of the ADA Compliance Coordinator, or their trained designee who has been designated to coordinate the efforts of the school to comply with Section 504 and ADA.

ADA Compliance Coordinator:  
Andrew High  
3580 Wilshire Blvd., 4<sup>th</sup> Floor

### Requests for Accommodation

Individuals with disabilities wishing to request an accommodation must contact the ADA Compliance Coordinator. A disclosure of a disability or a request for accommodation made to any staff, faculty, or personnel other than the ADA Compliance Coordinator will not be treated as a request for an accommodation. However, if a student discloses a disability to such an individual, he or she is required to direct the student to the ADA Compliance Coordinator. Upon request, the ADA Compliance Coordinator (or their trained designee) will provide a student or applicant with a **Request for Accommodations form**, which is also available on the College's website under the Consumer Information tab. To help ensure timely consideration and implementation, individuals making a request for an accommodation are asked to contact the ADA Compliance Coordinator and/or submit a Request for Accommodations form at least two weeks prior to when the accommodation is needed.

Individuals requesting reasonable accommodation may be asked to provide medical documentation substantiating their physical and/or mental impairment(s) and/or the need for the requested accommodation(s), including but not limited to when the limitation or impairment is not readily apparent and/or a requested accommodation does not clearly relate to the impairment(s). Such documentation should specify that a student has a physical or mental impairment and how that impairment substantially limits one or more major life activities. In general, the supporting documentation must be dated less than three years from the date a student requests a reasonable accommodation, and must be completed by a qualified professional in the area of the student's disability, as enumerated below:

Disability	Qualified Professional
Physical disability	MD, DO
Visual impairment	MD, ophthalmologist, optometrist
Mobility, orthopedic impairment	MD, DO
Hearing impairment	MD, Audiologist (Au.D) *audiology exam should not be more than a year old
Speech and language impairment	Licensed speech professional
Learning disability	PhD Psychologist, college learning disability specialist, other appropriate professional
Acquired brain impairment	MD neurologist, neuropsychologist
Psychological disability	Psychiatrist, PhD Psychologist, LMFT or LCSW
ADD/ADHD	Psychiatrist; PhD Psychologist, LMFT or LCSW
Other disabilities	MD who practices or specializes within the field of the disability.

Documentation used to evaluate the need and reasonableness of potential accommodations may include a licensed professional's

current medical diagnosis and date of diagnosis, evaluation of how the student's disability affects one or more of the major life activities and recommendations, psychological and/or emotion diagnostic tests, functional effects or limitations of the disability, and/or medications and recommendations to ameliorate the effects or limitations. The College may request additional documentation as needed.

After the ADA Compliance Coordinator receives the Request Form and the required documentation, they (or their trained designee) will engage the student or applicant in an interactive process to determine what accommodations may be reasonable.

If the student or applicant is denied the requested accommodation, they may file a grievance using the Grievance Process below or they may file a complaint with the U.S. Department of Education's Office for Civil Rights or a similar state entity. The College will make appropriate arrangements to ensure that disabled persons are provided other accommodations, if needed, to participate in this grievance process. The ADA Compliance Coordinator will be responsible for such arrangements.

### Grievance Process Related to Complaints of Disability

#### Discrimination

The College has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 and/or the ADA. Any person who believes she/he has been subjected to discrimination on the basis of disability, including disagreements regarding requested accommodations, may file a grievance with the Corporate Director of Compliance: Lisa Ingoldsby 3580 Wilshire Blvd., 4<sup>th</sup> Floor, Los Angeles, CA 90010, (310) 289-5123; [lisa.ingoldsby@smithchason.edu](mailto:lisa.ingoldsby@smithchason.edu). Grievances must be in writing, contain the name and address of the person filing it, state the problem or action alleged to be discriminatory, and the remedy or relief sought.

The College will investigate each complaint filed, and will not retaliate against anyone who files a grievance or cooperates in the investigation of a grievance. All reasonable efforts will be made to provide a written determination to the student or applicant within 30 days after its filing. If a written determination cannot be made within 30 days of the complaint's filing, the student will be advised and provided an update as to the status of the investigation. The student may also inquire as to the status of the investigation at reasonable intervals. Based on the results of the investigation, the College will take all appropriate actions to prevent any recurrence of discrimination and/or to correct any discriminatory effects.

The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the U. S. Department of Education's Office for Civil Rights and/or a similar state agency.

#### Student Complaint and Grievance Policy

1. Complaints directed at an individual instructor or staff member should be discussed directly with the individual involved.
2. If one-on-one discussion fails to result in a satisfactory resolution, a written complaint may be submitted to the Campus Director,

Director of Education, or Director of Nursing, who will respond to the complaint in writing within ten (10) business days (excluding weekends and Federal holidays). The College will fully and fairly review the complaint. An individual will not be retaliated against for filing a complaint. A Student Complaint Form is available on the College's website at <https://wcu.edu/consumer-information/>.

3. If the student is not satisfied with the proposed resolution, the student may respond to the Corporate Director of Compliance: Lisa Ingoldsby, 3580 Wilshire Blvd., 4<sup>th</sup> Floor, Los Angeles, CA 90010 (310) 289-5123; [lisa.ingoldsby@smithchason.edu](mailto:lisa.ingoldsby@smithchason.edu), in writing, within ten (10) business days (excluding weekends and Federal holidays). The Corporate Director of Compliance will issue a final written response to the student within ten (10) business days (excluding weekends and Federal holidays).
4. The student may file a complaint with the applicable state agency:
  - **In Arizona:** Per Arizona Administrative Code, if a student has a complaint and has exhausted all available grievance procedures established by the College, the student may file a complaint by using a form available from the Arizona State Board for Private Postsecondary Education, 1740 West Adams Street, Suite 3008, Phoenix, AZ 85007, (602) 542-5709, [www.azppse.gov](http://www.azppse.gov)
  - **In California:** A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet website at ([www.bppe.ca.gov](http://www.bppe.ca.gov)). NOTE: Students have the right to complain to the Bureau for Private Postsecondary Education at any time. They may also send a letter to the Bureau for Private Postsecondary Education, 1747 North Market, Suite 225, Sacramento CA, 95834.
5. Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission. All complaints reviewed by the Commission must be in written form, and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Please direct all inquiries to: **Accrediting Commission of Career Schools and Colleges, 2101 Wilson Blvd, Suite 302, Arlington, VA 22201, (703) 247-4212, [www.accsc.org](http://www.accsc.org) | [complaints@accsc.org](mailto:complaints@accsc.org)**

A copy of the ACCSC Complaint Form is available at the school and may be obtained from the Campus Director, or by contacting [complaints@accsc.org](mailto:complaints@accsc.org) or at <https://www.accsc.org/Student-Corner/Complaints.aspx>.

6. Nursing students may file a complaint with the applicable state nursing board:

- Practical Nursing: Arizona State Board of Nursing, 4747 North 7<sup>th</sup> Street, Suite 200, Phoenix, AZ 85014, (602) 771-7800, [www.azbn.gov](http://www.azbn.gov).
- Vocational Nursing: Board of Vocational Nursing and Psychiatric Technicians, 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833, (916) 263-7800, [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov).
- Associate Degree Nursing: California Board of Registered Nursing, P.O. Box 944210, Sacramento, CA 94244-2100, Fax (916) 574-7693, [www.rn.ca.gov](http://www.rn.ca.gov).

## CAMPUS ACADEMIC STANDARDS

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### Satisfactory Academic Progress (SAP) Policy

The College measures Academic Progress for each student by monitoring both academic performance and maximum time frame for completion. Student progress is assessed both qualitatively and quantitatively. The qualitative measure requires maintaining a satisfactory grade point average while the quantitative measure (pace) is used to monitor progress toward degree completion. Pace calculation is a measurement at which a student must progress to complete the program within the maximum timeframe. Pace is measured each quarter by dividing the number of credits the student earned by the cumulative number of credits attempted. In order to be considered in compliance with the SAP policy, a student must maintain a cumulative Grade Point Average (GPA) of 2.0 (letter grade of C or better) and complete a minimum 67% of the total credit hours attempted (pace). Nursing students must maintain a cumulative GPA of 2.5 or better. Pace calculations are rounded up to the nearest tenths (i.e. .667 would be rounded to 67%). Students who fail to meet SAP are initially notified by email with a follow up meeting in-person, via Teams, or by phone. The College uses the following U.S. Department of Education's terminology when indicating students' academic standing: "Financial Aid Warning", "Financial Aid Probation", "Academic Plan" and "Financial Aid Appeal". These terms are used to indicate the academic standing of *all* students, including those not receiving federal financial aid funds. Criteria for determining Financial Aid Warning and Academic Warning are identical; Criteria for determining Financial Aid Probation and Academic Probation are identical; Criteria for determining Financial Aid Appeal and Academic Appeal are identical.

### Maximum Time Frame for Completion

Students will have a maximum of one and one half (1.5) of the length of a student's program of study to complete the program. Maximum Time Frame is measured by program length. Grades of F (failed), W (withdrawn), WF (withdrawn fail) or I (incomplete) are considered attempted credit hours and are included when calculating Maximum Time Frame. An Incomplete ("I") grade is meant to be a placeholder. If granted by the instructor, once the missed work is completed, a final grade will be assigned which replaces the "I" grade in the student's record. If the student does not complete the assigned work within 2 weeks, the instructor can change the grade to a Fail or "F" grade.

Students are provided with an academic plan if the expected graduation date changes due to course withdrawals, course incompleteness, course failures, or an approved LOA.

If it is determined that a student will not be able to complete the program within the maximum timeframe, the student will be terminated from the program.

## Academic Performance

Credit hours accepted from another institution that are accepted toward the student's educational program at the College must count as both attempted and completed hours.

### Financial Aid Warning Status

Academic performance is reviewed at the end of each quarter after official grades are posted. If a student has not completed 67% of the total credit hours attempted with a cumulative GPA of 2.0 (2.5 for Nursing students), they will be placed on Academic Warning status. Students who have been placed on Financial Aid Warning status may be removed from that status and returned to good standing by meeting both the completion rate and the cumulative grade point average requirements as set forth in the Satisfactory Academic Progress (SAP) Policy by the end of the warning term. Financial Aid Warning status lasts for one payment period/quarter only and does not require action (such as an appeal) by the student. Students can be placed on Financial Aid Warning for multiple quarters during their academic program, however, the warning periods cannot be consecutive.

### Financial Aid Probation Status

If a student on Financial Aid Warning status does not meet SAP at the end of the subsequent completed payment period, the student is not eligible for additional federal financial aid and will be placed on Financial Aid Probation status. Students will be allowed to appeal in writing to Student Services or Registrar and if approved, will be put on Financial Aid Probation. The student's appeal must be received and approved on or before the close of business on Friday of the first week of the new term.

Students who are granted an appeal and are placed on Financial Aid Probation status will have their financial aid eligibility reinstated for one probationary payment period to demonstrate satisfactory academic progress. The student will receive an approval letter along with a list of conditions that must be performed for reinstatement of federal financial aid for the upcoming quarter. The student must comply with the completion and grade point average requirements by the end of the quarter. After grades for the quarter are posted to the student academic transcript, the Registrar will review the academic performance of the student to determine if the satisfactory academic progress requirements are met. If the student meets the SAP requirements at the completion of the term, federal financial aid is continued for future quarters. If the student cannot mathematically achieve SAP standards in one payment period, the student will have an opportunity to appeal one final time and if accepted will be put on an Academic Plan. If the appeal is not accepted the student is not eligible for additional federal financial aid and must withdraw from the college.

### Academic Plan Status

This is the provisional status assigned to students who were on Financial Aid Probation, failed to meet SAP in the next quarter, appealed one final time and were approved. Students in this status must follow an individually designed Academic Plan developed by the Program Director or Student Service Coordinator to ensure achievement of satisfactory academic progress standards over an assigned period of time, not to exceed one year. Students remain

eligible for federal aid as long as the conditions of the Academic Plan are met. If a student does not meet the conditions of the Academic Plan, the student is not eligible for additional federal financial aid and will be terminated from the College. No further appeals will be accepted.

### Financial Aid Appeal

Students who lose federal financial aid eligibility due to a violation of the SAP standards during the Financial Aid Warning or Financial Aid Probation period may appeal to regain their Title IV eligibility. Students may do so by submitting a written appeal with supporting documentation to the Appeals Committee at their campus ([appealscommittee@smithchason.edu](mailto:appealscommittee@smithchason.edu)). The student's appeal must be received and approved on or before the close of business on Friday of the first week of the new quarter. The appeal should be on the basis of special circumstances, including (but not limited to) student injury or illness, the death of a relative, or other situations resulting in undue hardship on the student. If the appeal is approved, federal financial aid reinstatement is possible during a financial aid probation period. All appeals MUST include a written statement, with supporting documentation, to explain the circumstances of why the student failed to meet SAP and what has changed in their situation that would enable them to again meet SAP standards. Approval and/or reinstatement of federal financial aid eligibility are not guaranteed. The Appeals Committee for appeals will evaluate the information submitted and the student's appeal will be approved or denied within 48 hours. The Appeals Committee may request an in-person meeting with the student. The student will be notified via email of the results of the appeal. This decision is final.

**If the appeal is denied**, the student will remain in a terminated status.

**If the appeal is approved**, the student will either be:

1. Placed on **Financial Aid Probation** for one quarter only, or
2. Placed on an **Academic Plan** designed for completion rate and/or cumulative grade point average improvements until the standards of the SAP policy are met.

The Appeals Committee will review the appeal and determine whether or not the termination and/or loss of financial aid eligibility should be upheld. The student will be advised, in writing, of the decision. Students may only appeal twice, regardless if the appeal is approved or denied.

### Change of Program

When a student changes their academic program, only those courses applicable to the new program will be evaluated for cumulative Grade Point Average SAP standards. However, all earned and attempted courses will be evaluated for the Maximum Timeframe component. If, under these circumstances, the student is making satisfactory academic progress, the student will regain eligibility for financial assistance funds. If, under these circumstances, the student is not making satisfactory academic progress, the student will not regain eligibility for financial assistance funds at that time unless the student submits an appeal. If a student is on Financial Aid Warning, Financial Aid Probation or Academic Plan Status they may not program transfer until they are in good SAP standing. If a student is terminated for SAP they may not re-enroll into a new program.

## Students Terminated for SAP

Students who are terminated for unsatisfactory academic progress are not eligible for re-admission to the College unless there are documented mitigating circumstances. Students must follow the Appeal process as stated above.

Students who are re-admitted will be admitted on Financial Aid Academic Warning, Financial Aid Probation, or Academic Plan (as applicable) until they meet Satisfactory Academic Progress standards.

## Appeal Process Policy

Students may appeal an academic decision to the Appeals Committee. The grounds for appeal must conform to the following guidelines. Grounds for appeal that do not follow these guidelines will not be considered by the Appeals Committee. Grounds for appeal includes:

1. A student believes that an academic judgment was unfair or that the college's academic policies were not followed or were applied incorrectly or not supported by substantial evidence in the record on which the Institution acted.
2. On appeal, the student has the burden of proof.
3. The Appeals Committee will only consider that information which was before the Committee at the time that the adverse action was taken.

A student may initiate a formal appeal of an academic decision within 60 business days of receipt of the decision. The student is required to submit a written appeal to the Appeals Committee and includes the following:

- a full description of the academic decision and the basis for the student's appeal for reconsideration,
- a statement of the remedy the student is seeking,
- any supporting documentation
- information on when and with whom the student attempted an informal resolution.

Written appeals can be submitted in-person, via mail or email at [appealscommittee@smithchason.edu](mailto:appealscommittee@smithchason.edu). The decision of the Appeals Committee is final and not subject to further appeal.

## Grading System

The College utilizes an absolute grading system as stated below.

Letter Grade	Quantitative Assessment	Qualitative Assessment	Grade Points	Explanation
A	90% and Above	Excellent	4.0	Computed in GPA & Pace
B	80% - 89%	Above Average	3.0	Computed in GPA & Pace
C	75% - 79%	Average	2.5	Computed in GPA & Pace
F	Below 75%	Failure	0	Computed in GPA & Pace
P	-	Pass	0	Not Computed in GPA <i>(computed in Pace)</i>
W	-	Withdrawn	N/A	Not Computed in GPA <i>(computed in Pace)</i>

WF	-	Withdrawn Fail	0	Computed in GPA & Pace
WM	-	Withdrawn Military	N/A	Not Computed in GPA & Pace
DR	-	Dropped	N/A	Not Computed in GPA & Pace
I		Incomplete	N/A	Not Computed in GPA <i>(computed in Pace)</i>
TC	-	Transfer Credit	N/A	Not Computed in GPA <i>(computed in Pace)</i>

Cardiovascular Sonography and Diagnostic Medical Sonography programs – **TECHNICAL/CORE LABORATORY COURSES** only grading system. **Effective Spring-24, Magnetic Resonance Imaging and Radiologic Technology programs – TECHNICAL/CORE LABORATORY COURSES** only will follow the same grading system below:

Letter Grade	Quantitative Assessment	Qualitative Assessment	Grade Points	Explanation
A	90% and Above	Excellent	4.0	Computed in GPA & Pace
B	80% - 89%	Above Average	3.0	Computed in GPA & Pace
F	Below 80%	Failure	0	Computed in GPA & Pace

Associate Degree in Nursing, Vocational Nursing, and Practical Nursing programs utilizes an absolute grading system as stated below:

Letter Grade	Quantitative Assessment	Qualitative Assessment	Grade Points	Explanation
A	90% and Above	Excellent	4.0	Computed in GPA & Pace
B	80% - 89%	Above Average	3.0	Computed in GPA & Pace
C	75% - 79%	Average	2.5	Computed in GPA & Pace
F	Below 75%	Failure	0	Computed in GPA & Pace
P	-	Pass	0	Not Computed in GPA <i>(computed in Pace)</i>
W	-	Withdrawn	N/A	Not Computed in GPA <i>(computed in Pace)</i>
WF	-	Withdrawn Fail	0	Computed in GPA & Pace
WM	-	Withdrawn Military	N/A	Not Computed in GPA & Pace
DR	-	Dropped	N/A	Not Computed in GPA & Pace
I		Incomplete	N/A	Not Computed in GPA <i>(computed in Pace)</i>

TC	-	Transfer Credit	N/A	Not Computed in GPA (computed in Pace)
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Specific grading formulas and policies (i.e. rounding) are found in the individual course syllabi, which students receive at the beginning of each course.

## Grade Changes

Grades are awarded by the instructor teaching the course. Grade reports are distributed the first week of the following quarter. Students may appeal their final grade by obtaining a Grade Change Request Form from Student Services (or their Instructor) and submitting it to their instructor. This must be done within seven (7) days of the start of the new quarter. The instructor will decide if the grade should be changed and upon approval of the program director and Campus Director it will be given to the Registrar to change and/or be placed in the student's academic file and roster where original grades are maintained.

## Graduation Requirements

In order for a student to be considered a graduate of their program of study, they must complete all required course work with a letter grade of "C" or better ("B" for CVS/DMS lab courses) and maintain an overall GPA of 2.0 or better (2.5 for Nursing students). All course work must be completed within one and one half (1.5) of the length of time of the student's program of study. Students must have 85% or better cumulative attendance. Students must also return all property belonging to the College and fulfill all financial obligations to the College. If students have a balance due at the completion of their program, their diploma or degree will be held by the College until the balance has been paid.

Nursing students should see the applicable Nursing handbook for nursing policies on attendance, grades and make up work.

## Class Repetition

Students are graded by objective, fact-based tests that are developed around the information disseminated from class lectures, reading assignments and lab competencies. A student may only repeat a class once. Both the grade for the failed course and the repeated course will appear on the transcript, but only the second grade will be used in calculating the student's cumulative GPA. If a student fails a course, it may delay or impact externship site availability and placement. If the student fails a second time, they will be terminated from the program and will not be eligible for re-entry into the College. All credits attempted are calculated in the maximum time frame for completion.

## Course Sequencing Policy

It is an essential component of each of the College's programs that the courses offered within the core terms (Lecture/Lab or Lecture/Clinical) must be taken simultaneously. The courses are designed to be taken simultaneously because they reinforce one another. Lecture topics are applied in Lab and Clinical settings.

If a student fails one or more of the term courses, the student must retake the failed course only. At the Program Director's discretion, the student may be required to audit a passed course. Please note Financial Aid may not be available to retake failed courses depending on the number of credits the failed course is worth. Students cannot retake a failed course more than once. Students enrolled in a clock hour, non-term program such as the Vocational and Practical Nursing programs, must successfully complete the coursework and half of the weeks of instructional time in the academic year before a second/subsequent disbursement is paid. A student successfully completes clock hours in a non-term program if the College considers the student to have passed the coursework associated with those hours. Students in a non-term program who do not successfully earn the clock hours in a payment period cannot receive a second disbursement and will be required to pay for repeated courses out-of-pocket until earning half of the clock hours and half of the weeks of instructional time in the academic year.

## Attendance Policy

The College recognizes that regular attendance positively impacts students' success in their program of study. Students are expected to attend class regularly and be on time. Non-compliance with the attendance policy may lead to termination from the College.

The College offers courses and programs via distance learning using an online, blended and/or hybrid course format. Students may be enrolled in an online course with a required weekly live session (on campus or via a Zoom based lecture) or an online course with no required live sessions (asynchronous). It is the responsibility of the student to meet the College's attendance requirements, regardless of the course delivery mode.

The College posts attendance for each course on a weekly basis to support academic success and properly administer financial aid. Students are expected to participate in all scheduled courses during each quarter. Attendance is only recorded based on the activities in the table below.

If the class is delivered:	"Attendance" means
On campus (Class or Lab)	Students participate in scheduled class meetings or lab on campus. If a student arrives late or leaves class early, then he or she will be reported as "present" only for the time physically in the classroom/lab. To be counted present students must attend 90% of each scheduled class.
Online (asynchronous)	Student makes an academic post to a graded Discussion Board, uploads a file in the submissions area of the Virtual Classroom, submits an assignment via the Virtual Classroom, completes a quiz or exam, completes a McGraw Hill Connect activity (if applicable), or attends an in-progress Zoom-based Live Lecture.
Blended or Hybrid (This refers to online courses with a lab or clinical component on campus and/or a	Student participates in the scheduled live class/lab on campus or attends an in-progress Zoom-based Live Lecture for a minimum of 90% of the time. Student makes an academic post to a graded Discussion Board, uploads a file in the

required Zoom-based Live Lecture)	submissions area of the Virtual classroom, submits an assignment via the Virtual Classroom, completes a quiz or exam, or completes a McGraw-Hill Connect activity (if applicable).
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Students are expected to participate in the course activities listed above at least once per week for attendance to be recorded. If a student fails to attend class or complete a gradable activity as outlined in the table above for a period of fourteen (14) consecutive calendar days (not just scheduled class days), excluding scheduled breaks of five days or more, the student is considered to have unofficially withdrawn. For example, a weekend student would be terminated under this policy if they missed class on two consecutive weekends. This policy applies even if the student has submitted an excused absence within the 14-day period.

Refer to the individual course syllabi which students receive at the beginning of each course for course specific attendance policies.

Nursing students should see the applicable Nursing handbook for nursing policies on attendance and make up work.

### Excused Absences

Students are allowed one excused absence (defined as one instance, not to exceed seven (7) calendar days) per class, per quarter. In order for an absence to be excused there must be documentation provided to the Registrar upon return to classes. Students have one week from the time of the absence to bring in documentation for the absence to be excused. No documentation will be accepted after this time. Excused absences include: death in the immediate\* family, illness or injury with a Doctor's note, jury duty and military duty. Any requested exceptions to this policy may be appealed in writing to the Director of Education. Please note lab time missed with an excused absence must still be made up before the end of the quarter in which the absence occurred.

Nursing students should see the applicable Nursing handbook for nursing policies on attendance and make up work.

\*Note: Immediate family members include: spouse or domestic partner (registered with the state), parent, child, sibling, or grandparent; the spouse's or domestic partner's parent, child, sibling, or grandparent.

### Program Transfers

Program transfers are not guaranteed and must be approved by the Re-Entry Committee. Students may not be on academic or attendance probation when requesting to transfer.

### Make-up Work Policy

Students are required to make up all missed lab time by each quarter's end date or they will fail the quarter. All missed assignments must be made up according to the policy stated in the course syllabus. Students in the nursing programs must make up all missed time and work. Nursing students should see the applicable Nursing handbook for nursing policies on attendance and make up work.

### Canceled Class Policy

If a scheduled class is canceled for unforeseen reasons (e.g., inclement weather, power outage, etc.) the class will be made up before the end of the term in which the cancellation occurred. If students are unable to attend their scheduled make-up class, they will be marked absent and the absence will apply according to the Attendance Policy.

In the event of unfavorable weather conditions, classes may be canceled at the discretion of the Campus Director. Students will be notified through the Emergency Notification System.

### Outside Classroom Work

Students will find the work in each program to be challenging, requiring them to maximize their time and problem-solving strategies. Students demonstrate their commitment to learning via work and time spent inside and outside the class. In addition to the time spent in class per week, students are required to spend time outside of class on reading assignments, writing assignments, practice and practical applications, and projects or other equivalent learning experiences to help them achieve the course objectives. Specific details on the outside classroom work are found in the individual course syllabi, which students receive at the beginning of each course.

### Leave of Absence

The College will only grant a leave of absence to accommodate students affected by documented medical, disability, pregnancy, childbirth, or other pregnancy-related conditions. **A LOA request must be completed in writing, signed, dated and submitted to Student Services.** A LOA cannot exceed 180 days within a 12-month period, beginning on the first day of the student's LOA.

#### Procedure:

1. The student must submit in advance (if possible), a request for a LOA.
2. Student Services will email the LOA Request Form to the student.
3. The request must include the reason for the student's request.
4. A LOA will only be granted if there is a reasonable expectation that the student will return from the LOA. All LOA requests will be reviewed on a case-by-case basis.
5. Once Student Services receives a student LOA Request Form, Student Services will meet and consult with Education, Financial Aid and the Registrar's office. Registrar will notify the student within seven (7) days if the LOA is approved. If approved, student will also be advised of the LOA start date, LOA end date and date the student is expected to return to school. Each department, including Campus Director, must sign off on the LOA Request Form.
6. College may grant a LOA to a student who did not provide the request prior to the LOA for unforeseen circumstances if the College documents the reason for its decision, collects the request from the student at a later date, and established the date of the approved LOA as the first date the student was unable to attend.
7. Should a student need to extend a LOA, the extension must be submitted in writing prior to the end date on the original LOA. The student will be notified if the extension is approved.

8. If a student returns early, the days the student spends in class before the course reaches the point at which the student began their LOA must be counted in the 180 days maximum for an approved leave of absence. That is, a student repeating coursework while on a LOA must reach the point at which he or she interrupted training within the 180 days of the start of the student's LOA.
9. A student will be withdrawn (and a refund calculation will be completed) if the student takes an unapproved LOA or does not return by the expiration of an approved LOA. Under these circumstances, the student's official withdrawal date for the purpose of calculating a refund, will be the student's last date of attendance. A possible consequence of not returning from an approved LOA is that the student's grace period for a Title IV program loan might be exhausted.

## Termination

Students may be terminated for the following:

- After the Attendance Probation period ends students will be terminated if their attendance is still under 85% of the total scheduled hours in their selected program with a cumulative GPA of 2.0 or higher (cumulative GPA of 2.5 or higher for Nursing students).
- Unsuccessfully repeating a course, a second time.
- Failure to attend classes for 14 consecutive calendar days, excluding scheduled breaks of five days or more.
- Failure to meet the College's rules and standards of conduct.
- Failure to meet financial obligations to the College.
- Failure to meet any of the conditions as set forth and agreed to in the Enrollment Agreement, Nursing Handbook and Disclosures.

Terminated students remain obligated for payment of the amount of tuition and fees due to the College based on the refund policy. Students have the right to appeal termination decisions by following the steps set forth in the Appeal Process policy.

## Course Withdrawal

A student has the right to withdraw from the College at any time. Please see the Cancellation, Withdrawal and Refund Policies section of this catalog for further information.

If the withdrawal is requested within the first six weeks of the quarter, the student will receive a grade of "W," which affects the student's credits attempted. If the withdrawal is received after the sixth week, the student will receive a grade of "WF," which impacts the student's GPA and credits attempted. A grade of "W" or "WF" both affects a student's Satisfactory Academic Progress.

## Anonymous Student Survey Results Policy

The College is committed to keeping our student's trust. Any anonymous student survey results are kept anonymous. Faculty or staff will not reveal directly or indirectly any knowledge or feedback obtained from an anonymous student survey to any student or class. Faculty will review the results and work to improve but should never share the results, in any capacity, with any student.

## Student Record Retention Policy

The College will retain student records for a period of five (5) years following the student completion or withdrawal from the program in which they were enrolled. Academic transcripts will be held in perpetuity.

## Credentials on Hold

A diploma or degree may be placed on hold for any of the following reasons:

- An outstanding financial obligation to the College;
- Failure to return Learning Resource Center materials (see LRC) or school equipment; or
- Failure to turn in all required Externship documents at the conclusion of the course

Until the hold is removed, individuals will not be allowed to:

- Restart school from a withdrawn status; or
- Obtain an official diploma or degree (official transcripts will not be withheld)

## Externship Policy

Our healthcare programs work in cooperation with community partners nationally in the medical field. These partners require that we ensure that our students participating in externship or clinical practice at their facilities have required vaccinations, health screenings and clear background checks. In addition, the medical field and related healthcare occupations deal with many situations that involve individuals/patients with infectious diseases and conditions, necessitating the utilization of personal protective equipment (PPEs) and infection control practices.

Individuals entering healthcare careers must understand that effective infection control practices are needed to best avoid becoming sick or infected as a healthcare worker. All persons desiring entry into our healthcare career programs will be required to meet entrance requirements and must understand fully that they will be required to complete a clinical/externship rotation at a clinical facility that may have individuals/patients with active or infectious diseases, including COVID-19. It is the individual student's responsibility to follow protocols regarding patient and personal safety to best avoid exposure or infection. Individuals seeking a career in the healthcare industry may be exposed to potentially infectious materials and diseases in the clinical environment. These potential risks should be considered prior to enrollment.

Our healthcare careers prepare graduates for work in the healthcare industry and in today's worldwide pandemic, the decision to go into a healthcare career should not be taken lightly. All healthcare programs at our college require clinical applications on real patients as required by the Boards that license our graduates. Therefore, any person enrolling at our college, will be required to perform all clinical requirements to meet graduation and state board requirements.

Externships and clinical rotations may be attended during day-time hours, evenings or weekends as approved by externship/clinical sites and the College. Students are responsible for transportation to and from their externship site and may be required to travel more than 75 miles (from the campus) each way including out of the area/state.

Students are not employees and will not receive compensation for any aspect of their education, including when providing services to individuals while on externship or clinical rotation.

Externship courses are an integral part of the applicable program and are under the direction and supervision of the College. Students will be assigned externship sites by the Externship Department. Under no circumstance may a student contact or arrange their own site unless required by an out-of-state authorization requirement. Students are encouraged to complete their externship out-of-state, however, only in a state where the College is approved or exempt. Students interested in seeking out-of-state externships must receive College approval since regulations change and vary from state to state. If a student is dismissed from their site for unprofessional conduct or attendance issues, the student may be terminated from the College. Students must complete all required hours within the quarter registered or they will fail the course and must retake it at the current tuition rate. All externship hours in the first quarter must be completed before moving on to externship in the subsequent quarter.

### **Required Medical Records**

#### **Vaccination Policy**

Prior to placement into externship or nursing clinical rotation at local hospitals, clinics, and other medical providers, students must provide proof of the following testing's, vaccinations, or immunizations: Current TB Skin Test(s), MMR, Hepatitis B, Varicella, Influenza (yearly, varies by campus), and Tdap (Phoenix campus). In the case of a positive TB test, the student must have a clear chest x-ray. During the course of the program, the student may be required to undergo another TB testing to keep results current. Additionally, some hospitals and clinical sites may require students to provide a physical examination and/or other mandatory immunizations.

Clinical Sites will also likely require students completing a clinical rotation at their facility to be vaccinated against COVID-19, including any boosters to protect against variants. A student's inability to receive the COVID-19 vaccination may impede placement in clinical sites. The College will attempt to place students unable to receive the vaccination in affiliated clinical sites that do not require students to be vaccinated, if available. However, the College cannot guarantee that such a clinical site will become available which may result in a disruption to the program until a site is available or dismissal from the program if the student's inability to receive the vaccination prevents them from being placed in a clinical rotation. Inability to receive the vaccination may also limit employment in the field upon graduation.

Generally, students attending clinical rotations may be exposed to potentially infectious materials and diseases, including COVID-19. According to the Centers for Disease Control, unvaccinated persons are at greater risk for contracting COVID-19, which is an extremely infectious virus that could result in severe illness and/or death. Unvaccinated students permitted to participate in a clinical rotation may require additional non-pharmaceutical interventions, such as additional personal protective equipment, for the health and safety of the clinical site community as determined by the clinical site.

Nursing students should see the Nursing Handbook for additional information regarding mandatory program-specific vaccinations, required forms, physical and emotional demands of the program, and physical exams.

Students non-immunized or who do not pass their health tests and/or physical examinations will not be accepted by the healthcare facilities for externship or nursing clinical rotations and therefore will be at risk of not completing all the requirements for graduation.

Students are responsible for the cost of immunizations, physical examinations, and the completion of forms requiring a physician's signature.

Note: The College does not maintain immunization records after the student has graduated the program.

### **Required Documents**

A current background check or Fingerprint Clearance Card, mandatory drug test, current BLS CPR card, HIPAA Certificate, IV Therapy Certificate (MRI only), EKG Certificate (Echo only), copy of medical insurance card or signed waiver and resume are required prior to the externship start date.

### **Academic**

Prior to entering externship, students must successfully complete all criteria in the EPL Course, protocols and pass the exit evaluation by faculty and/or Program Director. If the student does not pass all protocols and/or their exit evaluation the student must repeat the externship preparation laboratory (EPL) course. Additionally, students who have not completed the didactic and/or laboratory portions of their respective programs due to academic deficiencies must make arrangements to complete the deficient coursework prior to the commencement of their externship. This policy may require the student to withdraw from the program until the class is available and/or an externship site is available.

Externship is graded on a pass/fail basis. Students must pass externship in order to graduate from the program. To pass externship in the Magnetic Resonance Imaging (MRI) and Diagnostic Medical Sonography associate level programs, students must complete all of the American Registry of Radiologic Technologists (ARRT) clinical competencies. Students may not opt out even if they do not intend to sit for an ARRT registry exam. Exempt from this requirement are students who have earned a bachelor's degree (any major) and who qualify under the American Registry for Diagnostic Medical Sonography's (ARDMS) Prerequisite Pathway 3A.

### **Attendance**

All students entering the externship portion of the program are responsible for complying with the externship attendance policy. Externship is "on the job" training and must be treated as a job. Students are required to follow the work schedule of the externship site.

The following criteria must be adhered to:

- More than three (3) absences in an externship quarter will cause the student to be placed on probation. Students will be sent a probation letter and advised by the Externship Department and/or staff.
- Students must make-up externship hours, scheduling of those hours are at the discretion of the Clinical Site and Externship Department.
- Five (5) absences in a quarter will result in termination of the student from the program.

- Students may reapply to the College by following the steps set forth in the readmission policy.
- Students must complete 100% of the required externship hours.
- In the event that the student is absent due to inclement weather the College must be notified by telephone.

Exception to the externship attendance policy:

- Refer to Excused Absence policy.

## Nursing Clinicals

Clinical training is an integral part of the program and is under the direction and supervision of the College. Please refer to the Nursing Handbook for more information regarding specific requirements prior to entering clinical rotations.

# CAMPUS PROGRAM INFORMATION

## BACHELOR OF SCIENCE DEGREE PROGRAMS OFFERED:

Full-time schedule; not all programs are available at all locations.

### BACHELOR OF SCIENCE DEGREE IN DIAGNOSTIC CARDIOVASCULAR SONOGRAPHY

(CIP Code: 51.0901, SOC Code: 29-2031.00 - Cardiovascular Technologists and Technicians)

193.5 Quarter Credit Hours/3326 Clock Hours/36 months

#### Program Objectives

Graduates of the BS Diagnostic Cardiovascular Sonography program will:

- Perform complete diagnostic cardiovascular ultrasound exams in a variety of clinical settings using appropriate sonographic instrumentation techniques and proper sonographer ergonomics with patient positioning.
- Obtain, review, and apply pertinent medical history and supporting laboratory data to facilitate optimal diagnostic findings relative to the presenting indications.
- Integrate knowledge of cross-sectional and relational anatomy with physiology, pathophysiology, and pathology as it relates to clinical correlation and appropriate sonographic image acquisition.
- Provide patient education related to medical ultrasound and promote principles of good health.
- Document anatomical structure, physiological function, and pathological findings for the interpreting physician.
- Exercise the appropriate level of autonomy utilizing critical thinking, problem solving and emotional intelligence to make judgments and decisions related to patient care.
- Model culturally sensitive, ethical, and professional behaviors as a member of the healthcare team.
- Communicate findings to varied audiences, using effective oral, visual, and written communication skills relevant to performing a vascular sonography exam.
- Apply knowledge and skills to register and complete nationally recognized certification exams.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
ALG202	Algebra II	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
ART301	Art History	50	0	5.0
ETH301	Ethics and Leadership	50	0	5.0
BIO301	Introduction to Biology	50	0	5.0
PHY301	Introduction to General Physics	50	0	5.0
PSY301	Introduction to Psychology	50	0	5.0
OCOM201	Oral Communication	30	0	3.0
PATH301	Pathology	50	0	5.0
WCOM201	Written Communication	30	0	3.0
ACP301	Advanced Cardiovascular Procedures Lecture	120	0	8.0
VAS202	Advanced Vascular Sonography Lecture	120	0	8.0
VAS202L	Advanced Vascular Sonography Laboratory	0	120	6.0
CAR220	Electrocardiography	50	10	3.5
CAR221	Cardiovascular Sonography Lecture I	120	0	8.0
CAR221L	Cardiovascular Sonography Laboratory I	0	120	6.0
CAR222	Cardiovascular Sonography Lecture II	120	0	8.0
CAR222L	Cardiovascular Sonography Laboratory II	0	120	6.0
CAR301	Adult Congenital Heart Defects Lecture	120	0	8.0
CAR301L	Adult Congenital Heart Defects Laboratory	0	120	6.0

MT200	Medical Terminology	48	0	3.0
PHY201	Ultrasound Physics and Instrumentation Lecture	120	0	8.0
PHY201L	Ultrasound Physics and Instrumentation Laboratory	0	120	6.0
VAS201	Vascular Sonography Lecture	120	0	8.0
VAS201L	Vascular Sonography Laboratory	0	120	6.0
EPL201	Externship Preparation Laboratory I	0	44	2.0
EPL401	Externship Preparation Laboratory Advanced II	0	52	2.5
EPL402	Externship Preparation Laboratory Advanced III	0	52	2.5
EXT401	Externship I (BS)	0	470	15.5
EXT402	Externship II (BS)	0	470	15.5

## BACHELOR OF SCIENCE DEGREE IN DIAGNOSTIC MEDICAL SONOGRAPHY

(CIP Code: 51.0910, SOC Code: 29-2032.00 – Diagnostic Medical Sonographers)

190 Quarter Credit Hours/3266 Clock Hours/36 months

### Program Objectives

Graduates of the BS Diagnostic Medical Sonography program will:

- Perform complete diagnostic medical ultrasound exams in a variety of clinical settings using appropriate sonographic instrumentation techniques and proper sonographer ergonomics with patient positioning.
- Obtain, review, and apply pertinent medical history and supporting laboratory data to facilitate optimal diagnostic findings relative to the presenting indications.
- Integrate knowledge of cross-sectional and relational anatomy with physiology, pathophysiology, and pathology as it relates to clinical correlation and appropriate sonographic image acquisition.
- Provide patient education related to medical ultrasound and promote principles of good health.
- Document anatomical structure, physiological function, and pathological findings for the interpreting physician.
- Exercise the appropriate level of autonomy utilizing critical thinking, problem solving and emotional intelligence to make judgments and decisions related to patient care.
- Model culturally sensitive, ethical, and professional behaviors as a member of the healthcare team.
- Communicate findings to varied audiences, using effective oral, visual, and written communication skills relevant to performing a diagnostic medical ultrasound.
- Apply knowledge and skills to register and complete nationally recognized certification exams.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
ALG202	Algebra II	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
ART301	Art History	50	0	5.0
ETH301	Ethics and Leadership	50	0	5.0
BIO301	Introduction to Biology	50	0	5.0
PHY301	Introduction to General Physics	50	0	5.0
PSY301	Introduction to Psychology	50	0	5.0
OCOM201	Oral Communication	30	0	3.0
PATH301	Pathology	50	0	5.0
WCOM201	Written Communication	30	0	3.0
ABD211	Abdominal Ultrasound Lecture	120	0	8.0
ABD211L	Abdominal Ultrasound Laboratory	0	120	6.0
VAS202	Advanced Vascular Sonography Lecture	120	0	8.0
VAS202L	Advanced Vascular Sonography Laboratory	0	120	6.0

OBG211	Obstetrics and Gynecology Lecture	120	0	8.0
OBG211L	Obstetrics and Gynecology Laboratory	0	120	6.0
MSK301	Musculoskeletal Ultrasound Lecture	120	0	8.0
MSK301L	Musculoskeletal Ultrasound Laboratory	0	120	6.0
MT200	Medical Terminology	48	0	3.0
PB301	Procedures and Biopsy Lecture	120	0	8.0
PHY201	Ultrasound Physics and Instrumentation Lecture	120	0	8.0
PHY201L	Ultrasound Physics and Instrumentation Laboratory	0	120	6.0
VAS201	Vascular Sonography Lecture	120	0	8.0
VAS201L	Vascular Sonography Laboratory	0	120	6.0
EPL201	Externship Preparation Laboratory I	0	44	2.0
EPL401	Externship Preparation Laboratory Advanced II	0	52	2.5
EPL402	Externship Preparation Laboratory Advanced III	0	52	2.5
EXT401	Externship I (BS)	0	470	15.5
EXT402	Externship II (BS)	0	470	15.5

## BACHELOR OF SCIENCE DEGREE IN ADULT and PEDIATRIC CARDIOVASCULAR SONOGRAPHY

(CIP Code: 51.0901, SOC Code: 29-2031.00 - Cardiovascular Technologists and Technicians)

198.5 Quarter Credit Hours/3624 Clock Hours/36 months

### Program Objectives:

Graduates of the BS Adult and Pediatric Cardiovascular Sonography program will:

- Perform a comprehensive echocardiographic examination utilizing appropriate pediatric and adult protocols, clinical standards and guidelines, and quantification techniques.
- Apply knowledge of normal and abnormal cardiac anatomy/physiology, including congenital and acquired cardiac disease, while performing an echocardiogram.
- Communicate critical echocardiographic findings via verbal and written preliminary reports, utilizing appropriate medical terminology.
- Exercise discretion, professional judgement, and ethical behavior when performing clinical assessments and communicating with patients and healthcare professionals.
- Apply the knowledge, skills, and abilities to register and complete the ARDMS and/or CCI certification examinations in pediatric and adult echocardiography.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
ALG202	Algebra II	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
ART301	Art History	50	0	5.0
ETH301	Ethics and Leadership	50	0	5.0
BIO301	Introduction to Biology	50	0	5.0
PHY301	Introduction to General Physics	50	0	5.0
PSY301	Introduction to Psychology	50	0	5.0
OCOM201	Oral Communication	30	0	3.0
PATH301	Pathology	50	0	5.0
WCOM201	Written Communication	30	0	3.0
CAR220	Electrocardiography	50	10	3.5
CAR221	Cardiovascular Sonography Lecture I	120	0	8.0

CAR221L	Cardiovascular Sonography Laboratory I	0	120	6.0
CAR222	Cardiovascular Sonography Lecture II	120	0	8.0
CAR222L	Cardiovascular Sonography Laboratory II	0	120	6.0
MT200	Medical Terminology	48	0	3.0
PED301	Pediatric Echocardiography Lecture	120	0	8.0
PED301L	Pediatric Echocardiography Laboratory	0	120	6.0
PED302	Advanced Pediatric Echocardiography Lecture	120	0	8.0
PED302L	Advanced Pediatric Echocardiography Laboratory	0	120	6.0
PHY201	Ultrasound Physics and Instrumentation Lecture	120	0	8.0
PHY201L	Ultrasound Physics and Instrumentation Laboratory	0	120	6.0
VAS201	Vascular Sonography Lecture	120	0	8.0
VAS201L	Vascular Sonography Laboratory	0	120	6.0
EPL201	Externship Preparation Laboratory I	0	44	2.0
EPL403	Externship Preparation Laboratory Advanced II	0	52	2.5
EXT403	Externship I (BS) Adult Cardiovascular	0	470	15.5
EXT404	Externship II (BS) Adult Cardiovascular	0	470	15.5
EXT405	Externship III (BS) Pediatric Cardiovascular	0	470	15.5

## ACADEMIC ASSOCIATE OF SCIENCE DEGREE PROGRAMS OFFERED:

### ACADEMIC ASSOCIATE OF SCIENCE IN CARDIOVASCULAR SONOGRAPHY

(CIP Code: 51.0901, SOC Code: 29-2031.00 - Cardiovascular Technologists and Technicians)

119.5 Quarter Credit Hours/2292 Clock Hours/21 months

#### Program Objectives

Graduates of the AAS Cardiovascular Sonography program will:

1. Apply knowledge of patient medical history, laboratory data and clinical indications to facilitate optimal diagnostic findings
2. Provide patient education related to diagnostic testing and promote principles of good health.
3. Integrate knowledge of cross-sectional and relational anatomy with physiology, pathophysiology, and pathology, as it relates to appropriate sonographic image acquisition for accurate diagnosis by the interpreting physician
4. Safely perform diagnostic exams using appropriate sonographic instrumentation techniques and proper sonographer ergonomics with patient positioning in a variety of clinical settings
5. Exercise discretion, professional judgement, and ethical behavior when performing diagnostic services and communicating with patients and healthcare professionals
6. Apply knowledge and skills to register and complete nationally recognized certification exams.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
OCOM201	Oral Communication	30	0	3.0
WCOM201	Written Communication	30	0	3.0
CAR220	Electrocardiography	50	10	3.5
CAR221	Cardiovascular Sonography Lecture I	120	0	8.0
CAR221L	Cardiovascular Sonography Laboratory I	0	120	6.0

CAR222	Cardiovascular Sonography Lecture II	120	0	8.0
CAR222L	Cardiovascular Sonography Laboratory II	0	120	6.0
MT200	Medical Terminology	48	0	3.0
PHY201	Ultrasound Physics and Instrumentation Lecture	120	0	8.0
PHY201L	Ultrasound Physics and Instrumentation Laboratory	0	120	6.0
VAS201	Vascular Sonography Lecture	120	0	8.0
VAS201L	Vascular Sonography Laboratory	0	120	6.0
EPL201	Externship Preparation Laboratory I	0	44	2.0
EXT201	Externship I (AAS)	0	470	15.5
EXT202	Externship II (AAS)	0	470	15.5

## ACADEMIC ASSOCIATE OF SCIENCE IN DIAGNOSTIC MEDICAL SONOGRAPHY

(CIP Code: 51.0910, SOC Code: 29-2032.00 – Diagnostic Medical Sonographers)

116 Quarter Credit Hours/2232 Clock Hours/21 months

### Program Objectives

Graduates of the AAS Diagnostic Medical Sonography program will:

1. Apply knowledge of patient medical history, laboratory data and clinical indications to facilitate optimal diagnostic finding
2. Provide patient education related to diagnostic testing and promote principles of good health
3. Integrate knowledge of cross-sectional and relational anatomy with physiology, pathophysiology, and pathology, as it relates to appropriate sonographic image acquisition for accurate diagnosis by the interpreting physician
4. Safely perform diagnostic exams using appropriate sonographic instrumentation techniques and proper sonographer ergonomics with patient positioning in a variety of clinical settings
5. Exercise discretion, professional judgement, and ethical behavior when performing diagnostic services and communicating with patients and healthcare professionals
6. Apply knowledge and skills to register and complete nationally recognized certification exams.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
OCOM201	Oral Communication	30	0	3.0
WCOM201	Written Communication	30	0	3.0
ABD211	Abdominal Ultrasound Lecture	120	0	8.0
ABD211L	Abdominal Ultrasound Laboratory	0	120	6.0
MT200	Medical Terminology	48	0	3.0
OBG211	Obstetrics and Gynecology Lecture	120	0	8.0
OBG211L	Obstetrics and Gynecology Laboratory	0	120	6.0
PHY201	Ultrasound Physics and Instrumentation Lecture	120	0	8.0
PHY201L	Ultrasound Physics and Instrumentation Laboratory	0	120	6.0
VAS201	Vascular Sonography Lecture	120	0	8.0
VAS201L	Vascular Sonography Laboratory	0	120	6.0
EPL201	Externship Preparation Laboratory I	0	44	2.0
EXT201	Externship I (AAS)	0	470	15.5
EXT202	Externship II (AAS)	0	470	15.5

## ACADEMIC ASSOCIATE OF SCIENCE IN MAGNETIC RESONANCE IMAGING

(CIP Code: 51.0920, SOC Code: 29-2035.00 – Magnetic Resonance Imaging Technologists)

**Program Objectives**

Graduates of the AAS Magnetic Resonance Imaging Program will:

1. Conduct screening of patients for MRI exams following all MRI safety requirements and patient care procedures as Level II MR personnel.
2. Determine patient specific care and education needs by interpreting physicians' orders for MRI exams.
3. Perform MRI imaging procedures utilizing appropriate patient, technical and procedural, evaluation skills.
4. Apply legal aspects of patients' rights and laws governing patient care in practice.
5. Choose appropriate imaging parameters, contrast, and options to optimize MRI image quality.
6. Integrate knowledge of cross-sectional anatomy and patient set-up utilizing correct imaging planes to properly visualize anatomy and pathology.
7. Demonstrate essential knowledge, skills, and abilities required to apply and sit for nationally recognized certification exams and registration.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
OCOM201	Oral Communication	30	0	3.0
WCOM201	Written Communication	30	0	3.0
MT200	Medical Terminology	48	0	3.0
FMIS101	MRI Fundamentals of Medical Imaging Patient Care	54	0	4.0
FMIS101L	MRI Fundamentals of Medical Imaging Clinical Lab	0	54	2.5
FMIS102	MRI Fundamentals of Medical Imaging Patient Ethics	54	0	4.0
FMIS103	MRI Fundamentals of Medical Imaging Physics	24	0	1.5
FMIS104	MRI Fundamentals of Medical Imaging Informatics	24	0	1.5
FMIS105	MRI Fundamentals of Medical Imaging EKG, CIEDs and Monitoring Devices	40	0	2.5
MXAN201	MRI Cross Sectional Anatomy Lecture	96	0	7.0
MXAN201L	MRI Cross Sectional Anatomy Laboratory	0	120	6.0
MPHY101	MRI Physics, Safety, Bio-effects Lecture	96	0	6.5
MPHY101L	MRI Physics, Safety, Bio-effects Laboratory	0	120	6.0
MPATH101	MRI Pathophysiology I	48	0	3.5
MPATH201	MRI Pathophysiology II	48	0	3.5
EXTM201	Externship I (MRI)	0	500	16.5
EXTM202	Externship II (MRI)	0	500	16.5

## ASSOCIATE OF SCIENCE IN RADIOLOGIC TECHNOLOGY – Phoenix Campus

(CIP Code: 51.0911, SOC Code: 29-2034.00 – Radiologic Technologists and Technicians)

112 Quarter Credit Hours/2451 Clock Hours/ 21 months

**Program Objectives**

Graduates of the AS Radiologic Technology Program will:

1. Identify, explain, and demonstrate anatomical structures using both traditional and electronic diagnostic imaging modalities.
2. Describe the role of a radiologic technologist in a variety of medical settings, including general xray, CT scan, MRI, and Mammography, selecting the appropriate technical factors.
3. Analyze, explain, and communicate anatomic structures using non-technical language in both verbal and written form.

4. Acquire, interpret, transmit, and evaluate images accurately for diagnosis through the use of appropriate equipment, knowledge of anatomy/physiology, medical terminology, physics/radiation protection principles, patient care/safety issues, and radiographic process and procedures.
5. Acquire, display, manipulate, and store images to meet the needs of patients and physicians for effective diagnosis.
6. Perform radiographic examinations.
7. Develop critical thinking skills in problem solving.
8. Demonstrate employment skills including communication, interpersonal relationships, customer service, ethics/conduct, and a commitment to professionalism.
9. Conduct a self-evaluation that includes analysis of professional goals and strengths.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
ALG201	Algebra I	30	0	3.0
AP100	Anatomy and Physiology I	75	0	7.5
AP200	Anatomy and Physiology II	75	0	7.5
OCOM201	Oral Communication	30	0	3.0
WCOM201	Written Communication	30	0	3.0
MT200	Medical Terminology	48	0	3.0
RAD100	Introduction to the Radiology Externship Experience	45	0	3.0
RAD101	Fundamentals of Radiology	30	0	2.0
RAD102	Ethics, Law, & Cultural Diversity in the Radiologic Sciences	30	0	2.0
RAD103L	Patient Care & Infection Control Lab	0	45	2.0
RAD104L	Pharmacology & Venipuncture Lab	0	45	2.0
RAD105	Radiographic Physics & the Principles of Imaging	45	0	3.0
RAD106	Radiation Protection & Biology	45	0	3.0
RAD107	Radiographic Procedures & Pathology I	30	0	2.0
RAD107L	Radiographic Procedures & Pathology I Lab	0	60	3.0
RAD108	Imaging Equipment, Image Production, & Advanced Modalities	45	0	3.0
RAD109	Radiography Externship I	0	192	6.0
RAD110	Radiography Externship II	0	192	6.0
RAD111	Radiography Externship III	0	192	6.0
RAD207	Radiographic Procedures & Pathology II	30	0	2.0
RAD207L	Radiographic Procedures & Pathology II Lab	0	60	3.0
RAD209	Radiography Externship IV	0	288	9.5
RAD210	Radiography Externship V	0	360	12
RAD211	Radiography Externship VI	0	384	12.5
RAD212	Radiography Capstone Review	45	0	3.0

## ASSOCIATE DEGREE IN NURSING – Los Angeles Campus

(CIP Code: 51.3801, SOC Code: 29-1141.00 – Registered Nurses)

99.5 Quarter Credit Hours/1926 Clock Hours/24 months

### Program Objectives

Upon completion of the program, graduates will earn an Associate Degree in Nursing and will:

1. Communicate effectively using interpersonal skills and to use appropriate informatic technology.
2. Utilize evidence based nursing interventions to achieve best outcomes in patient care.
3. Prepare and prioritize the appropriate nursing care skills, from simple to highest level of care throughout the life span, always keeping safety as the top priority.

4. To teach and employ critical reasoning and critical thinking to effectively and safely provide the best nursing care.
5. To always provide patient centered nursing care using the nursing process to accommodate social and cultural differences along with all members of the healthcare team.
6. Respect the rights of patients to participate in decision making process affecting their health and always ensuring confidentiality.
7. Be a patient safety advocate at all times, establishing compassionate, caring and therapeutic relationships in a physical and psychologically safe environment.
8. Assume responsibility for the quality of nursing care and always adhering to legal and ethical standards, giving a positive image to the profession.
9. Always serve as an advocate as a continuity of care and promote quality access to healthcare for our patients and families.
10. Mentor students to transition into the nursing profession as lifetime learners and promote continuing high education.

Course #	Course Name	Type	Lecture Hours	Lab Hours	Clinical Hours	Quarter Credit Hours
NURS100	Fundamentals of Nursing and Clinical	Core	36	72	108	8.0
NURS105	Communication in Health Care	Core	36	0	0	3.0
NURS115	Beginning Medical-Surgical Nursing and Clinical	Core	36	36	108	7.0
NURS120	Mental Health and Psychiatric Nursing and Clinical	Core	36	24	84	6.0
NURS130	Intermediate Medical-Surgical Nursing and Clinical	Core	36	36	108	7.0
NURS140	Obstetrical Nursing and Clinical	Core	36	6	48	4.5
NURS160	Gerontology Nursing and Clinical	Core	30	0	36	3.5
NURS150	Pediatric Nursing and Clinical	Core	36	6	48	4.5
NURS170	Advanced Medical-Surgical Nursing (Critical Care) and Clinical	Core	36	24	84	6.0
NURS180	Role Transition to Professional Nursing and Clinical	Core	48	0	144	8.0
NURS252	Leadership and Ethics in Nursing	Core	36	0	0	3.0
NURS255	Pharmacology	Core	36	0	0	3.0
AP201	Human Anatomy and Physiology and Lab I	General Education	58	42	0	6.0
AP202	Human Anatomy and Physiology and Lab II	General Education	58	42	0	6.0
BIO201	Microbiology and Lab	General Education	58	42	0	6.0
SOC101	Introduction to Sociology	General Education	36	0	0	3.0
PSY101	Introduction to Psychology	General Education	36	0	0	3.0
PSY202	Human Growth and Development	General Education	36	0	0	3.0
OCOM110	Oral Communication	General Education	36	0	0	3.0
WCOM110	Written Communication	General Education	36	0	0	3.0
STAT201	Statistics	General Education	36	0	0	3.0
<b>Total:</b>			<b>828</b>	<b>330</b>	<b>768</b>	<b>99.5</b>

#### LVN to RN 45 Quarter Credit Option (Diploma program)

Applicants who hold a current California Vocational Nurse license may qualify for the California Registered Nurse licensure examination (NCLEX-RN) without completing the entire Associate Degree Nursing Program. LVNs may elect to take a non-degree program consisting of not more than 45 quarter credit units in nursing and related science courses. The LVN choosing this option should be aware that they may not change their status as a 45-unit option with the Board of Registered Nursing as any time after licensure. Individuals who become licensed as Registered Nurses using this option may not be eligible for licensure in states other than California and may have difficulty applying to a college/university for an advanced degree. This status will not restrict the practice of a Registered Nurse within California.

#### ASSOCIATE OF SCIENCE IN VOCATIONAL NURSING – Los Angeles and Ontario Campuses

(CIP Code: 51.3901, SOC Code: 29-2061.00 – Licensed Practical and Licensed Vocational Nurses)

106 Quarter Credit Hours/1880 Clock Hours/21 months

#### Program Objectives

Graduates of the Associate of Science in Vocational Nursing program will:

1. Practice safe, quality, evidence-based patient care within the nurse's scope of practice.

2. Participate in a multidisciplinary team utilizing the principles of professionalism, teamwork, accountability, integrity, and autonomy.
3. Promote patient-centered culturally sensitive care that supports the psychosocial and physiological integrity of clients to improve clinical outcomes.
4. Apply best practice in nursing informatics and technology to ensure accurate and complete documentation in client care.
5. Apply skills and knowledge to complete the NCLEX-PN exam with a passing score on the first attempt.

Course #	Course Name	Type	Lecture Hours	Lab Hours	Clinical Hours	Quarter Credit Hours
AP211	Human Anatomy and Physiology and Lab I	General Education	58	42	0	7.5
AP212	Human Anatomy and Physiology and Lab II	General Education	58	42	0	7.5
OCOM111	Oral Communication	General Education	36	0	0	3.5
PSY111	Introduction to Psychology	General Education	36	0	0	3.5
STAT202	Statistics	General Education	36	0	0	3.5
WCOM111	Written Communication	General Education	36	0	0	3.5
NUR101	Fundamentals of Nursing	Core	116	112	80	16.5
NUR102	Introduction to Pharmacology & Medical-Surgical I	Core	116	40	152	15.0
NUR103	Medical-Surgical II	Core	116	40	152	15.0
NUR104	Maternal/Child Health	Core	116	56	136	15.5
NUR105	Leadership & Mental Health	Core	114	40	150	15.0

## CERTIFICATE AND DIPLOMA PROGRAMS OFFERED:

### MAGNETIC RESONANCE IMAGING QUALIFICATION CERTIFICATE

(CIP Code: 51.0920, SOC Code: 29-2035.00 – Magnetic Resonance Imaging Technologists)

49 Quarter Credit Hours/1028 Clock Hours/9 months

#### Program Objectives

Graduates of the certificate Magnetic Resonance Imaging Qualification Certificate Program will:

1. Conduct screening of patients for MRI exams following all MRI safety requirements and patient care procedures as Level II MR personnel.
2. Perform MRI imaging procedures utilizing appropriate patient, technical and procedural, evaluation skills.
3. Choose appropriate imaging parameters, contrast, and options to optimize MRI image quality.
4. Integrate knowledge of cross-sectional anatomy and patient set-up utilizing correct imaging planes to properly visualize anatomy and pathology.
5. Demonstrate essential knowledge, skills, and abilities required to apply and sit for nationally recognized certification exam and registration.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
MXAN201	MRI Cross Sectional Anatomy Lecture	96	0	7.0
MXAN201L	MRI Cross Sectional Anatomy Laboratory	0	120	6.0
MPHY101	MRI Physics, Safety, Bio-effects Lecture	96	0	6.5
MPHY101L	MRI Physics, Safety, Bio-effects Laboratory	0	120	6.0
MPATH101	MRI Pathophysiology I	48	0	3.5
MPATH201	MRI Pathophysiology II	48	0	3.5
EXTM201	Externship I (MRI)	0	500	16.5

## PEDIATRIC CARDIAC ULTRASOUND AND CONGENITAL HEART DISEASE

(CIP Code: 51.0901, SOC Code: 29-2031.00 - Cardiovascular Technologists and Technicians)

48.5 Quarter Credit Hours/864 Clock Hours/9 months

### Program Objectives

Graduates of the Pediatric Cardiac Ultrasound and Congenital Heart Disease diploma program will:

1. Perform a comprehensive echocardiographic examination utilizing appropriate pediatric and adult protocols, clinical standards and guidelines, and quantification techniques.
2. Apply knowledge of normal and abnormal cardiac anatomy/physiology, including congenital and acquired cardiac disease, while performing an echocardiogram.
3. Communicate critical echocardiographic findings via verbal and written preliminary reports, utilizing appropriate medical terminology.
4. Exercise discretion, professional judgement, and ethical behavior when performing clinical assessments and communicating with patients and healthcare professionals.
5. Apply the knowledge, skills, and abilities to register and complete the ARDMS and/or CCI certification examinations in pediatric and adult echocardiography.

Course #	Course Title	Lecture Hours	Laboratory/ Externship Hours	Quarter Credit Hours
PE-I	A Review of Cardiac Principles and Embryology of the Heart	120	120	15.0
PE-II	Congenital Heart Pathology and Training in the Systematic Ultrasound Assessment of the Pediatric Heart	120	120	15.0
PE-III	Miscellaneous and Advanced Evaluation of Case Studies and Student Evaluation of Laboratory Knowledge and Assessment of Scanning Skills	80	144/160	18.5

## VOCATIONAL NURSING – Los Angeles and Ontario Campuses

(CIP Code: 51.3901, SOC Code: 29-2061.00 – Licensed Practical and Licensed Vocational Nurses)

1536 Clock Hours/79.5 Quarter Credit Hours/15 months

### Program Objectives

Graduates of the Vocational Nursing diploma program will:

6. Practice safe, quality, evidence-based patient care within the nurse's scope of practice.
7. Participate in a multidisciplinary team utilizing the principles of professionalism, teamwork, accountability, integrity, and autonomy.
8. Promote patient-centered culturally sensitive care that supports the psychosocial and physiological integrity of clients to improve clinical outcomes.
9. Apply best practice in nursing informatics and technology to ensure accurate and complete documentation in client care.
10. Apply skills and knowledge to complete the NCLEX-PN exam with a passing score on the first attempt.

Course #	Course Title	Lecture Hours	Skills/ Clinical Hours	Quarter Credit Hours
VN LEVEL 1	Vocational Nursing	116	112/80	16.0
VN LEVEL 2	Vocational Nursing	116	40/152	16.0
VN LEVEL 3	Vocational Nursing	116	40/152	16.0
VN LEVEL 4	Vocational Nursing	116	56/136	16.0
VN LEVEL 5	Vocational Nursing	114	40/150	15.5

**Note: In all levels NCLEX-PN review will be integrated with lectures using ATI and/or HESI materials.**

## PRACTICAL NURSING – Phoenix Campus

(CIP Code: 51.3901, SOC Code: 29-2061.00 – Licensed Practical and Licensed Vocational Nurses)

1248 Clock Hours / 12 months

**Program Objectives:**

Graduates of the Practical Nursing diploma program will:

1. Practice safe, quality, evidence-based patient care within the nurse's scope of practice.
2. Participate in a multidisciplinary team utilizing the principles of professionalism, teamwork, accountability, integrity, and autonomy.
3. Promote patient-centered culturally sensitive care that supports the psychosocial and physiological integrity of clients to improve clinical outcomes.
4. Apply best practice in nursing informatics and technology to ensure accurate and complete documentation in client care.
5. Apply skills and knowledge to complete the NCLEX-PN exam with a passing score on the first attempt.

Course Name	Weeks	Lecture Hours	Skills Lab/Simulation Hours	Clinical Hours	Total Block Hours
Block 1: Fundamentals of Nursing	19	152	216	88	456
Block 2: Adult Medical/Surgical and Mental Health Nursing	19	152	216	88	456
Block 3: Maternal/Newborn and Pediatric Nursing; Transition to Practice	14	112	160	64	336
<b>Total</b>	<b>52</b>	<b>416</b>	<b>592</b>	<b>240</b>	<b>1248</b>

## COURSE DESCRIPTIONS

### General Education Courses

#### AP100 - Anatomy and Physiology I

Credit Hours: 7.5 Prerequisite: None

This course introduces the student to the structure of the body. The course will cover anatomical directions, geometric planes, and cavities of the body. Students will learn the chemical basis of life, cellular metabolism, and the different types of organic and inorganic substances necessary for life. Included in this course are the different types of tissues that comprise the human body. Learners will address the structure and function of the integumentary, skeletal, muscular, nervous, and endocrine systems, including the pathology of each system.

#### AP200 - Anatomy and Physiology II

Credit Hours: 7.5 Prerequisite: None

In this course, students will learn the structure and function of the blood, cardiovascular, immune, and lymphatic systems of the human body. Also, the structure and function of the respiratory, digestive, urinary, and reproductive systems will be studied, including the pathology of each system. Students will be introduced to the study of pregnancy, and growth and development. Learners will discuss nutrition and metabolism, pH, and water/electrolyte balance.

#### AP201 - Human Anatomy and Physiology and Lab I

Credit Hours: 6.0 Prerequisite: None

**Theory:** This course introduces the learner to the structure of the body. The course will cover anatomical directions, geometric planes, and cavities of the body. Learners will learn the chemical basis of life, cellular metabolism, and the different types of organic and inorganic substances necessary for life. Included in this course are the different types of tissues that comprise the human body. Learners will address the structure and function of the integumentary, skeletal, muscular, nervous and endocrine systems, including pathology of each system.

**Lab:** The laboratory component of the course parallels and reinforces lecture concepts. The lab course will use a lab-based systems approach, with integration of the structure of the tissue, and organ systems of the human body. The lab study materials will include a microscope, slide library of human and animal tissues, animal tissue for dissection, skeletons, anatomical models, and video clips of human cadaver dissections. All learners will receive an individual eScience lab kit.

#### AP202 - Human Anatomy and Physiology and Lab II

Credit Hours: 6.0 Prerequisite: None

**Theory:** In this course, learners will learn the structure and function of the blood, cardiovascular, immune and lymphatic systems of the human body. Also, the structure and function of the respiratory, digestive, urinary, and reproductive systems will be studied, including pathology of each system. Learners will be introduced to the study of pregnancy, and growth and development. Learners will discuss nutrition and metabolism, pH, and water/electrolyte balance.

**Lab:** The laboratory component of the course parallels and reinforces lecture concepts. The lab course will use a lab-based systems approach, with integration of the structure of the tissue, organ and organ systems of the human body. The lab study materials will include a microscope

slide library of human and animal tissues, animal tissue for dissection, skeletons, anatomical models, and video film clips of human cadaver dissections. All learners will receive an individual eScience lab kit.

#### AP211 - Human Anatomy and Physiology and Lab I

Credit Hours: 7.5 Prerequisite: None

**Theory:** This course introduces the learner to the structure of the body. The course will cover anatomical directions, geometric planes, and cavities of the body. Learners will learn the chemical basis of life, cellular metabolism, and the different types of organic and inorganic substances necessary for life. Included in this course are the different types of tissues that comprise the human body. Learners will address the structure and function of the integumentary, skeletal, muscular, nervous and endocrine systems, including pathology of each system.

**Lab:** The laboratory component of the course parallels and reinforces lecture concepts. The lab course will use a lab-based systems approach, with integration of the structure of the tissue, and organ systems of the human body. The lab study materials will include a microscope, slide library of human and animal tissues, animal tissue for dissection, skeletons, anatomical models, and video clips of human cadaver dissections. All learners will receive an individual eScience lab kit.

#### AP212 - Human Anatomy and Physiology and Lab II

Credit Hours: 7.5 Prerequisite: None

**Theory:** In this course, learners will learn the structure and function of the blood, cardiovascular, immune and lymphatic systems of the human body. Also, the structure and function of the respiratory, digestive, urinary, and reproductive systems will be studied, including pathology of each system. Learners will be introduced to the study of pregnancy, and growth and development. Learners will discuss nutrition and metabolism, pH, and water/electrolyte balance.

**Lab:** The laboratory component of the course parallels and reinforces lecture concepts. The lab course will use a lab-based systems approach, with integration of the structure of the tissue, organ and organ systems of the human body. The lab study materials will include a microscope slide library of human and animal tissues, animal tissue for dissection, skeletons, anatomical models, and video film clips of human cadaver dissections. All learners will receive an individual eScience lab kit.

#### ALG201 – Algebra I

Credit Hours: 3.0 Prerequisite: None

This course introduces the student to the basic rudiments of algebraic theory including the following: linear algebra, associative algebra, logarithmic scale, scientific notation, solving for x, polynomials, radicals, and quadratic equations. Practice exercises are provided throughout the course.

#### ALG202 - Algebra II

Credit Hours: 3.0 Prerequisite: ALG201

This course is a continuation of Algebra 101. It explores polynomials, radicals and quadratic equations.

#### ART301 - Art History

Credit Hours: 5.0 Prerequisite: None

This course is designed to give students an appreciation of the human form in art. Art and the human form have long been studied by early physicians and artists, which leads to a greater understanding of the

human body. We will start in the Renaissance period with Leonardo da Vinci and move through the ages until we reach the millennium and the digital age. We will discuss the social and political environments unique to each time period and their effect on the artist.

### **BIO201 - Microbiology and Lab**

Credit Hours: 6.0 Prerequisite: None

**Theory:** This is an introductory microbiology course that will cover the basic principles of microbial growth and metabolism, cellular morphology and structure, taxonomy, pathogenicity, immunity, and control. The course will focus on human diseases caused by microorganisms.

**Lab:** The laboratory component of the course parallels and reinforces lecture concepts. The lab course will use a lab-based systems approach, with a focus on studying microbiological techniques that will be useful for understanding microbiology in a medical context. Topics covered will be microscopy, staining techniques, culturing bacteria, measuring microbial growth, use of selective media, and understanding the basics of microbes in food, and microbial genetics.

### **BIO301 - Introduction to Biology**

Credit Hours: 5.0 Prerequisite: None

This course introduces the student to biology. Organisms are studied from their behavioral, ecological, hereditary and evolutionary perspectives. Topics include: cellular life and reproduction, genetics, biological diversity, animal and plant form and function, and ecology. Students will explore the relevance of biology to contemporary issues in human society.

### **ETH301 - Ethics and Leadership**

Credit Hours: 5.0 Prerequisite: None

This course will introduce professionalism, ethics and leadership. Students will explore the ethical responsibilities of leadership, moral choice and its impact on organizations.

### **OCOM110 - Oral Communication**

Credit Hours: 3.0 Prerequisite: None

This course is designed to empower students to speak effectively in a public forum. Students will learn public speaking contexts, topic selection, audience analysis and ethical communication. Students will practice organizing and outlining ideas, constructing introductions and conclusions, and utilizing presentational aids. Students will deliver speeches in this class.

### **OCOM111 - Oral Communication**

Credit Hours: 3.5 Prerequisite: None

This course is designed to empower students to speak effectively in a public forum. Students will learn public speaking contexts, topic selection, audience analysis and ethical communication. Students will practice organizing and outlining ideas, constructing introductions and conclusions, and utilizing presentational aids. Students will deliver speeches in this class.

### **OCOM201 - Oral Communication**

Credit Hours: 3.0 Prerequisite: None

This course is designed to empower students to speak effectively in a public forum. Students will learn public speaking contexts, topic

selection, audience analysis and ethical communication. Students will practice organizing and outlining ideas, constructing introductions and conclusions, and utilizing presentational aids. Students will deliver three speeches in this class; to include one demonstration speech, one informative speech, and one persuasive speech.

### **PATH301 - Pathology**

Credit Hours: 5.0 Prerequisite: None

This course teaches a systems approach to categorize human diseases and other health conditions. Students will review case studies of selected major health problems and develop effective methods of clinical assessment and disease management. Students will strengthen their medical vocabulary, practice critical thinking skills and document case study findings.

### **PSY101 - Introduction to Psychology**

Credit Hours: 3.0 Prerequisite: None

This is a general overview course focusing on the scientific study of both the behavioral and mental processes of human beings. This course introduces the learner to: the history of psychology and scientific thought, the biological basis of behavior, research methodology and statistics, sensation and perception, states of consciousness, memory, language, intelligence, developmental psychology, personality, learning patterns, biological and developmental processes, motivation and emotion, stress, psychopathology, and social behaviors. The course will discuss core skills needed for developing emotional intelligence.

### **PSY111 - Introduction to Psychology**

Credit Hours: 3.5 Prerequisite: None

This is a general overview course focusing on the scientific study of both the behavioral and mental processes of human beings. This course introduces the learner to: the history of psychology and scientific thought, the biological basis of behavior, research methodology and statistics, sensation and perception, states of consciousness, memory, language, intelligence, developmental psychology, personality, learning patterns, biological and developmental processes, motivation and emotion, stress, psychopathology, and social behaviors. The course will discuss core skills needed for developing emotional intelligence.

### **PSY202 Psychology - Human Growth and Development**

Credit Hours: 3.0 Prerequisite: None

This course provides an engaging look at human development across the life-span, specifically the physical, cognitive, and socioemotional processes that are experienced through life's events. Engaging the conceptual model of Maslow's Hierarchy of Needs will assist learners in understanding the basic needs of human beings throughout their life-span.

### **PHY301 - Introduction to General Physics**

Credit Hours: 5.0 Prerequisite: None

In this course, students will discuss the concepts of physics. Emphasis will be placed on measurements and standards in length, mass, and time. Physics of motion in both one and two dimensions will be covered. The laws of motion, energy, momentum and collisions are explained. We will cover states of matter and thermodynamics, and will study waves considering sound, reflection and refraction of light.

### **PSY301 - Introduction to Psychology**

Credit Hours: 5.0 Prerequisite: None

This is a general overview course focusing on the scientific study of both the behavioral and mental processes of human beings. More specifically, we will be covering the history of psychology and scientific thought, the biological basis of behavior, research methodology and statistics, sensation and perception, states of consciousness, memory, language, intelligence, developmental psychology, personality, learning patterns, biological and developmental processes, motivation and emotion, stress, psychopathology, and social behaviors. Core skills needed for developing emotional intelligence will also be discussed.

### **SOC101 - Introduction to Sociology**

Credit Hours: 3.0 Prerequisite: None

Sociology is designed to introduce learners to the study of society. Sociology focuses on the systematic understanding of social interaction across all cultures, social organization, social institutions, and social change. The course highlights the social basis of everyday life. Sociology develops critical thinking by revealing the social structures and processes that shape cultural norms. Students will understand how people interact given the diversity of their backgrounds. Learners will be introduced to major concepts, theories, scholars, subfields, and research results of this very rich and diverse social science discipline.

### **STAT201 - Statistics**

Credit Hours: 3.0 Prerequisite: None

This course teaches key principles that guide proper data collection and analysis using both statistical tools of computation and visualization. Learners will collect data using various sampling techniques, calculate key statistical measures, and create visualization of data - all to generate insight. This class places an emphasis on understanding both theory and practical application, including weekly case studies analyzing real-life examples of how statistics is used in the world today.

### **STAT202 - Statistics**

Credit Hours: 3.5 Prerequisite: None

This course teaches key principles that guide proper data collection and analysis using both statistical tools of computation and visualization. Learners will collect data using various sampling techniques, calculate key statistical measures, and create visualization of data - all to generate insight. This class places an emphasis on understanding both theory and practical application, including weekly case studies analyzing real-life examples of how statistics is used in the world today.

### **WCOM110 - Written Communication**

Credit Hours: 3.0 Prerequisite: None

In this course, learners will learn the different applications of written communications including the mastery of grammar, punctuation, and writing mechanics. Learners will master the writing process as an effective way to write necessary workplace communication correspondence.

### **WCOM111- Written Communication**

Credit Hours: 3.5 Prerequisite: None

In this course, learners will learn the different applications of written communications including the mastery of grammar, punctuation, and writing mechanics. Learners will master the writing process as an effective way to write necessary workplace communication correspondence.

### **WCOM201 - Written Communication**

Credit Hours: 3.0 Prerequisite: None

This course is designed to empower students to write effectively. Students will learn to choose topics and organize their ideas and materials. They will practice writing a first draft, editing and proof reading their work for errors. Additionally, students will undertake a research project following a systematic process.

## Technical Courses

### **ABD211 - Abdominal Ultrasound Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200

Students will be introduced to anatomy, physiology and pathophysiology of the abdominal soft tissue structures. Additionally, students will appreciate the sonographic appearance of the visceral organs and vasculature, as well as the thyroid, testes and breast.

### **ABD211L - Abdominal Ultrasound Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200

Students will learn and demonstrate scanning protocols for the abdominal organs and vasculature in the on-campus laboratory. Emphasis is placed on basic patient evaluation, care, and preliminary reporting.

### **ACP301 - Advanced Cardiovascular Procedures Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L, CAR222, CAR222L, PHY201, PHY201L, VAS201, VAS201L, EPL201

This is an advanced Echocardiography course that will focus on the advanced Echocardiography procedures. The course will discuss the imaging techniques to be performed in structural heart disease. The course will also introduce the student to different procedures such as the cardiac procedures performed on the heart or blood vessels through a catheter, percutaneous procedures. The discussion of these sophisticated protocols will be supplemented by videos that demonstrate the step by step procedure being discussed.

### **Block 1: Fundamentals of Nursing**

Clock Hours: 456 Prerequisite: None

This 19-week course introduces the student to anatomy and physiology by body system, fundamental concepts of nursing, nutrition, and medication administration. Critical thinking, medication math, medical terminology, basic physical assessment, and acquisition of direct patient care skills are integrated throughout the course. Students will participate in skills lab, simulation, and clinical experiences.

### **Block 2: Adult Medical/Surgical and Mental Health Nursing**

Clock Hours: 456 Prerequisite: Block 1

This 19-week course focuses on the role of the practical nurse in caring for adult clients with medical surgical and mental health disorders. Students will receive focused content on pharmacological therapy for various systems disorders. Students will utilize focused assessment skills to collect data and contribute to the development and implementation of the nursing care plan, and support health promotion and disease prevention activities. Clinical reasoning skills will be strengthened through participation in simulation activities and clinical experiences.

### **Block 3: Maternal/Newborn and Pediatric Nursing; Transition to Practice**

Clock Hours: 336 Prerequisite: Block 1 and Block 2

This 14-week course focuses on the role of the practical nurse in caring for mothers, babies, and pediatric clients, as well as in preparing for NCLEX examination and transition to practice. Integrated during these weeks will be learning in areas that build on the foundations of critical thinking, ethical conduct, and culturally congruent care. Clinical reasoning skills will be strengthened through participation in simulation activities and clinical experiences.

#### **CAR220 - Electrocardiography**

Credit Hours: 3.5 Prerequisite: AP100, AP200, MT200

This course prepares the student to sit for CCT or CRAT certification exams with the globally recognized CCI, to become a Certified Cardiographic Technician or Certified Rhythm Analyst Technician, respectively. The course will introduce cardiac electrophysiology and electrocardiography concepts, techniques, and applications. The student will be trained to perform ECG protocols and to recognize and report various cardiac and pacemaker rhythms, conduction disturbances, and life-threatening conditions, with focus on patient care and management. The course will also explore Holter and telemetry monitoring in addition to different stress testing modalities and protocols and will conclude with a comprehensive approach to 12-lead ECG analysis and interpretation. In the lab, the student will learn to perform and analyze the standard 12-lead ECG on fellow students.

#### **CAR221 - Cardiovascular Sonography Lecture I**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200

Students will learn the anatomy, physiology, embryology and pathology of the cardiovascular system. Doppler principles including color flow mapping, color M-mode and tissue Doppler will also be emphasized.

#### **CAR221L - Cardiovascular Sonography Laboratory I**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200

This clinical/laboratory course is an introduction to Doppler principles, velocities, pathology and basic ultrasound physics. Emphasis will be placed on normal anatomy and disease state conditions. M-mode and measurements of valve area will be demonstrated. Students will learn probe manipulation for optimal visualization of anatomy.

#### **CAR222 - Cardiovascular Sonography Lecture II**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L

Students will explore the anatomy, physiology and pathology of the heart focusing on diastolic and systolic dysfunction. They will also explore congenital heart defects, transesophageal echo and stress echo testing. They will learn to incorporate velocity measurements and implement calculation to document overall mechanical function of the heart. Doppler principles including color flow mapping, color M-mode and tissue Doppler will also be emphasized. Case studies will be discussed and technical reports prepared.

#### **CAR222L - Cardiovascular Sonography Laboratory II**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L

This clinical/laboratory course will continue with Doppler Principles and explore pathophysiology of the heart. Extensive focus will be put on

diastolic and systolic function as well as the hemodynamics of echocardiography. Students will recognize congenital heart defects, murmurs and equations to determine severity. They will learn to incorporate velocity measurements and implement calculation to document overall mechanical function. Students will perform echocardiograms on fellow students by utilizing scanning protocol standards.

#### **CAR301 - Adult Congenital Heart Defects Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L, CAR222, CAR222L, PHY201, PHY201L, VAS201, VAS201L, EPL201

This is an advanced course specific to the diagnosis, management and repair of congenital heart disease (CHD) in the adult. Students will learn to identify congenital cardiac malformations and evaluate cardiac hemodynamic and physiologic function. Specialized scanning techniques will be discussed to help students obtain diagnostic images in adults with congenital heart disease.

#### **CAR301L - Adult Congenital Heart Defects Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L, CAR222, CAR222L, PHY201, PHY201L, VAS201, VAS201L, EPL201

This laboratory course builds on the skills acquired in CAR221 and CAR222, focusing on non-standard echocardiographic windows used to look for congenital heart defects or their treatments in adult patients.

#### **IIS - Introduction to Imaging Science**

Credit Hours: 17.0 Prerequisite: None

This course introduces the student to the fundamentals of working as a medical professional. Students are introduced to the major systems of the human body. This course introduces basic anatomy, physiology, some pathology, and medical terminology. In addition, the student learns to perform EKGs, patient positioning, vital signs, and will become certified in CPR.

#### **FMIS101 - MRI Fundamentals of Medical Imaging Patient Care**

Credit Hours: 4.0 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

This course is designed to transition students from applied general education toward a technical and effective maturity that is required for starting MRI core classes, through introducing students to fundamental concepts of the clinical environment, and orientation toward major clinical policies. The course will familiarize the student with the basic aspects of patient care and safety for medical imaging procedures. This course focuses on effective patient interactions, obtaining patient history, safe patient transfer techniques, understanding vital signs, administering contrast, bloodborne pathogen control, handwashing, sterile technique, and medical emergency situations.

#### **FMIS101L - MRI Fundamentals of Medical Imaging Clinical Laboratory**

Credit Hours: 2.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

This course emphasizes key topics covered in Fundamentals of Medical Imaging Science lecture classes and how they relate to the field of Magnetic Resonance Imaging. Students will get their first encounter with the MRI environment to apply skills learned in MRI safety, patient

interviewing, screening, and history-taking, as well as practicing patient handling and positioning techniques. The course will emphasize professionalism, prevention of bloodborne pathogen exposure, handwashing, and HIPAA guidelines in healthcare.

### **FMIS102 - MRI Fundamentals of Medical Imaging Patient Ethics**

Credit Hours: 4.0 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

Students in this course will learn the ethical and the legal implications of the healthcare field with emphasis on imaging professionals. Students will be taught to make such decisions within the boundaries of medicolegal, ethical principles, rules of professionalism, laws, and regulations. By studying topics such as patient autonomy, informed consent, truthfulness, confidentiality, death and diversity, students and participants will learn to apply their own values, common senses, and applicable health laws to make knowledge-based decisions about patient care. The course will discuss HIPAA compliance, code of ethics/professional behavior including scope of practice, incident reporting mechanisms, standards for supervision in both direct and indirect supervision, and professional communication in healthcare. ARRT/ASRT Code of Ethics, patient's Bill of Rights are discussed during the course.

### **FMIS103 - MRI Fundamentals of Medical Imaging Physics**

Credit Hours: 1.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

This course will discuss radiation safety and the biological effects of radiation. The course will explore the different modalities, such as computed tomography, ultrasound, nuclear medicine, interventional radiology, and mammography for students to be familiar with their equipment design, components, and functional mechanisms. The course will introduce the basic principles of MR physics including atomic structure, magnetic field alignment, and the classical and quantum theories of resonance. MR safety will be taught to familiarize students with safety concerns in and around the MRI facilities, as well as, to prepare students for the MR Clinical Lab module.

### **FMIS104 - MRI Fundamentals of Medical Imaging Informatics**

Credit Hours: 1.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

Students and participants will start the course with the discussion of improvements and achievements in the medical imaging field including the evolution of medical imaging from the start point of analog information on printed film images to where now medical imaging stands as digital and cloud-based imaging will be explored. The digital and interactive concepts of DICOM/PACS, including image quality, send, receive, reformation and parametric analysis of images will be disclosed and practiced. The development of troubleshooting strategies and methodology will be an integral part of this course along with explaining and practicing different methods to resolve network conflicts, system issues and connectivity problems. Meanwhile preliminary mitigations and remedies will be discussed. To conclude the course, students and applicants will be familiarized with Artificial Intelligence (AI) and the impact of new technologies in Medical Imaging such as 3D structural printing and modeling of Medical Images.

### **FMIS105 - MRI Fundamentals of Medical Imaging EKG, CIEDs and Monitoring Devices**

Credit Hours: 2.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200

In this course, students will learn the importance of providing and maintaining a safe MR environment, investigation of implanted devices, including CIEDs and their safety including MR Labeling of Cardiac Implantable devices will be explained. Students will also learn about the heart, its function and recognizing normal and abnormal EKG strips. Lectures will discuss all monitoring equipment in the MRI environment and how to use it properly.

### **Module I - MRI Physics**

Credit Hours: 15.0 Prerequisite: IIS

In this module, quantum mechanics concepts of MRI are discussed and demonstrated with animations and required software. Image quality, artifacts, trade-offs, and parameter optimization is discussed in detail. Safety concerns and bio-effects of magnetic field, RF field, and gradient fields will be discussed and proper screening of patients will be emphasized. Pulse sequence selection and protocol designing as part of physics will be reviewed and performed.

### **Module II - MRI Sectional Anatomy**

Credit Hours: 15.0 Prerequisite: IIS

This module comprises detailed discussions, demonstrations, and presentation of different body systems from a cross sectional point of view. It will present images in different contrasts and viewing options. This includes, but is not limited to, sagittal, coronal, and transverse planes.

### **MPATH101 - MRI Pathophysiology I**

Credit Hours: 3.5 Prerequisite ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS101,102,103,104,105,101L: Requisite MR Physics or Cross-Sectional Anatomy

This course will help students understand the clinical pathophysiology of disease processes by discussing those most frequently diagnosed with Magnetic Resonance Imaging. It also provides the essential pathology knowledge needed to produce high quality images and the various sequences necessary to visualize different pathologies. It includes a general overview of anatomy and physiology and covers body system disorders, injuries, and treatments of diseases.

### **MPATH201 - MRI Pathophysiology II**

Credit Hours: 3.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS 101, 102, 103, 104, 105, 101L; Requisite: MR Physics or Cross-Sectional Anatomy

This course will help students understand the clinical pathophysiology of different disease processes discussed in MRI Pathophysiology I. It includes a general overview of anatomy and physiology and covers body system disorders, injuries, and treatments of diseases. It will provide the essential pathology knowledge needed to produce high quality images and the various sequences necessary to visualize different pathologies.

### **MPHY101 - MRI Physics, Safety, Bio-effects Lecture**

Credit Hours: 6.5 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS 101, 102, 103, 104, 105, 101L; Concurrent: MR Physics Laboratory, MR Pathophysiology I or MR Pathophysiology II

Quantum mechanical concepts of MRI are discussed and demonstrated with animations and required software. Image quality, artifacts, tradeoffs, and parameter optimizations are discussed in detail. Safety concerns and bio-effects of magnetic fields, RF fields and gradient fields are discussed, and proper screening of patients is emphasized. Pulse sequence selection and protocol designing as part of physics are reviewed and performed.

#### **MPHY101L- MRI Physics, Safety, Bio-effects Laboratory**

Credit Hours: 6.0 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS 101, 102, 103, 104, 105, 101L; Concurrent: MR Physics Lecture

Under the supervision of the clinical/laboratory instructor, students will utilize the concepts and techniques learned in lecture, students will practice scanning by doing hands-on training on actual MR systems. They will learn the ability to set up and prepare the system and the patient using different coils, and to position and perform different MRI protocols on various parts of the body. This course teaches the ability to compare and run different pulse sequences, such as spin echo and gradient echo, and parameter setting of each, as well as the hardware and instrumentation of the system. The interaction and relationship of all the MR parameters are discussed and practiced regarding tissue contrast and image quality, specifically signal-to-noise (SNR), spatial resolution and scan time.

#### **MSK301 - Musculoskeletal Ultrasound Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, PHY201, PHY201L, VAS201, VAS201L, ABD211, ABD211L, OBG211, OBG211L, EPL201

This course introduces the student to the basic didactic and scanning techniques for evaluating the muscular system, breast sonography and bowel imaging. Medical sonography is used to assess a variety of disorders within MSK system, breast and bowel imaging. Additionally, interventional ultrasound-guided procedures, techniques, and applications of imaging these structures are included in the course.

#### **MSK301L - Musculoskeletal Ultrasound Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200, PHY201, PHY201L, VAS201, VAS201L, ABD211, ABD211L, OBG211, OBG211L, EPL201

Students will practice predetermined musculoskeletal ultrasound protocols of the upper and lower extremities, bowel and abdominal wall imaging. Students will identify soft tissue anatomy and differentiate pathology. Students will learn how to present their findings and write preliminary reports.

#### **MT200 - Medical Terminology**

Credit Hours: 3.0 Prerequisite: None

Students will be introduced to medical terminology and learn how to build and analyze medical terms using prefixes, suffixes, roots and combining vowels. Students will practice building and defining medical terms for anatomical structures and pathologies associated with the various body systems. Writing medical reports and communicating with medical staff using medical terms and abbreviations will be discussed and practiced.

#### **MXAN201 - MRI Cross-Sectional Anatomy Lecture**

Credit Hours: 7.0 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS 101, 102, 103, 104, 105, 101L; Concurrent: MR Cross-Sectional Anatomy Laboratory, MR Pathophysiology I or MR Pathophysiology II

This course comprises detailed discussions, demonstrations, and presentations of different body systems from a cross-sectional point of view. It will present images in different contrasts and viewing planes, including but not limited to the sagittal, coronal and transverse for students to able to locate, recognize, and identify anatomical structures throughout the human body.

#### **MXAN201L - MRI Cross-Sectional Anatomy Laboratory**

Credit Hours: 6.0 Prerequisite: ALG201, AP100, AP200, OCOM201, WCOM201, MT200, FMIS 101, 102, 103, 104, 105, 101L; Concurrent: MR Cross-Sectional Lecture

Under the supervision of the clinical/laboratory instructor, students will perform MRI studies based on the cross-sectional anatomy discussed in lectures, and instructors will help students with hands-on training to draw correlations between the didactic and practical sections of the anatomy module. Students will practice MR scan table set-up, coil selection, prescribing scan slices and pre-saturation band pulses. Safety in and around the MR environment is greatly emphasized, as is patient care and proper communication with the patient before, during, and after the exam.

#### **NUR101 - Fundamentals of Nursing**

Credit Hours: 16.5 Prerequisite: None

Students will learn the fundamentals of nursing, anatomy and physiology, nutrition, nursing process and communication. Integrated during these weeks will be learning in areas of basic physical assessment, ethics and unethical conduct, critical thinking, culturally congruent care and end-of-life care. Students will build their foundation of knowledge and skills to be used throughout the program. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **NUR102 - Introduction to Pharmacology & Medical-Surgical I**

Credit Hours: 15.0 Prerequisite: NUR101

This course focuses on the medical and surgical areas of nursing. Students will continue to build their foundation of knowledge and skills acquired in Level 1 to a more advanced level and are introduced to pharmacology and medical/surgical nursing. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **NUR103 - Medical-Surgical II**

Credit Hours: 15.0 Prerequisites: NUR101, NUR102

Students will continue to learn the advanced principles of medical/surgical nursing, as well as the study of communicable diseases. The student progresses into a more complex training applying the skills and knowledge learned in the two previous levels. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **NUR104 - Maternal/Child Health**

Credit Hours: 15.5 Prerequisites: NUR101, NUR102, NUR103

This course focuses on the growth and development across lifespan, maternity and pediatric nursing, and pharmacology. The student progresses into a more complex training applying the skills and knowledge learned in the three previous levels. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

### **NUR105 - Leadership & Mental Health**

Credit Hours: 15.0 Prerequisite: NUR101, NUR102, NUR103, NUR104  
Students in this course will learn psychology, pharmacology, advanced medical/surgical nursing, leadership and supervision, and the fundamentals of gerontological and rehabilitative nursing. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations. All students are required to pass ATI NCLEX –PN comprehensive exam to successfully complete level 5. Passing HESI NCLEX PN exit exam is a requirement for graduation. The students are given no more than two attempts to successfully pass each of these exams.

### **NURS100 - Fundamentals of Nursing and Clinical**

Credit Hours: 8.0 Prerequisite: None. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*  
The learner will understand fundamentals of nursing. The course helps learners develop nursing process competencies to meet the essential needs of individuals throughout the life span. Learners will use a safe, legal and ethical approach, and learn concepts and theories basic to the art and science of nursing. The learner will incorporate Maslow's Hierarchy of needs model to utilize nursing process and critical thinking skills. They will manage comfort, pain, sleep, rest and psychological needs along with the family unit. Learners will be required to take responsibility for their education as a nursing professional. Learners will be taught knowledge, skills, and abilities necessary to function in accordance with the Nursing Scope of Practice. Learners will understand the fundamental competency requirements to become a Registered Nurse.

**Fundamentals of Nursing Clinical.** The learner will complete laboratory and clinical hours to learn basic fundamentals of nursing care using the nursing process and clinical reasoning to meet their client needs. The learner will learn how to perform therapeutic communication, learn to develop the nurse client relationship, establish trust with the patient, prioritize patient safety. Learners will demonstrate basic care of bedmaking, personal hygiene, pulse, respiration, blood pressure, physical assessment of the incoming patient, and establishing basics of patient care in the nursing process. Learners will implement Neuman's Conceptual Model including Assessment, Diagnosis, and Outcomes. Learners will assess evidence-based nursing interventions as appropriate for managing the acute and chronic care of patients and promoting health across the lifespan.

### **NURS105 - Communication in Health Care**

Credit Hours: 3.0 Prerequisite: NURS100 The learner will learn professional communication and leadership for the healthcare professional. This course will focus on self-reflection, communication styles, and how to interact as a healthcare professional. This course focuses on self-reflection, different communication styles, and how to effectively interact in a professional healthcare environment, including both verbal and nonverbal communication. This course will help learners develop a conscious style of communicating with patients and

healthcare providers to improve health outcomes and improve patient satisfaction.

### **NURS110 - Beginning Medical Surgical Nursing and Clinical**

Credit Hours: 8.0 Prerequisite: NURS100. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*  
The learner will begin learning nursing care for the adult and geriatric patients/clients with medical-surgical conditions. This course prepares the learner by focusing on nursing concepts and clinical trends. A pathophysiology review and types of surgery and how to manage the total patient care will be presented. The learner will learn roles and responsibilities of the developing nurse in planning and delivering evidence-based patient/client care using the nursing process. Neuman's conceptual model of assessment, diagnosis, nursing outcomes will be implemented throughout the course.

**Beginning Medical Surgical Nursing Clinical.** The learner will complete laboratory and clinical hours to provide safe and competent care for the adult and geriatric clients with medical and/or surgical conditions. Learners will understand and perform nursing safety policies and procedures. Learners will discuss case studies, pathology review, types of surgery, and the importance of managing the total patient/client using Neuman's concepts. Knowledge of pre-op, interoperative, and post-op care will be demonstrated in a clinical setting. Learners will adhere to the ethical, legal, and professional concepts of nursing.

### **NURS115 - Beginning Medical Surgical Nursing and Clinical**

Credit Hours: 7.0 Prerequisite: NURS100. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*  
The learner will begin learning nursing care for the adult and geriatric patients/clients with medical-surgical conditions. This course prepares the learner by focusing on nursing concepts and clinical trends. A pathophysiology review and types of surgery and how to manage the total patient care will be presented. The learner will learn roles and responsibilities of the developing nurse in planning and delivering evidence-based patient/client care using the nursing process. Neuman's conceptual model of assessment, diagnosis, nursing outcomes will be implemented throughout the course.

**Beginning Medical Surgical Nursing Clinical.** The learner will complete laboratory and clinical hours to provide safe and competent care for the adult and geriatric clients with medical and/or surgical conditions. Learners will understand and perform nursing safety policies and procedures. Learners will discuss case studies, pathology review, types of surgery, and the importance of managing the total patient/client using Neuman's concepts. Knowledge of pre-op, interoperative, and post-op care will be demonstrated in a clinical setting. Learners will adhere to the ethical, legal, and professional concepts of nursing.

### **NURS120 - Mental Health and Psychiatric Nursing and Clinical**

Credit Hours: 6.0 Prerequisite: NURS115 or NURS110. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*  
The learner will learn introduction to concepts of mental health illnesses and biological and physiological personality development. The course will cover mental health and psychiatric diagnoses and interventions including pharmacotherapeutics. Implications for clients who experience biological, changes in response to environmental

events affecting mental health, neuro chemical and endocrine influences on the psychiatric illness. Diagnostic testing and procedures used to detect alterations in biological functions. Caring of clients with psychiatric disorders, substance use disorders addiction, psychiatric disorders, Depression, Bipolar, Anxiety, Compulsion Disorders. Traumatic and stress related issues, eating disorders, personality normal and abnormal trait disorders. Special population, children and adolescents' survivors of abuse or neglect. Aging population community, Mental Health bereaved individuals, military and family's PTSD. Ethical and legal issues intervening in crisis. The recovery model, complimentary therapies, the spectrum autistic disorders, depressive disorders, gender dysphoria, human sexuality normal and other related issues. Learners will present research performed through the Learning Resource Systems regarding different neurotic conditions.

**Mental Health and Psychiatric Nursing Clinical.** The required clinical hours may be completed in either an inpatient/client or outpatient/client settings, or both. Learners will complete some independent hours (with approval) to meet their clinical course objectives. Learners will apply Neuman's conceptual model of stress adaptation and observe all nursing process behaviors from clinical faculty. The format of the clinical curriculum is concept based. Faculty will use the flipped classroom approach using ATI's real-life clinical scenarios. Learners will be required to complete a weekly assignment during clinical, topics include psychopharmacological drug administration, neurotic and psychotic behavior, crisis intervention, assertive training, training regarding abuse and neglect, substance abuse, and addictive disorders. The psychosocial components of Neuman's conceptual model will be integrated with all assignments.

**NURS130 - Intermediate Medical Surgical Nursing and Clinical**  
Credit Hours: 7.0 Prerequisite: NURS115 or NURS110. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*

This course is a continuation of the NURS 110 Beginning Medical Surgical and Clinical course. The learner will learn nursing concepts related to surgical pre-operative and post-operative care. The following subjects will be covered: critical care, emergency care, disaster nursing, orthopedic care, reproductive care, stroke care, neurological care, cardiovascular care, respiratory assessment, acute abdominal care, cancer care, urinary tract assessment, along with other acute and chronic illnesses associated with pre and post-operative outcomes and the nursing process. The learner will apply roles and responsibilities of the developing nurse, collaborating with the healthcare team to plan and deliver evidence-based care using the nursing process and following Neuman's conceptual model.

**Intermediate Medical Surgical Nursing Clinical.** The learner will complete laboratory and clinical hours to provide safe and competent care for the adult and geriatric clients with chronic illnesses. Learners will focus on data based clinical assessment as appropriate for the surgical procedure performed and following Neuman's conceptual model. Executing clinical skills related to the post-operative care of the patient. Learners apply sound nursing judgment to nursing situations using standards of care, critical thinking, clinical reasoning, and evidence-based practice. Learners will also apply a range of knowledge to promote health and well-being and prevent complications in adults experiencing illness and disease. Learners will apply the nursing process to patient learning needs.

### **NURS140 - Obstetrical Nursing and Clinical**

Credit Hours: 4.5 Prerequisite: NURS120 and NURS130. The course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*

The learner will learn the art and science of nursing for the maternal and newborn care. The course focus on maternal care for clients in the antepartum, intrapartum, and postpartum nursing assessment, physiological conception, and the alterations that occur during pregnancy. Culture and childbearing families with review of anatomy and physiology from conception and fetal development. Learners will study a woman's reproductive health issues, common gynecological problems and concerns.

**Obstetrical Nursing and Clinical.** The learner will complete laboratory and clinical hours to provide safe and competent care for the obstetrics and maternal clients. Learners will assess the risks of pregnancy, including nutritional requirements, cultural practices, and childbirth preparation applying Neuman's conceptual model and evaluation of maternal and newborn assessment and care. Learners will also participate in sixteen hours of ultrasound guided obstetric evaluation. Learners will engage with nursing simulators to identify the stages of labor and delivery.

### **NURS146 - Gerontology**

Credit Hours: 2.5 Prerequisite: NURS100

This course provides an understanding of the nursing care for the aging population. The learner will apply health assessment skills to address the common physical changes of aging and the needs of older adult patients/clients. This course will focus on the cultural, spiritual, pharmacokinetics, and communication needs and care of aging clients. Learners will understand the psychiatric evaluation of the aging patient including dementia and end of life/palliative care. Rehabilitation concepts of care and acute, long term care and family care will also be addressed in this course. *Clinical application of Gerontology will be included in the lab portion of NURS 110 Beginning Medical Surgical and Clinical which will be taught concurrently.*

### **NURS160 – Gerontology Nursing and Clinical**

Credit Hours: 3.5 Prerequisite: NURS100

The learner will begin learning nursing care for the adult and geriatric patients/clients with medical surgical conditions. This course prepares the learner by focusing on nursing concepts and clinical trends. A pathophysiology review and types of surgery and how to manage the total patient care will be presented. The learner will learn roles and responsibilities of the developing nurse in planning and delivering evidence-based patient/client care using the nursing process. Neuman's conceptual model of assessment, diagnosis, nursing outcomes will be implemented throughout the course.

### **NURS150 – Pediatric Nursing and Clinical**

Credit Hours: 4.5 Prerequisite: NURS120 and NURS130. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*

The student will learn the foundations of pediatric nursing with factors influencing child health review of growth and development from infant to adolescent, including atraumatic care, principles and concepts. Using Neuman's conceptual model, learners will address trauma prevention and how to minimize stress for children and families, attempting to

attain balance on the health-illness continuum. Students will learn the foundations of family centered care, therapeutic communication, healthy/unhealthy environments, and health teaching to children. Health assessment for children of all ages, including those with special needs and children in diverse settings. Learners will demonstrate key pediatric nursing interventions and pain management in children of all ages. Learners will acquire knowledge of all pediatric health disorders.

**Arts and Science of Nursing –Pediatrics Clinical** The learner will complete laboratory and clinical hours to provide safe and competent care for pediatric clients. In the clinical skills setting, the learner will demonstrate nutritional screening, prevention of unsafe environments (child proofing), assessing physiological presentation of congenital abnormalities, presentations and assessment of diseases during the child growth and development process. Learners will become proficient in vaccination scheduling and immunization records for children.

### **NURS170 - Advanced Medical Surgical Nursing (Critical Care) and Clinical**

Credit Hours: 6.0 Prerequisite: NURS140 and NURS150. This course is a set of two co-requisite courses. *The course includes lab and/or clinical hours.*

The learner will learn advanced nursing care for the critically ill adult and geriatric clients. This course is a continuation of prior medical surgical nursing courses. The learner will apply roles and responsibilities of the developing nurse, collaborating with the healthcare team to plan and deliver evidence-based care using the nursing process. The learner will address concepts related to the care of patient/clients across the life span with multi-system failure and other critical care conditions in local health care facilities and management with infectious and inflammatory system disorders and chronic pulmonary cardiac disease. This course covers emergency nursing. Learners will learn concepts related to patient care across the life span with multi-system failure, management of infectious and inflammatory system disorders, chronic pulmonary cardiac diseases, and critical conditions.

**Advanced Medical Surgical Nursing Clinical.** The learner will complete laboratory and clinical hours to provide safe and competent care for the adult and geriatric clients with chronic illnesses. Learners will cover professional practice issues and special populations in critical care, rapid response teams and disaster management (emergency). Learners will learn all body systems and evaluate any abnormal conditions for nursing assessment. Learners will analyze conditions and management of all body systems and multisystem dysfunction (shock, trauma, overdose, and poisoning). Learners will demonstrate the impact of utilizing evidence-based practice and collaborate practice on the care of critically ill clients. Learners will also employ Neuman's conceptual model relating to lifestyle recommendations with the goal of attaining balance on the health-illness continuum. Learners will understand legal requirements of end-of-life care. The clinical workflow will involve integrating clinical screening tools and competencies into each clinical setting to develop clinical decisions and treatment options.

### **NURS180 - Role Transition to Professional Nursing and Clinical**

Credit Hours: 8.0 Prerequisite: NURS170. This course is a set of two co-requisite courses. *The course includes clinical hours.*

This course emphasizes the synthesis of the application of the nursing process, with medication administration, nursing skills, client teaching, communication skills, legal and ethical responsibilities, professional

trends and issues, accountability, organization and time management skills, leadership and management skills, collaboration with members of the interdisciplinary healthcare team and theories. Care for patient/client with acute geriatric dysfunctions is included. Concepts are expanded to include professional issues in nursing, critical thinking, legal-ethical issues, quality improvement, managing a group of patients and role transition. Emphasis is placed on the application of knowledge, skills and attitudes needed for the entry level registered nurse within the scope of nursing practice. Experience is gained in the acute care settings managing multiple clients with rapidly changing and complex health care needs and their families. This course will facilitate the learner's transition into an entry-level position as a graduate nurse.

**Role Transition to Professional Nursing Clinical** This course will provide the learner with the experiential learning environment under the supervision of an RN to utilize the nursing process while delivering safe and competent care.

### **NURS 252 - Leadership and Ethics in Nursing**

Credit Hours: 3.0 Prerequisite: NURS105 and NURS170.

This course is designed to provide new graduates with the information they need to become effective managers and leaders in healthcare. The learner will study the synthesis of the application of the Registered Nurse scope of practice and Code of Ethics. This course will include the art and science of leadership and management, interpersonal communication, legal and ethical responsibilities, professional trends and issues, accountability, organization and time management skills, collaboration with members of the interprofessional healthcare team and theories. Concepts include professional issues in nursing, critical thinking, legal-ethical issues, quality improvement, managing a group of clients and the role transition from learner to the graduate nurse. Emphasis is placed on the application of knowledge, skills and attitudes needed for the entry level registered nurse within their scope of nursing practice. The transitional nurse will assume clinical assignments to learn how to care for patients but also be responsible and productive team member. Learners will learn to become leaders by making sound clinical decisions and learning from their mistakes.

### **NURS255 - Pharmacology**

Credit Hours: 3.0 Prerequisite: AP201 and AP202

The course focuses on basic drug classification, concepts, safe administration, contra-indications, interaction with other drugs, and a safety assessment/analysis for all drug administration. *Learners will learn to consider all safety ramifications of drug administration with safety certification upon successful completion of the course.* This course provides the foundation of basic pharmacology and math skills related to pharmacology, including the metric system, with emphasis on clinical application related to pediatric and adult drug administration. The course also focuses on nursing process and priority of needs special consideration to the physiological, psychosocial, cultural and spiritual needs of patient/client's effective drug therapy by disease and diagnosis. Learners will learn how to observe and monitor patients for specific drug actions and side effects. Clinical application of Pharmacology will be included in the lab portion of NURS 100 Fundamentals of Nursing and Clinical which will be taught concurrently.

### **OBG211 - Obstetrics and Gynecology Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200

Students will be introduced to anatomy, physiology and ultrasound appearance of the female pelvis. Special emphasis will be placed on recognizing normal and abnormal anatomy of the uterus, ovaries, fallopian tubes and adnexa. In the obstetrical portion, students will be exposed to the trimesters, normal and abnormal fetal development, the placenta, fetal presentation, and fetal biometry.

### **OBG211L - Obstetrics and Gynecology Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200

Students will learn and demonstrate obstetrical and gynecology protocols, including biometry measurements and report writing. Limited obstetrical exams are performed on volunteers.

### **PB301 - Procedures and Biopsy Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, PHY201, PHY201L, VAS201, VAS201L, ABD211, ABD211L, OBG211, OBG211L

Students will study the use of ultrasound guided interventional procedures for diagnostic and therapeutic purposes. The range of interventions covered will include biopsy of multiple abdominal and pelvic viscera, the chest, thyroid, breast and lymph node, vascular access, endoluminal biopsy, drainage procedures, Amniocentesis and sclerotherapy/radiofrequency thermal ablation. Students will learn the critical role of the technologist as a team member in preparing the patient and assisting the physician during the procedure. Emphasis will be placed on sonographic technique required to assure a safe and successful intervention and aseptic technique.

### **PE-I PED ECHO - A Review of Cardiac Principles and Embryology of the Heart**

Credit Hours: 15.0 Prerequisite: None

This course covers cardiac anatomy and physiology and incorporates cardiac embryology. Students will study and demonstrate the ability to evaluate cardiac anatomy, quantification of hemodynamics, systolic and diastolic cardiac function based on pediatric evaluation methods. Students will learn how to assess valvular regurgitation and stenosis. An emphasis is placed on learning the segmental approach to an echo examination. Students will study physical signs and genetic syndromes associated with cardiac defects. The course will introduce students to fetal echocardiography, TEE and other imaging modalities.

### **PE-II PED ECHO - Congenital Heart Pathology and Training in the Systematic Ultrasound Assessment of the Pediatric Heart**

Credit Hours: 15.0 Prerequisite: Module I

This course places an emphasis on the etiology, morphology and prevalence of severe defects of the heart, including cyanotic lesions. In the clinical/laboratory students continue to build on the segmental approach to skills learned in module 1. They will incorporate color and spectral Doppler analysis and modified views.

### **PE-III PED ECHO - Miscellaneous and Advanced Evaluation of Case Studies and Student Evaluation of Laboratory Knowledge and Assessment of Scanning Skills**

Credit Hours: 18.5 Prerequisite: Module I and II

Students will study acquired heart diseases, cardiomyopathies, pulmonary hypertension, heart transplants, cardiac masses, and ECMO. Additionally, students will learn to perform evaluations on post-operative patients following the surgical repair of congenital heart defects. Students will be introduced to cardiac catheterization evaluation

of congenital heart defects. An ARDMS review for pediatric echosonography will be provided. The clinical/laboratory portion of the course continues to build on skills from previous modules, and students receive an orientation for their clinical externship detailing the responsibilities of sonographers and legal and medical ethics.

### **PED301 - Pediatric Echocardiography Lecture**

Credit hours: 8.0 Prerequisites: AP100, AP200, MT200

This course educates the student according to the Guidelines and Standards for Performance for the Pediatric Echocardiograms. Students will learn classifications of Cardiovascular anomalies with multiple samples of case studies. Presentation is lecture and laboratory. A Pediatric Cardiac LAB Handbook is given to all students. Case studies of pathology are part of the class discussions sessions. Professional training in the requirements of becoming a professional pediatric Sonography are demonstrated. As an entry level adult pediatric and fetal sonographer, the graduate will be eligible to take the ARDMS registry. A Baccalaureate degree meets the requirements for this registry exam.

### **PED301L - Pediatric Echocardiography Laboratory**

Credit hours: 6.0 Prerequisites: AP100, AP200, MT200

The laboratory orientation laboratory, two- dimensional imaging portion starts with patient care of pediatric patient, understanding the past-history of patient and beginning cardiac evaluation. The list of protocols and approaches are explained and demonstrated. Voluntary pediatric patients will be scheduled in the exam portion of the class. Methodology of total protocol exam following the required number of shots. Discussion of special angles for certain pathologies. 2-Dimension, 3-Dimension, Doppler, and measurements are required. Demonstration of sector inversion, zoomed areas, and identifying the outflow tracts. Scanning exams are once a month for three months.

### **PED302 – Advanced Pediatric Echocardiography Lecture**

Credit hours: 8.0 Prerequisites: AP100, AP200, MT200, PED301, PED301L

These lectures concentrate on miscellaneous evaluation of case studies and student evaluation of laboratory knowledge and assessment. Advanced skill set is evaluated through the systematic assessment and quantitative assessment of CHD. Throughout this portion of the course numerous real-life echocardiographic examples are utilized to illustrate important teaching points. Sample examples of initial clinical Write-ups of sonographer's initial findings will be taught, "How to perform an accepted pediatric initial sonographic finding" for the interpreting pediatric physicians. Students will be taught how to execute this by using sample anatomized studies.

### **PED302L – Advanced Pediatric Echocardiography Laboratory**

Credit hours: 6.0 Prerequisites: AP100, AP200, MT200, PED301, PED301L

Assessment of scanning skills. A comprehensive student assessment of knowledge based on understanding congenital heart disease in the pediatric patient. This test will be based on end of program proficiency Recognition and interpretation of Pathology will be assessed. The student will also evaluate abnormal positions, quantitative echo assessment and legal and medical ethics. Upon completion students can have 30 days of clinical externship rotation at UCLA and will be invited to participate in an off-site clinical at Children's Hospital. A

course review for taking the Pediatric Congenital Heart Disease exam will be included end of course review.

### **PHY201 - Ultrasound Physics and Instrumentation Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200

The properties of sound physics and machine instrumentation will be addressed. Students will gain a deeper understanding of the interactions of ultrasound within the human body and the proper use of ultrasound applications. Emphasis will be placed on ultrasound theory, parts of the machine, transducer construction/ function and Doppler principles.

### **PHY201L - Ultrasound Physics and Instrumentation Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200

Students will learn "knobology" by scanning predetermined protocols that afford manipulation of specific knobs and machine function. Emphasis is placed on the technical aspects of scanning and applying the principles of physics.

### **PHY202 - Ultrasound Physics and Instrumentation Lecture**

Credit Hours: 9.0 Prerequisite: AP100, AP200, MT200

The properties of sound physics and machine instrumentation will be addressed. Students will gain a deeper understanding of the interactions of ultrasound within the human body and the proper use of ultrasound applications. Emphasis will be placed on ultrasound theory, parts of the machine, transducer construction/ function and Doppler principles.

### **PHY202L - Ultrasound Physics and Instrumentation Laboratory**

Credit Hours: 5.0 Prerequisite: AP100, AP200, MT200

Students will learn "knobology" by scanning predetermined protocols that afford manipulation of specific knobs and machine function. Emphasis is placed on the technical aspects of scanning and applying the principles of physics.

### **RAD 100 - Introduction to the Radiology Externship Experience**

Credit Hours: 3.0 Prerequisite: None

RAD 100 introduces the student to the externship experience in the radiology program. Professionalism and correct behavior in the clinical site will be covered. Students will be introduced to the Externship Director who will go over clinical externship procedures of placement and recordkeeping, including tracking of time and clocking in/out. Covered will also be the policies, procedures, and expectations related to orientation at each clinical setting. Students will be introduced to the clinical setting via a field trip experience. Students will also be introduced to the proper way to address patients and staff, an overview of ethical considerations, and how to be productive in assisting staff at this early stage of externship.

### **RAD 101 – Fundamentals of Radiology**

Credit Hours: 2.0 Prerequisite: None

RAD 101 is designed to provide an overview of the foundations and history of radiography and the practitioner's role in the health care delivery system. Principles, practices, and policies of the health care

organization(s) will be examined and discussed in addition to the responsibilities of the radiographer. Students will be introduced to the theory and practice of radiation protection and biology as they prepare for the clinical experience. This course provides an overview of the entire program to adequately launch the student into the world of radiology.

### **RAD 102 – Ethics, Law, & Cultural Diversity in the Radiologic Sciences**

Credit Hours: 2.0 Prerequisite: None

RAD 102 is designed to provide a fundamental background in medical ethics. The historical and philosophical basis of ethics, as well as the elements of ethical behavior, will be discussed. The student will examine a variety of ethical issues and dilemmas found in clinical practice. An introduction to legal terminology, concepts and principles will also be presented. Topics include misconduct, malpractice, legal and professional standards. The importance of proper documentation and informed consent is emphasized. The impact of human diversity as it influences the role of the radiologic technologist will be examined.

### **RAD 103L – Patient Care & Infection Control Lab**

Credit Hours: 2.0 Prerequisite: None

RAD 103L is a laboratory course in which students will read the assigned, pertinent chapters of the text prior to attending each class. Faculty will provide answers to any questions that arise as a result of the reading and then instruct students on the appropriate hands-on practice of each skill. Lab checklists will be completed verifying the student has satisfactorily passed the lab practice which is necessary for students to attend clinical externship later in the program. Routine and emergency patient care procedures are described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified. Students will learn vital signs, transfer techniques and ergonomics, care of medical equipment, sterile and aseptic techniques. In addition, the ARRT Practice Standards for Medical Imaging will be reviewed and discussed.

### **RAD 104L – Pharmacology & Venipuncture Lab**

Credit Hours: 2.0 Prerequisite: None

RAD 104L is a laboratory course in which the students will learn pharmacological nomenclature, drug classifications, pharmacokinetics, and drugs used in imaging. It also offers comprehensive coverage of diagnostic contrast agents, along with drug administration procedures, emergency responses to drug reactions, and legal and ethical aspects of medication administration. Discussion of pharmacodynamics and drug classifications focusing on radiopaque contrast media used in imaging procedures. Covered are how drugs are absorbed, metabolized, distributed, and eliminated. Emergency procedures in response to adverse reactions to contrast media includes crash cart procedures and drugs used to treat cardiac and/or respiratory arrest and how to administer them appropriately.

### **RAD 105 – Radiographic Physics & the Principles of Imaging**

Credit Hours: 3.0 Prerequisite: None

RAD 105 will present radiation physics, and the basic concepts of matter, energy, and electricity and the relation of these principles to radiography. Also covered are the production and properties of x-rays, the fundamentals of nuclear physics, high energy machines, the

interaction of ionizing radiation with matter, the basic interaction between photons and charged particles with matter, the measurement of radiation, dosimeter, the quality of x-rays, artifacts as well as the principles of equipment that generates X-ray, and beam characteristics.

### **RAD 106 - Radiation Protection & Biology**

Credit hours: 3.0 Prerequisite: None

In this course, RAD 106, students learn how to monitor radiation protection for the patient, radiographer, and general personnel. Students learn about units of measurement, radiation monitoring devices and annual effective dose limits. In addition, they learn the effects of ionizing radiation on the body and how radiation dose is reduced by use of time, distance and shielding. The concept of ALARA is discussed and emphasized. Students will learn the effects of ionizing radiation on the body, with attention to specific body systems. Fundamental principles of molecular and cellular responses to radiation will be learned, in addition to Acute Radiation syndrome as well as the early and late effects of ionizing radiation on humans.

### **RAD 107 - Radiographic Procedures & Pathology I**

Credit hours: 2.0 Prerequisite: None

RAD 107 covers the terminology, positioning, and imaging principles of the chest, abdomen, upper limbs, lower limbs, humerus, shoulder, femur, pelvic girdle, and bony thorax. Students will be taught the body quadrants and positioning of the targeted body part to obtain the standard positions most often requested in the clinical setting. They will also learn positions that are challenging and requested infrequently. A knowledge of pathology that might be seen in each exam and how to compensate for it on the image will be expected. Sectional anatomy will also be covered.

### **RAD 107L - Radiographic Procedures & Pathology I Lab**

Credit hours: 3.0 Prerequisite: None

RAD 107L is the complementary lab course to RAD 107. Students will practice hands-on positioning of all the structures discussed in RAD 107 plus all the factors that encompass obtaining an image that is satisfactory for diagnosis. In this prelude to the Clinical Externship courses, they will be expected to appropriately utilize information from prior courses as necessary, including ALARA. Lab competency forms will be utilized for grading this course that matches the competency form utilized in the externship courses. Students must pass all lab competencies to progress to Clinical Externship.

### **RAD 108 - Imaging Equipment, Image Production, & Advanced Modalities**

Credit hours: 3.0 Prerequisite: None

RAD 108 includes the subjects of equipment usage in image acquisition, digital imaging systems, image processing, beam limitation, grids, contrast, receptor exposure, spatial resolution, and structural considerations. This course presents radiography skills and equipment used in various imaging procedures and advanced modalities. Topics include but are not limited to cardiovascular and interventional radiography, computed tomography (CT) imaging, magnetic resonance imaging (MRI), mammography, bone densitometry, ultrasound, nuclear medicine, and radiation oncology. Included will be discussions related to sectional anatomy and its relationship to the modalities.

### **RAD 109 - Radiography Externship I**

Credit hours: 6.0 Co-requisites: RAD 107; RAD 107L

RAD 109 is the first externship course in which the student is assigned to a functioning radiology department and will be under the supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 110 - Radiography Externship II**

Credit hours: 6.0 Prerequisite: RAD 109

RAD 110 is the second externship course in which the student is assigned to a functioning radiology department and will be under the supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 111 - Radiography Externship III**

Credit hours: 6.0 Prerequisite: RAD 110

RAD 111 is the third externship course in which the student is assigned to a functioning radiology department and will be under the supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 207 - Radiographic Procedures & Pathology II**

Credit hours: 2.0 Prerequisites: RAD 107; RAD 107L

RAD 207 covers the terminology, positioning, and imaging principles of the cervical spine, thoracic spine, lumbar spine, sacrum, coccyx, cranium, facial bones, sinuses, gastrointestinal tract, urinary tract, and the biliary tract. The imaging principles of trauma, mobile surgical, and pediatric radiography will be discussed. The advanced modalities of angiography, interventional, CT, other special radiographic procedures as well as diagnostic and therapeutic procedures will be

discussed. Students will utilize the body quadrants and positioning of the targeted body part to obtain the standard positions most often requested in the clinical setting. They will also learn positions that are challenging and requested infrequently. A knowledge of pathology that might be seen in each exam and how to compensate for it on the image will be expected. Sectional anatomy will also be covered.

### **RAD 207L - Radiographic Procedures & Pathology II Lab**

Credit hours: 3.0 Prerequisites: RAD 107; RAD 107L

RAD 207L is the complementary lab course to RAD 207. Students will practice hands-on positioning of all the structures discussed in RAD 207 plus all of the factors that encompass obtaining an image that is satisfactory for diagnosis. In this prelude to the Radiography Externship courses, they will be expected to appropriately utilize information from prior courses as necessary, including ALARA. Lab competency forms will be utilized for grading of this course that match the competency form utilized in the externship courses. Students must pass all lab competencies to progress to Radiography Externship.

### **RAD 209 - Radiography Externship IV**

Credit hours: 9.5 Prerequisites: RAD 111 Co-requisite(s):

RAD 207; RAD 207L

RAD 209 is the fourth externship course in which the student is assigned to a functioning radiology department and will be under the supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 210 - Radiography Externship V**

Credit hours: 12 Prerequisites: RAD 209

RAD 210 is the fifth externship course in which the student is assigned to a functioning radiology department and will be under the supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 211 - Radiography Externship VI**

Credit hours: 12.5 Prerequisites: RAD 210

RAD 211 is the sixth, and final, externship course in which the student is assigned to a functioning radiology department and will be under the

supervision of a registered technologist. Externship provides the student with hands-on experience in a live clinical setting in order to obtain the ARRT (American Registry of Radiologic Technologists) required competencies for graduation and learn technical and professional skills in basic imaging examinations learned in the procedures and pathology courses. The ARRT bases the competency requirement on the approved radiology curriculum published by the ASRT (American Society of Radiology Technologists.) The ARRT requires a total of 51 exam competencies and includes 10 patient care competencies between both the first year and second year externship courses. The externship course syllabus will provide more detail about the breakdown of the competencies to be achieved.

### **RAD 212 - Radiography Capstone Review**

Credit hours: 3.0 Prerequisites: RAD 100; RAD 101; RAD 102; RAD 103L; RAD 104L; RAD 105; RAD 106; RAD 107; RAD 107L; RAD 108; RAD 109; RAD 110; RAD 111; RAD 207; RAD 207L; RAD 209; RAD 210

Co-requisite(s): RAD 211

RAD 210 is an organized and comprehensive review that will prepare the student for the ARRT (American Registry of Radiologic Technologists) certification board exam, based on topics within the ARRT certification outline contents and requirements. Students must pass a minimum of 2 simulation exams, out of 6, with a score of  $\geq 80\%$ , and apply to the ARRT to sit for the formal certification exam, to pass this course and graduate.

### **VAS201 - Vascular Sonography Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200

This course will address vascular anatomy, physiology, hemodynamics and disease of the vascular system. Emphasis is placed on intra/extracranial vessels as well as vessels of the upper and lower extremity arterial and venous systems. Doppler, Bernoulli's Principle, Poiseuille's Law and relative statistics complete this course study.

### **VAS201L - Vascular Sonography Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200

Students learn with a hands-on approach to perform ultrasound on cerebral carotids and vessels of the upper and lower extremity both arterial and venous. Doppler waveforms and spectral analysis, as well as initial impressions are taught. ABI's, blood pressure, and intima medial thickness are explained.

### **VAS202 - Advanced Vascular Sonography Lecture**

Credit Hours: 8.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L, CAR222, CAR222L, PHY201, PHY201L, VAS201, VAS201L, ABD211, ABD211L, OBG211, OBG211L, EPL201

This lecture course will take the student to the upper levels of Advanced Vascular Sonography. The ultrasound scanning protocols will include radio frequency ablation of the superficial veins, IMT (Intima Media Thickness), renal insufficiency, penile Doppler and diabetes evaluation. A particular emphasis will be placed on carotid examination and disease state, intracranial study and disease, and lower extremity vascular study and disease. Students will also study vein mapping for surgical interventions, graft studies, upper vascular, renal failure with inclusion of hemodialysis and the study of patients with diabetes and pathology due to the disease.

### **VAS202L - Advanced Vascular Sonography Laboratory**

Credit Hours: 6.0 Prerequisite: AP100, AP200, MT200, CAR221, CAR221L, CAR222, CAR222L, PHY201, PHY201L, VAS201, VAS201L, ABD211, ABD211L, OBG211, OBG211L, EPL201

The student will perform bilateral carotid artery Duplex examination, transcranial Doppler (TCD), bilateral lower extremity arterial and venous Duplex examination, and bilateral upper extremity arterial and venous Duplex examination. Arterial segmental pressures of upper and lower extremities will be introduced. The student will also perform mesenteric Duplex examination, renal artery Duplex, aorto-iliac Duplex and venous valvular incompetence Duplex examinations. The student will also perform bilateral lower and upper extremity vein mapping.

#### **VN LEVEL 1:**

Clock Hours: 308 Credit Hours: 16.0 Prerequisite: None

Students will learn the fundamentals of nursing, anatomy and physiology, nutrition, nursing process and communication. Integrated during these weeks will be learning in areas of basic physical assessment, ethics and unethical conduct, critical thinking, culturally congruent care and end-of-life care. Students will build their foundation of knowledge and skills to be used throughout the program. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **VN LEVEL 2:**

Clock Hours: 308 Credit Hours: 16.0 Prerequisite: Level 1

This course focuses on the medical and surgical areas of nursing. Students will continue to build their foundation of knowledge and skills acquired in Level 1 to a more advanced level and are introduced to pharmacology and medical/surgical nursing. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **VN LEVEL 3:**

Clock Hours: 308 Credit Hours: 16.0 Prerequisite: Levels 1 and 2

Students will continue to learn the advanced principles of medical/surgical nursing, as well as, the study of communicable diseases. The student progresses into a more complex training applying the skills and knowledge learned in the two previous levels. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **VN LEVEL 4:**

Clock Hours: 308 Credit Hours: 16.0 Prerequisite: Levels 1, 2 and 3

This course focuses on the growth and development across lifespan, maternity and pediatric nursing, and pharmacology. The student progresses into a more complex training applying the skills and knowledge learned in the three previous levels. NCLEX- PN review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

#### **VN LEVEL 5:**

Clock Hours: 304 Credit Hours: 15.5 Prerequisite: Levels 1, 2, 3, and 4

Students in this course will learn psychology, pharmacology, advanced medical/surgical nursing, leadership and supervision, and the fundamentals of gerontological and rehabilitative nursing. NCLEX- PN

review will be integrated during the classes using ATI review material. Students attend lectures, clinical skills labs, and clinical rotations.

### **Externship Preparation and Externship Courses**

#### **EPL201 - Externship Preparation Laboratory I DMS & ECHO AAS**

Credit Hours: 2.0 Prerequisite: All Technical and GE classes.

This course prepares students for clinical application of their skills via externship with a focus on what will make students successful professionals upon graduation. Students will successfully complete all ultrasound protocols required in their program and required for clinical rotation. Students will also participate in career building tools required for long-term success in their chosen field of study, including professionalism, important clinical skills, patient care, case studies, and pathology. Clinical sites for Externship rotations are available to students across the United States. Students may be required to relocate to complete these hours. Externship is required for completion of program and these hours worked at clinical site also prepares students for registry exams. As a core component of this class, students must successfully complete all ultrasound protocols and pass an exit evaluation prior to Externship

#### **EPL401 - Externship Preparation Laboratory Advanced II DMS & ECHO BS**

Credit Hours: 2.5 Prerequisite: All Technical and GE classes, EPL201

This course prepares bachelors students for clinical application of their skills via externship with a focus on what will make students successful professionals upon graduation. Students will successfully complete all ultrasound protocols required in their program and required for clinical rotation. Students will also participate in career building tools required for long-term success in their chosen field of study, including professionalism, important clinical skills, patient care, case studies, pathology, and registry reviews. For all bachelor's students, this class will be taken prior to, or in conjunction with, EPL 402.

#### **EPL402 - Externship Preparation Laboratory Advanced III DMS & ECHO BS**

Credit Hours: 2.5 Prerequisite: All Technical and GE classes, EPL201

This course adds to what the bachelors' students have learned in EPL 401. It is designed to refine the skills required for successful application of the skills students have learned thus far to real-life clinical settings. Students will successfully complete all ultrasound protocols required in their program and required for clinical rotation. Students will also participate in career building tools required for long-term success in their chosen field of study, including professionalism, important clinical skills, patient care, complex case studies, and pathology. Clinical sites for Externship rotations are available to students across the United States. Students may be required to relocate to complete these hours. Externship is required for completion of program and these hours worked at clinical site also prepares students for registry exams.

As a core component of this class, students must successfully complete all ultrasound protocols and pass an exit evaluation prior to Externship.

#### **EPL403 - Externship Preparation Laboratory Advanced II**

Credit Hours: 2.5 Prerequisite: All Adult Technical and GE classes, PEDS301, PEDS301L

This course adds to what the bachelors' students have learned in PEDS 301 and PEDS 301L. It is designed to refine the skills required for successful application of the pediatric sonography skills students have learned thus far to real-life clinical settings. Students will successfully complete all ultrasound protocols required in their program and required for clinical rotation. Students will also participate in career building tools required for long-term success in their chosen field of study, including professionalism, important clinical skills, patient care, complex case studies, and pathology. As a core component of this class, students must successfully complete all ultrasound protocols and pass an exit evaluation prior to Externship.

#### **EXTM 201 – Externship I (MRI)**

Credit Hours: 16.5 Prerequisite: All Technical (Core) and GE classes.

In clinical settings, students will learn and perform a wide variety of MRI studies under the supervision of a registered MRI technologist. Students will develop the skills necessary to effectively communicate with administrative staff members and departments, such as scheduling departments, admissions office, billing departments, medical records departments, and eventually the reading and reporting staff, such as Radiologists and Radiology Assistants. Students will practice taking patient interviews, screening, preparation, positioning, and scanning, along with table settings, parameter selection, sequence optimization, and protocol application. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXTM 202 – Externship II (MRI)**

Credit Hours: 16.5 Prerequisite: All Technical (Core), GE classes, EXTM201.

Students will be able to start and complete full procedures, and toward the end of their externship, students will utilize their remaining hours to take part in different type of studies, such as abnormal cases, and will gain more experience in neuroimaging, body imaging, and MSK imaging. Upon the successful completion of their externship, students will be able to perform and complete all general MRI exams without assistance. They will also have gained experience in patient care, critical thinking, front desk procedures, and other soft skills throughout their clinical externship. By the end of the module, students will have completed all the required competencies and hours to sit for registry exams. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXT201 – Externship I (AAS) - DMS & ECHO AAS**

Credit Hours: 15.5 Prerequisite: All Technical and GE classes.

Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXT202 – Externship II (AAS) - DMS & ECHO AAS**

Credit Hours: 15.5 Prerequisite: All Technical, GE classes, EXT201.

Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXT401 -Externship I (BS) - DMS & ECHO BS**

Credit Hours: 15.5 Prerequisite: All Technical and GE classes.

Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXT402 – Externship II (BS) - DMS & ECHO BS**

Credit Hours: 15.5 Prerequisite: All Technical, GE classes, EXT401.

Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **EXT403 -Externship I (BS) Adult Cardiovascular**

Credit Hours: 15.5 Prerequisite: All Technical and GE classes

The objectives and goals of an externship must be to allow students to apply practically the knowledge and skills taught in didactic and supervised laboratory settings of instruction. Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies.

#### **EXT404 – Externship II (BS) Adult Cardiovascular**

Credit Hours: 15.5 Prerequisite: All Technical, GE classes, EXT401

The objectives and goals of an externship must be to allow students to apply practically the knowledge and skills taught in didactic and supervised laboratory settings of instruction. Externship involves the direct interaction of the student within a specific medical environment. The student is assigned to a hospital, imaging center, clinic, or other environment in which ultrasound is performed on patients. Students observe and, when allowed by a supervisor, may perform a portion of the exam. This module serves to assist the student in making a successful transition from the school environment to a clinical setting. Students will write reports, present findings, and further explore pathologies.

#### **EXT405 – Externship III (BS) – Pediatric Cardiovascular**

Credit Hours: 15.5 Prerequisite: All Technical, GE classes, EXT401, EXT402

The objectives and goals of an externship must be to allow students to apply practically the knowledge and skills taught in didactic and supervised laboratory settings of instruction. Externship involves the direct interaction of the student within a Pediatric Sonography environment. The student is assigned to a specific children's hospital to perform their rotation for 470 hours. The students observe and perform supervised pediatric scanning. This module serves to assist the student in making a successful transition from the school environment

to a clinical setting. The students will write initial pediatric reports on presented findings and have a discussion with the interpreting doctor and the sonographer for case study evaluation. Also in this environment, students will practice specific scanning techniques based on congenital heart defect(s) evaluation. This training is a progressive technical progress that begins with basic skills and is completed by scanning by the student sonographer for a complete study. Students are trained in professional character-building including ability to follow directions, patient care skills, initiative and punctuality. Students will participate in ongoing registry preparation during externship by working through assigned material asynchronously. Occasional registry review lectures will be scheduled, and participation is highly encouraged.

#### **ExtMS – Externship MRI Short**

Credit Hours: 8 Prerequisite: All Technical classes.

This module involves the direct interaction of the student with a specific medical environment. The student is assigned to a hospital, imaging center, clinic or other environment in which MRI is performed on a regular basis on patients needing care.

# ACADEMIC CALENDARS

2023 – Weekday/Weeknight

## Winter Quarter 2023

Quarter Start	Monday, January 2
New Year's Day Holiday (Observed)	Monday, January 2
Martin Luther King Jr. Holiday	Monday, January 16
Quarter End	Friday, March 24
Break Week	Saturday-Sunday, March 25- April 2

## Spring Quarter 2023

Quarter Start	Monday, April 3
Memorial Day Holiday	Monday, May 29
Juneteenth National Independence Day Holiday	Monday, June 19
Quarter End	Friday, June 23
Break Week	Saturday-Sunday, June 24-July 2

## Summer Quarter 2023

Quarter Start	Monday, July 3
Independence Day Holiday	Tuesday, July 4
Labor Day Holiday	Monday, September 4
Quarter End	Friday, September 22
Break Week	Saturday-Sunday, September 23-October 1

## Fall Quarter 2023

Quarter Start	Monday, October 2
Veterans Day Holiday (Observed)	Friday, November 10
Thanksgiving Holiday	Thursday-Friday, November 23-24
Quarter End	Friday, December 22
Break Week	Saturday-Sunday, December 23-December 31

### Class Schedule

Class schedules are subject to change. Students will be notified of any change prior to the start of the quarter.

- Mornings: Monday through Friday, 8:30 AM - 1:30 PM
- Evenings: Monday through Friday, 5:30 PM - 10:30 PM

**Vocational Nursing: PM/Weekend Session** theory hours are Monday/Wednesday or Tuesday/Thursday from 5:30 PM – 10:30 PM and clinical hours are Saturday/Sunday from 7:00 AM – 3:30 PM. **Los Angeles Campus, Day Session** Theory hours are Monday/Wednesday or Tuesday/Thursday from 12:30 PM – 5:30 PM and Clinical hours are Monday/Wednesday or Tuesday/Thursday from 7:00 AM – 11:00 AM AND Friday from 7:00 AM – 4:30 PM. **Ontario Campus, Day Session** Theory hours are Monday/Tuesday 8:30 PM – 1:30 PM and Clinical hours are Wednesday/Thursday from 7:00 AM – 3:30 PM.

**Associate Degree in Nursing** theory/lab hours are typically 2 to 3 days a week (Monday-Friday), 8:00 AM – 5:30 PM and one 12-hour clinical a week, Tuesday-Sunday, (i.e. 7:00 AM – 7:00 PM or 7:00 PM – 7:00 AM).

**Practical Nursing** hours are typically 3 days a week (Monday-Friday), 8:00 AM – 5:00 PM.

*\*Class and/or lab time missed due to school holidays must be made up during the quarter in which they occur. To make up holiday hours, some lecture or lab classes may change start or end times or days or some lecture classes may have outside assignment requirements to assure didactic course curriculum is covered. This will be addressed in the syllabus provided at the beginning of each quarter for the class and/or lab in which this occurs.*

**Winter Quarter 2023**

Quarter Start	Saturday, January 7
Quarter End	Sunday, March 26
Break Week	Monday-Friday, March 27-April 7

**Spring Quarter 2023**

Quarter Start	Saturday, April 8
Easter Holiday	Sunday, April 9
Quarter End	Sunday, June 25
Break Week	Monday-Friday, June 26-July 7

**Summer Quarter 2023**

Quarter Start	Saturday, July 8
Quarter End	Sunday, September 24
Break Week	Monday-Friday, September 25-October 6

**Fall Quarter 2023**

Quarter Start	Saturday, October 7
Veterans Day Holiday	Saturday, November 11
Quarter End	Saturday, December 23
Break Week	Sunday-Friday, December 24-January 5

**Class Schedule**

Class schedules are subject to change. Students will be notified of any change prior to the start of the quarter.

- Weekend: Saturday - Sunday, 8:30 AM - 6:30 PM
- May require Friday PM

**Vocational Nursing: PM/Weekend Session** theory hours are Monday/Wednesday or Tuesday/Thursday from 5:30 PM – 10:30 PM and clinical hours are Saturday/Sunday from 7:00 AM – 3:30 PM. **Los Angeles Campus, Day Session** Theory hours are Monday/Wednesday or Tuesday/Thursday from 12:30 PM – 5:30 PM and Clinical hours are Monday/Wednesday or Tuesday/Thursday from 7:00 AM – 11:00 AM AND Friday from 7:00 AM – 4:30 PM. **Ontario Campus, Day Session** Theory hours are Monday/Tuesday 8:30 PM – 1:30 PM and Clinical hours are Wednesday/Thursday from 7:00 AM – 3:30 PM.

**Associate Degree in Nursing** theory/lab hours are typically 2 to 3 days a week (Monday-Friday), 8:00 AM – 5:30 PM and one 12-hour clinical a week, Tuesday-Sunday, (i.e. 7:00 AM – 7:00 PM or 7:00 PM – 7:00 AM).

**Practical Nursing** hours are typically 3 days a week (Monday-Friday), 8:00 AM – 5:00 PM.

*\*Class and/or lab time missed due to school holidays must be made up during the quarter in which they occur. To make up holiday hours, some lecture or lab classes may change start or end times or days or some lecture classes may have outside assignment requirements to assure didactic course curriculum is covered. This will be addressed in the syllabus provided at the beginning of each quarter for the class and/or lab in which this occurs.*

**Winter Quarter 2024**

Quarter Start	Monday, January 1
New Year's Day Holiday	Monday, January 1
Martin Luther King Jr. Holiday	Monday, January 15
Quarter End	Friday, March 22
Break Week	Saturday-Sunday, March 23- March 31

**Spring Quarter 2024**

Quarter Start	Monday, April 1
Memorial Day Holiday	Monday, May 27
Juneteenth National Independence Day Holiday	Wednesday, June 19
Quarter End	Friday, June 21
Break Week	Saturday-Sunday, June 22-June 30

**Summer Quarter 2024**

Quarter Start	Monday, July 1
Independence Day Holiday	Thursday, July 4
Labor Day Holiday	Monday, September 2
Quarter End	Friday, September 20
Break Week	Saturday-Sunday, September 21-September 29

**Fall Quarter 2024**

Quarter Start	Monday, September 30
Veterans Day Holiday (Observed)	Monday, November 11
Thanksgiving Holiday	Thursday-Friday, November 28-29
Quarter End	Friday, December 20
Break Week	Saturday-Sunday, December 21-January 1

**Class Schedule**

Class schedules are subject to change. Students will be notified of any change prior to the start of the quarter.

- Mornings: Monday through Friday, 8:30 AM - 1:30 PM
- Evenings: Monday through Friday, 5:30 PM - 10:30 PM

**Vocational Nursing: PM/Weekend Session** theory hours are Monday/Wednesday or Tuesday/Thursday from 5:30 PM – 10:30 PM and clinical hours are Saturday/Sunday from 7:00 AM – 3:30 PM. **Los Angeles Campus, Day Session** Theory hours are Monday/Wednesday or Tuesday/Thursday from 12:30 PM – 5:30 PM and Clinical hours are Monday/Wednesday or Tuesday/Thursday from 7:00 AM – 11:00 AM AND Friday from 7:00 AM – 4:30 PM. **Ontario Campus, Day Session** Theory hours are Monday/Tuesday 8:30 PM – 1:30 PM and Clinical hours are Wednesday/Thursday from 7:00 AM – 3:30 PM.

**Associate Degree in Nursing** theory/lab hours are typically 2 to 3 days a week (Monday-Friday), 8:00 AM – 5:30 PM and one 12-hour clinical a week, Tuesday-Sunday, (i.e. 7:00 AM – 7:00 PM or 7:00 PM – 7:00 AM).

**Practical Nursing** hours are typically 3 days a week (Monday-Friday), 8:00 AM – 5:00 PM.

*\*Class and/or lab time missed due to school holidays must be made up during the quarter in which they occur. To make up holiday hours, some lecture or lab classes may change start or end times or days or some lecture classes may have outside assignment requirements to assure didactic course curriculum is covered. This will be addressed in the syllabus provided at the beginning of each quarter for the class and/or lab in which this occurs.*

**Winter Quarter 2024**

Quarter Start	Saturday, January 6
Quarter End	Sunday, March 24
Break Week	Monday-Friday, March 25-April 5

**Spring Quarter 2024**

Quarter Start	Saturday, April 6
Quarter End	Sunday, June 23
Break Week	Monday-Friday, June 24-July 5

**Summer Quarter 2024**

Quarter Start	Saturday, July 6
Quarter End	Sunday, September 22
Break Week	Monday-Friday, September 23-October 4

**Fall Quarter 2024**

Quarter Start	Saturday, October 5
Veterans Day Holiday	Saturday, November 11
Quarter End	Saturday, December 22
Break Week	Sunday-Friday, December 23-January 3

**Class Schedule**

Class schedules are subject to change. Students will be notified of any change prior to the start of the quarter.

- Weekend: Saturday - Sunday, 8:30 AM - 6:30 PM
- May require Friday PM

**Vocational Nursing: PM/Weekend Session** theory hours are Monday/Wednesday or Tuesday/Thursday from 5:30 PM – 10:30 PM and clinical hours are Saturday/Sunday from 7:00 AM – 3:30 PM. **Los Angeles Campus, Day Session** Theory hours are Monday/Wednesday or Tuesday/Thursday from 12:30 PM – 5:30 PM and Clinical hours are Monday/Wednesday or Tuesday/Thursday from 7:00 AM – 11:00 AM AND Friday from 7:00 AM – 4:30 PM. **Ontario Campus, Day Session** Theory hours are Monday/Tuesday 8:30 PM – 1:30 PM and Clinical hours are Wednesday/Thursday from 7:00 AM – 3:30 PM.

**Associate Degree in Nursing** theory/lab hours are typically 2 to 3 days a week (Monday-Friday), 8:00 AM – 5:30 PM and one 12-hour clinical a week, Tuesday-Sunday, (i.e. 7:00 AM – 7:00 PM or 7:00 PM – 7:00 AM).

**Practical Nursing** hours are typically 3 days a week (Monday-Friday), 8:00 AM – 5:00 PM.

*\*Class and/or lab time missed due to school holidays must be made up during the quarter in which they occur. To make up holiday hours, some lecture or lab classes may change start or end times or days or some lecture classes may have outside assignment requirements to assure didactic course curriculum is covered. This will be addressed in the syllabus provided at the beginning of each quarter for the class and/or lab in which this occurs.*

## MRI – LABORATORY LOCATIONS (OFF-SITE)

Facility Name	Address	Campus
White Memorial Medical Center	1700 East Cesar Chavez Avenue, Suite 1800 Los Angeles, CA 90033	Los Angeles
Optima Diagnostic Imaging	8900 Wilshire Boulevard, Suite 100 Beverly Hills, CA 90211	Los Angeles
Precise Imaging (PI)	6710 Kester Avenue #126 Van Nuys, CA 91405	Los Angeles
Precise Imaging (PI)	747 Union Street Pasadena, CA 91101	Los Angeles
San Dimas Community Hospital Alliance Imaging Mobile	1350 West Covina Boulevard San Dimas, CA 91773	Ontario
SoCal Radiology	6276 River Crest Drive, Suite D Riverside, CA 92507	Ontario
SimonMed Imaging - Redlands	1690 Barton Road, Unit 108 Redlands, CA 92373	Ontario
SimonMed - Carlsbad	6185 Paseo Del Northe, Suite 110 Carlsbad, CA 92011	San Marcos
SimonMed - Encinitas	499 North El Camino Real, Suite C100 Encinitas, CA 92024	San Marcos
Orthopedic Specialists of North County (OSNC)	6121 Paseo Del Norte Carlsbad, CA 92011	San Marcos
Human Longevity San Diego	4570 Executive Drive San Diego, CA 92121	San Marcos
Valleywise Health	8088 Whitney Drive Peoria, AZ 85345	Phoenix
SimonMed Imaging – Deer Valley	20414 North 27 <sup>th</sup> Avenue, Suite 150 Phoenix, AZ 85027	Phoenix
SimonMed Imaging - Camelback	2141 E Camelback Road, Suite 110 Phoenix, AZ 85016	Phoenix
SimonMed Imaging – Plaza Del Rio	13090 North 94th Drive, Suite 103 Peoria, AZ 85381	Phoenix

## VOCATIONAL/PRACTICAL NURSING CLINICAL LOCATIONS (OFF-SITE)

Facility Name	Address	Campus
Affinity Health Care	7039 Alondra Boulevard Paramount, CA 90723	Los Angeles
Angles Nursing Health Center	415 South Union Avenue Los Angeles, CA 90017	Los Angeles
Briarcrest Nursing Center	5648 Gotham Street Bell Gardens, CA 90201	Los Angeles
Buena Ventura Post Acute Care Center	1016 South Record Avenue Los Angeles, CA 90023	Los Angeles
Glenhaven Healthcare	212 West Chevy Chase Drive Glendale, CA 91204	Los Angeles
Grand Park Convalescent Hospital	2312 West 8 <sup>th</sup> Street Los Angeles, CA 90057	Los Angeles
Kennedy Care Center	619 North Fairfax Avenue Los Angeles, CA 90036	Los Angeles
Manchester Urgent Care, Inc.	6222 West Manchester Avenue, Suite A Los Angeles, CA 90045	Los Angeles Ontario
Paja Medical Group	1800 Wilshire Boulevard Los Angeles, CA 90057	Los Angeles Ontario
PMD Wellness Center	1187 East Anaheim Street Long Beach, CA 90804	Los Angeles Ontario
San Gabriel Valley Medical Center	438 West Las Tunas San Gabriel, Ca 91776	Los Angeles Ontario
Sunray Health Care	3210 West Pico Boulevard Los Angeles, CA 90019	Los Angeles
Venice Culver Marina Clinic	12212 West Washington Boulevard	Ontario

	Los Angeles, CA 90066	
West Haven Healthcare Center	1495 West Cameron Avenue West Covina, CA 91790	Los Angeles
Alta Vista Health Care Center	9020 Garfield Street Riverside, CA 92503	Ontario
American Family Care	191 East Alessandro Boulevard, Suite 9A Riverside, CA 92508	Ontario
Arrowhead Home	4343 North Sierra Way San Bernardino, CA 92407	Ontario
Casa Healthcare Center	1372 North 2 <sup>nd</sup> Avenue Upland, CA 91786	Ontario
Cedar Mountain Post-Acute	11970 4 <sup>th</sup> Street Yucaipa, CA 92399	Ontario
Chino Valley Healthcare Center	2351 South Towne Avenue Pomona, CA 91766	Ontario
Greater El Monte Community Hospital	1701 Santa Anita Avenue South El Monte, CA 91733	Ontario
Heritage Park Nursing Center	275 Garnet Way Upland, CA 91786	Ontario
Highland Palms Healthcare	7534 Palm Avenue Highland, CA. 92346	Ontario
Inland Valley Care & Rehab	250 West Artesia Street Pomona, CA 91768	Ontario
Kindred Hospital	10841 White Oak Avenue Rancho Cucamonga, CA 91730	Ontario
Las Colinas Post Acute	800 East Fifth Street Ontario, CA 91764	Ontario
Legacy Post Acute	1335 North Waterman Avenue San Bernardino, CA 92404	Ontario
Linda Cowan MD Maternal Fetal Medicine	1111 West 6 <sup>th</sup> Street Los Angeles, CA 90017	Ontario
Magnolia Rehabilitation & Nursing Center	8133 Magnolia Avenue Riverside, CA 92504	Ontario
Mother & Child	15913 Amar Road, Suite A La Puente, CA 91744	Ontario
Mother & Child	11017 Valley Mall El Monte, CA 91731	Ontario
Natural Birth Place	1881 Business Center Drive, Suite 8A San Bernardino, CA 92408	Ontario
Pacific Grove Hospital	5900 Brockton Avenue Riverside, CA 92506	Ontario
Palm Terrace Care Center	11162 Palm Terrace Lane Riverside, CA 92505	Ontario
Pomona Vista Care	651 North Main Street Pomona, CA 91768	Ontario
Reche Canyon Rehab & Health Care Center	1350 South Reche Canyon Road Colton, CA 92324	Ontario
Rowland Convalescent	330 West Rowland Street Covina, CA 91723	Ontario
Sierra Vista Behavioral Health Center	3455 East Highland Avenue Highland, CA 92346	Ontario
Silverado Senior Living	1118 North Stoneman Avenue Alhambra, CA 91801	Ontario
Silverado Sierra Vista	125 West Sierra Madre Avenue Azusa, CA 91702	Ontario
Springs Health & Rehab	25924 Jackson Avenue Murrieta, CA 92563	Ontario
Totally Kids	1720 South Mountain View Avenue Loma Linda, CA 92354	Ontario
Ultrasound Institute Medical Group - Ontario	3700 Inland Empire Blvd., Suite 550 Ontario, CA 91764	Ontario
Upland Rehab & Care Center	1221 East Arrow Highway Upland, CA 91786	Ontario
Valley Healthcare Center	1680 North Waterman Avenue San Bernardino, CA 92404	Ontario

West Covina Medical Center	725 South Orange Avenue West Covina, CA 91790	Ontario
Arizona State Veteran Home	4141 North Silvestre Herrera Way Phoenix, AZ 85012	Phoenix
Ball Charter Schools - Dobson Academy	2207 North Dobson Road Chandler, AZ 85224	Phoenix
Ball Charter Schools - Val Vista Academy	4120 South Val Vista Drive Gilbert, AZ 85297	Phoenix
Bayada Home Health Care	7250 North 16th, Suite 301 Phoenix, AZ 85020	Phoenix
Banner Health	Valley-wide	Phoenix
City of Phoenix Head Start Program	Valley-wide	Phoenix
Glendale Healthcare Associates LLC dba Bella Vita Health and Rehabilitation Center	5125 North 58th Avenue #B Glendale, AZ 85301	Phoenix
Maravilla Care Center	8825 South 7 <sup>th</sup> Street Phoenix, AZ 85042	Phoenix
Sante of Chandler	825 South 94th Street Chandler, AZ 85224	Phoenix
Sunview Respiratory and Rehab Center	2207 North 113th Avenue Youngtown, AZ 85363	Phoenix
The Center at Arrowhead	7201 West Camino San Xavier Glendale, AZ 85308	Phoenix
The Center at Val Vista	3744 South Rome Street Gilbert, AZ 85297	Phoenix
The Learning Experience	1720 West Happy Valley Road Phoenix, AZ 85085	Phoenix
Valley of the Sun Jewish Community Center	12701 North Scottsdale Road Scottsdale, AZ 85254	Phoenix
Willow Midwife Center for Birth & Wellness	2045 South Vineyard, Suite 136 Mesa, AZ 85210	Phoenix
Wilson Elementary / Primary School	2929 East Fillmore Street Phoenix, AZ 85008	Phoenix

## ASSOCIATE DEGREE IN NURSING (ADN) CLINICAL LOCATIONS (OFF-SITE)

Facility Name	Address	Campus
Affinity Health Care	3039 Alondra Boulevard Paramount, CA 90723	Los Angeles
Alvarado Care Center	1154 South Alvarado Street Los Angeles, CA 90006	Los Angeles
Beverly Hospital	309 W. Beverly Boulevard Montebello, CA 90640	Los Angeles
California Healthcare and Rehabilitation	6700 Sepulveda Boulevard Van Nuys, CA 91411	Los Angeles
Casa Healthcare Center	1372 North 2 <sup>nd</sup> Avenue Upland, CA 91786	Los Angeles
Country Villa North Convalescent Hospital	2415 S. Western Avenue Los Angeles, CA 90018	Los Angeles
Glendora Grand Inc	805 West Arrow Hwy Glendora, CA 91740	Los Angeles
Granada Hills Care Center	16123 Chatsworth Street Granada Hills, CA 91344	Los Angeles
Kennedy Care Center	619 North Fairfax Avenue Los Angeles, Ca 90036	Los Angeles
Los Angeles Downtown Medical Center	1711 W. Temple Street Los Angeles, CA 90026	Los Angeles
Meadowbrooke Behavioral Care Center	3951 East Boulevard Los Angeles, CA 90066	Los Angeles
San Gabriel Valley Medical Center	438 West Las Tunas San Gabriel, CA 91776	Los Angeles
Sharon Care Center	8167 West 3 <sup>rd</sup> Street Los Angeles, CA 90048	Los Angeles

Sunray Healthcare Center	3210 Pico Boulevard Los Angeles, CA 90019	Los Angeles
West Haven Healthcare Center	1495 West Cameron Avenue West Covina, CA 91790	Los Angeles

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## ADMINISTRATION AND STAFF

The College believes the administration and staff are the treasures of the school. We pride ourselves in our team being acknowledged and respected for their expertise, and experience while helping our students navigate through their journey from admission to graduation to employment.

Name	Title	Campus
<b>Myra Chason, BSN, RDMS</b>	President, Founder, CEO, Campus Director (Los Angeles)	Los Angeles, Ontario, Phoenix, San Marcos
<b>Andrew High, J.D., MBA</b>	Chief Operating Officer	Los Angeles, Ontario, Phoenix, San Marcos
<b>Rebecca Klasfeld, MBA, BA</b>	Executive Vice President	Los Angeles, Ontario, Phoenix, San Marcos
<b>Larry Israelson</b>	Corporate Controller	Los Angeles, Ontario, Phoenix, San Marcos
<b>Debbie Maddocks</b>	Chief Financial Officer, CPA	Los Angeles, Ontario, Phoenix, San Marcos
<b>Mieke Wibowo, BS</b>	Director of Student Finance	Los Angeles, Ontario, Phoenix, San Marcos
<b>Adriana Torres</b>	Regional Accounting Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Dora Ruiz, MS, BS</b>	Corporate Director of Financial Aid	Los Angeles, Ontario, Phoenix, San Marcos
<b>April Enniss</b>	Corporate Director of Campus Operations	Los Angeles, Ontario, Phoenix, San Marcos
<b>Lisa Ingoldsby</b>	Corporate Director of Compliance/Title IX Coordinator	Los Angeles, Ontario, Phoenix, San Marcos
<b>Elizabeth Lambert</b>	Organizational Development Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Christina Marcum, BS</b>	Brand Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Steven Tucker</b>	IT Director	Los Angeles, Ontario, Phoenix, San Marcos
<b>Jesse Robertson</b>	Regional IT Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Tracy Ademoski</b>	LMS Administrator	Los Angeles, Ontario, Phoenix, San Marcos
<b>Bruce Reiss</b>	SIS Administrator	Los Angeles, Ontario, Phoenix, San Marcos
<b>Dr. Ashraf Stefan, FMD</b>	COVID-19 Safety Officer	Los Angeles, Ontario, Phoenix, San Marcos
<b>Laura Scott</b>	Senior Learning Designer	Los Angeles, Ontario, Phoenix, San Marcos
<b>Maren Nelson</b>	Learning Design Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Malka Stromer M.Ed, BSc, CRGS</b>	Director of Continuing Medical Education	Los Angeles, Ontario, Phoenix, San Marcos
<b>Janesta Dennis</b>	Organizational Support Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Dr. Usama Henry, FMD, M.Ch., RMSK</b>	Academic Dean of General Education, Director of Education, San Marcos	Los Angeles, Ontario, Phoenix, San Marcos
<b>Debra Love</b>	Regional Registrar Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Michelle Lamoureux</b>	Regional Career Services Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Dinalee Rosario</b>	Operations Projects Manager	Los Angeles, Ontario, Phoenix, San Marcos
<b>Sugey Briones, CST, BHA</b>	Director of Education	Los Angeles
<b>Carol Velas, EdD, MSN, RN</b>	Dean of Nursing, Director of Nursing-ADN Program	Los Angeles
<b>Luis J. Corrales, MSN-Ed, RN</b>	Assistant Director of Nursing - ADN Program	Los Angeles
<b>Dr. Tiffany Jorgenson, DNP, MSN, RN, PHN</b>	Director of Nursing - VN Program	Los Angeles, Ontario
<b>Adeline Swami, MSN, FNP-C, IBCLC, CLE</b>	Student Success Coordinator, ATI Champion- ADN and VN Programs	Los Angeles
<b>Aaron Allen, MBA</b>	ADN/VN Clinical Placement Coordinator	Los Angeles
<b>Matthew Barker</b>	Skills and Simulation Lab Manager	Los Angeles
<b>Deidra Derrico</b>	Simulation Lab Technician	Los Angeles
<b>Nancy Bolkan, LVN</b>	Vocational Nursing Coordinator	Los Angeles
<b>Kim Stephens</b>	Nursing Administrative Assistant	Los Angeles
<b>Carla Hernandez</b>	Regional Academic Librarian	Los Angeles, Ontario, Phoenix, San Marcos
<b>Jean Gang</b>	LRC Coordinator	Los Angeles
<b>Marcus Sola</b>	IT Support Technician	Los Angeles
<b>Jay Soliva</b>	IT Support Technician	Los Angeles
<b>Elias Getachew</b>	IT Support Technician	Los Angeles
<b>Leslie Santana</b>	Sr. Admissions Advisor	Los Angeles
<b>Evan Djekic</b>	Sr. Admissions Advisor	Los Angeles
<b>Stephanie Charles</b>	Admissions Advisor	Los Angeles
<b>Ivette Barclay</b>	Sr. Student Financial Advisor	Los Angeles
<b>Randy Mendez</b>	Sr. Student Financial Advisor	Los Angeles
<b>Aurora Hernandez</b>	Student Financial Advisor	Los Angeles

Brandi Walker	Accounts Payable Manager	Los Angeles
Denise Villeda	Student Success Coordinator/ Title IX Deputy	Los Angeles
Jonathan Lopez	Clinical Development Director	Los Angeles, San Marcos
Yolanda De Paz, AAS	Externship Director	Los Angeles
Marlon Hernandez, CRT, ARRT, MR	Director of Outreach Program/Externship Coordinator	Los Angeles
Lorena Apolonio	Externship Coordinator	Los Angeles
Johana Sapon	Career Services Advisor	Los Angeles
Michelle Parra	Sr Career Services Advisor	Los Angeles
Denise Guerra	Career Services Coordinator	Los Angeles
Galilea Solis	Campus Business Manager	Los Angeles
Julianna Pereyda	Front Desk Coordinator	Los Angeles
Liliana Tinoco	Front Desk Coordinator	Los Angeles
Maiya Campbell	Front Desk Coordinator	Los Angeles
Brian Chilstrom, MA	Campus Director	Ontario
Dr. Ardella Tatro RCP, RRT, MS, Ph.D	Director of Education	Ontario
Jessica Joaquin	Academic Coordinator	Ontario
Narissa Antolin	VN Clinical Placement Coordinator	Ontario
Ninette Caal	Vocational Nursing Coordinator	Ontario
Trina Aguilar	Nursing Coordinator	Ontario
Amber Oconer	IT System Administrator	Ontario
Aaron Wells	LRC Coordinator	Ontario
Julio Dimas	Facility Manager	Ontario
Sergio Sanchez, MS, BS	Sr. Admissions Advisor	Ontario
Krista Campbell	Sr. Admissions Advisor	Ontario
Humberto Rodriguez	Sr. Admissions Advisor	Ontario
Angel Cruz	Admissions Advisor	Ontario
Marlyn Alonzo, AS	Assistant Director of Financial Aid	Ontario
DaShannon Mason	Student Financial Advisor	Ontario
Alejandra Gutierrez	Student Financial Advisor	Ontario
Georgina Mora	Student Financial Advisor	Ontario
Aurora Hernandez	Student Financial Advisor	Ontario
Raquel Ayala	Accounting Advisor	Ontario
Vanessa Armenta	Registrar	Ontario
Ana Hernandez	Assistant Registrar	Ontario
Deysy Gonzalez, BA	Director of Student Services/ Title IX Deputy	Ontario
Marisol Vargas	Student Services Coordinator	Ontario
Kaelynn Sandwell	Student Services Coordinator	Ontario
Bryn Keene, BA	Clinical Site Developer	Ontario
Kristen Rodriguez, RDMS, OB/GYN, RT(S)	Sr. Externship Advisor	Ontario
Vivian Lopez	Externship Coordinator	Ontario
Jacqueline Gomez	Sr. Career Services Advisor	Ontario
George Orozco	Career Services Advisor	Ontario
Teresa Nunez	Career Services Advisor	Ontario
Gema Dimas	Campus Business Manager	Ontario
Tawny Carino	Front Desk Coordinator	Ontario
Priscilla Reyna	Front Desk Coordinator	Ontario
Sophia Perkovich, RMT, MS	Campus Director	Phoenix
Yasmin Ali, Ed.D, MPH, R.T.(R)(M)(ARRT)	Director of Education	Phoenix
Kathy Doeschot, MSN, BSN	Director of Nursing - Practical Nursing Program	Phoenix
Jessica Hill	Nursing Administrative Assistant	Phoenix
Bryant Murcia	IT Support Technician	Phoenix
Mark Zimmerman	Admissions Advisor	Phoenix
Shannon O'Neill	Admissions Advisor	Phoenix
Patricia Demma	Sr. Student Financial Advisor	Phoenix
Maura Cisneros	Student Financial Advisor	Phoenix
Unathi Zilwa	Accounting Advisor	Phoenix

<b>Gercia Rayas</b>	Registrar	Phoenix
<b>Kallie Gough</b>	Director of Student Services / Title IX Deputy	Phoenix
<b>Timothy Chambers, MBA, RDCS, FASE</b>	Clinical Site Developer	Phoenix
<b>Kara Tucker</b>	Externship Director	Phoenix
<b>Maera Longwolf</b>	Externship Advisor	Phoenix
<b>Angela Kinsey</b>	Senior Career Services Advisor	Phoenix
<b>Sydney Howard</b>	Career Services Coordinator	Phoenix
<b>Danielle Miller</b>	Administrative Assistant	Phoenix
<b>Rachel Ingersoll</b>	Office Manager	Phoenix
<b>Alexandra Demski</b>	Receptionist	Phoenix
<b>Ashley Ingersoll</b>	Receptionist	Phoenix
<b>Annabella Bara</b>	Receptionist	Phoenix
<b>Cynthia Bryson</b>	Campus Director	San Marcos
<b>Danessa Mathis</b>	Registrar	San Marcos
<b>April Fox</b>	Sr. Student Services Coordinator / Title IX Deputy	San Marcos
<b>Abraham Abdaldaeem, Ed.D</b>	Admissions Advisor	San Marcos
<b>Zala Askarzoi</b>	Admissions Advisor	San Marcos
<b>Sylvia Diego</b>	Financial Aid Advisor	San Marcos
<b>Natasha Gordon</b>	Sr. Career Services Advisor/Externship Coordinator	San Marcos
<b>Xochitl Barrera</b>	Campus Business Manager	San Marcos

## FACULTY

The College believes faculty are the talent of the school. We pride ourselves in our faculty being recognized and respected for their expertise and experience while remaining on the cutting edge of the Medical Imaging Industry and Nursing.

Faculty: Cardiovascular Sonography Program			
Name	Education	Subjects Taught	Campus
<b>Dr. Gehan Youssef (Gigi)</b> Cardiovascular Sonography Program Director Foreign Medical Doctor USC Cardiac Sonography <b>FMD, MBBCh, RDCS, RCCS</b>	<ul style="list-style-type: none"> <li>• <b>Bachelor of Medicine and Bachelor of Surgery</b>, Kasr El Ainy Medical School Cairo University</li> <li>• <b>Diploma in Pediatric Cardiac Ultrasound &amp; Congenital Heart Disease</b>, West Coast Ultrasound Institute</li> <li>• <b>Echocardiography Technologist Degree</b>, Grossmont College</li> </ul>	Cardiovascular Sonography, Vascular, Adult Congenital Heart Defects	Los Angeles
<b>Soheil Alavikia</b> <b>BA, RDCS, RVT</b>	<ul style="list-style-type: none"> <li>• <b>BA in Psychology and minor in Biology</b>, University of California – Los Angeles</li> <li>• <b>AAS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography Lab	Los Angeles
<b>Dr. Nasir Azghadi</b> Foreign Medical Doctor <b>FMD, RCCS, RCS, RVS, FASE</b>	<ul style="list-style-type: none"> <li>• <b>Doctorate of Medicine</b>, University of Hormozgan</li> <li>• <b>Diploma in Cardiovascular Echsonography</b>, West Coast Ultrasound Institute</li> </ul>	Advanced Cardiovascular Procedures	Los Angeles
<b>Dr. Fam Ghabriel</b> <b>FMD, MBBCh, RDCS, RVT, RDMS</b>	<ul style="list-style-type: none"> <li>• <b>Master's Degree in Sonography</b>, Menyofyia University, Egypt</li> <li>• <b>Bachelor of Medicine and Bachelor of Surgery</b>, Tanta University, Egypt</li> </ul>	Cardiovascular Sonography, Vascular, Physics & Instrumentation, Externship Prep Lab	Los Angeles
<b>Edwin Gomez</b> <b>RDCS</b>	<ul style="list-style-type: none"> <li>• <b>BS in Biology</b>, University of California - Riverside</li> <li>• <b>AOS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> <li>• <b>Diploma in Pediatric Cardiac Ultrasound &amp; Congenital Heart Disease</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography Lab	Los Angeles
<b>Vic Ignacio</b> <b>RDCS</b>	<ul style="list-style-type: none"> <li>• <b>Certificate in Echocardiography</b>, Universal School of Sonography</li> <li>• <b>Diploma in Diagnostic Medical Sonography</b>, Modern Technology School of Xray</li> </ul>	Cardiovascular Sonography Lab, Externship Prep Lab	Los Angeles
<b>Billy Liang</b> <b>RDCS, RVT, BA</b>	<ul style="list-style-type: none"> <li>• <b>BA in Business Administration</b>, Simon Fraiser University, Burnaby, British Columbia, Canada</li> <li>• <b>Diploma in Cardiovascular Echsonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography Lab	Los Angeles
<b>Dr. Huai Luo</b> Foreign Medical Doctor International Cardiac Sonographer Cardiology Director at Cedars-Sinai <b>FMD, RDCS, FASE, NCPI</b>	<ul style="list-style-type: none"> <li>• <b>Master's Degree in Medicine</b>, Anhui Medical University</li> <li>• <b>Bachelor's Degree in Medicine</b>, Bengbu Medical University</li> </ul>	Cardiovascular Sonography	Los Angeles
<b>Barry Martin</b> <b>RDCS</b>	<ul style="list-style-type: none"> <li>• <b>Diploma in Cardiovascular Echsonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography Lab	Los Angeles
<b>Nisha Mirani</b> <b>MBA, RDCS (EA, PE)</b>	<ul style="list-style-type: none"> <li>• <b>Master of Commerce and Business Administration</b>, University of Bombay, India</li> <li>• <b>Certificate of Achievement in Echocardiography and Vascular Ultrasound</b>, Orange Coast College</li> <li>• <b>Certificate of Achievement in Electrocardiography Technician</b>, Orange Coast College</li> </ul>	Cardiovascular Sonography	Los Angeles
<b>Sohrab Najibi</b> <b>BS, RVT, RDCS, NCPI</b>	<ul style="list-style-type: none"> <li>• <b>BS in Biology</b>, University of Massachusetts</li> <li>• <b>Diploma in Cardiovascular Echsonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography, Vascular, Physics & Instrumentation, SPI/ARDMS Review	Los Angeles San Marcos
<b>Zholeyet Vartanian</b> <b>RDCS, RVT</b>	<ul style="list-style-type: none"> <li>• <b>AS in Diagnostic Medical Sonography</b>, Kaplan College</li> </ul>	Cardiovascular Sonography Lab	Los Angeles
<b>Elmira Zarabi</b> <b>RDCS</b>	<ul style="list-style-type: none"> <li>• <b>AOS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography Lab, Externship Prep Lab	Los Angeles
<b>Michael Brazeal</b> <b>MA</b>	<ul style="list-style-type: none"> <li>• <b>Master of Arts in Physical Education</b>, California State University, Northridge</li> </ul>	Medical Terminology (all programs)	Los Angeles San Marcos

<b>Dr. Bhaa Azar</b> Cardiovascular Sonography Program Director Foreign Medical Doctor <b>FMD, CPI, ARDMS, RDCS, RVT, CCT</b>	<ul style="list-style-type: none"> <li>•<b>Bachelor's in Medicine and General Surgery</b>, University of Mousel</li> <li>•<b>Diplomas in Diagnostic Medical Sonography, Medical Assistant, Phlebotomy and EKG Certificate</b>, Newbridge College</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular	Ontario
<b>Harland Brown</b> <b>BS, RDCS</b>	<ul style="list-style-type: none"> <li>•<b>BS in Health Science</b>, Grand Canyon University</li> <li>•<b>Diploma in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>Diploma in Diagnostic Medical Sonography</b>, American Career College</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular, EKG	Ontario
<b>Danielle Cox-Williams</b> <b>RCS</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular, EKG	Ontario
<b>James Ellis</b> <b>RDCS, MA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Linguistics</b>, California State University</li> <li>•<b>BA in Psychology</b>, Swarthmore College</li> <li>•<b>Diploma in Cardiovascular Echosonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular	Ontario
<b>Miguel Ibarra</b> <b>RCS, RVT, CCT, CRAT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular	Ontario
<b>Remon Ibrahem</b> <b>BS, RCS</b>	<ul style="list-style-type: none"> <li>•<b>BS in Agriculture Engineering</b>, Zigzag University, Egypt</li> <li>•<b>AOS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular, EKG	Ontario
<b>Laurie Bentson</b> Interim Cardiovascular Sonography Program Director <b>MHA, BS, RDMS (AB), RVT (VT)</b>	<ul style="list-style-type: none"> <li>•<b>Master in Healthcare Administration</b>, University of Phoenix</li> <li>•<b>BS in Science-Vascular Ultrasound</b>, Oregon Institute of Technology</li> </ul>	Physics & Instrumentation, Vascular, Advanced Vascular	Phoenix
<b>Cynthia Bishop</b> <b>BS, RDCS</b>	<ul style="list-style-type: none"> <li>•<b>BS in Medical Radiography</b>, Northern Arizona University</li> <li>•<b>Diploma in Cardiac Ultrasound</b>, AZ Heart Institute</li> </ul>	Cardiovascular Sonography, Externship Prep Lab	Phoenix
<b>Janae Bruce</b> <b>M.E.d., RDCS, RVT</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Education, Curriculum Development, and Instruction</b>, University of Phoenix</li> <li>•<b>BS in Ultrasound Vascular Technology</b>, Oregon Institute of Technology Graduated with honors Magna Cum Laude</li> </ul>	Cardiovascular Sonography, Advanced Cardiac Procedures, Adult Congenital, Vascular, Advanced Vascular and Electrocardiography	Phoenix
<b>Randall Greb</b> <b>BS, RDMS, RDC</b>	<ul style="list-style-type: none"> <li>•<b>BS in Psychology</b>, Grand Canyon University</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation	Phoenix
<b>Dr. Readh Ibraheem</b> Foreign Medical Doctor <b>FMD, MS, RDCS, RVT</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Medicine in Medicine and General Surgery</b>, Baghdad University, Iraq</li> <li>•<b>Master of Science in Medical Physiology</b>, Baghdad University, Iraq</li> <li>•<b>Diploma in Cardiac/Vascular Sonography &amp; Diagnostic Medical Sonography</b>, Lincoln University</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Vascular, Electrocardiography Externship Prep Lab	Phoenix
<b>Rochelle Jaszay</b> <b>RDCS, AE, PE</b>	<ul style="list-style-type: none"> <li>•<b>Certificate in Cardiac Ultrasound</b>, AZ Heart Institute and Foundation</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation Lab, Externship Prep Lab	Phoenix
<b>Michael LaJoy</b> <b>BS, RDMS (AB)</b>	<ul style="list-style-type: none"> <li>•<b>BS in Diagnostic Ultrasound</b>, Seattle University</li> </ul>	Physics & Instrumentation Vascular	Phoenix
<b>David Little</b> <b>AOS</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Cardiovascular Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>Certificate in General Ultrasound</b>, Central California Continuing Education</li> </ul>	Cardiovascular Sonography	Phoenix
<b>Kristina Schafer</b> <b>BS, RDMS, RDCS, RVT</b>	<ul style="list-style-type: none"> <li>•<b>BS in Diagnostic Medical Sonography</b>, Rochester Institute of Technology</li> <li>•<b>ECHO Certificate</b>, Hudson Valley Community College</li> </ul>	Cardiovascular Sonography, Physics & Instrumentation, Advanced Vascular, Vascular, Externship Prep Lab	Phoenix
<b>Sarah Egland</b> <b>AS, RDMS</b>	<ul style="list-style-type: none"> <li>•<b>AS in Diagnostic Medical Sonography</b>, Mt San Jacinto Community College District - Menifee Lakes</li> <li>•<b>Associate in Science</b>, Mt San Jacinto Community College District - Menifee Lakes</li> </ul>	Physics & Instrumentation, Vascular	San Marcos
<b>Danielle Gambrell</b> <b>AS, RDMS (AB, OBG)</b>	<ul style="list-style-type: none"> <li>•<b>AS in Diagnostic Medical Sonography</b>, Cypress College</li> </ul>	Physics & Instrumentation, Vascular	San Marcos
<b>Chante Robertson</b> <b>MAED, BS, RVS, RCS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Education</b>, University of Phoenix</li> <li>•<b>BS in Healthcare Administration/Hospitality Management</b>, University of Phoenix</li> </ul>	Physics & Instrumentation, Vascular	San Marcos

## Faculty: Diagnostic Medical Sonography Program

Name	Education	Subjects Taught	Campus
<b>Dr. Dezire Khosravi</b> Diagnostic Medical Sonography Program Director <b>FMD, APCA, RDMS, RVT</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Medicine</b>, Iran University of Medical Sciences</li> <li>•<b>Obstetrics and Gynecology</b>, Shiraz University of Medical Sciences</li> <li>•<b>Certificate of OB/GYN Laparoscopic Surgeries</b>, Iran University of Medical Sciences</li> <li>•<b>Diploma in Diagnostic Medical Sonography</b>, Kaplan College</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN	Los Angeles San Marcos
<b>Fatemeh Bagheri</b> <b>AOS, RDMS</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>Bachelor's Degree of Midwifery</b>, Iran University of Medical Science</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN	Los Angeles
<b>Kiara Buckley</b> <b>BS, RDMS (AB)</b>	<ul style="list-style-type: none"> <li>•<b>BS in Biology</b>, Louisiana State University</li> <li>•<b>AOS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Physics & Instrumentation Lab, Vascular Lab, Abdomen Lab, OB/GYN Lab	Los Angeles
<b>Roberson Cabrales</b> <b>BS, RDMS, RVT</b>	• <b>BS in Diagnostic Medical Sonography</b> , Platt College, California	Vascular	Los Angeles San Marcos
<b>Garenneh Cholakian</b> Lead DMS Instructor <b>BS, RDMS (ABD, OBGYN), RMSKS, ARRT</b>	<ul style="list-style-type: none"> <li>•<b>BS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>AOS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>AA in General Education</b>, Glendale Community College</li> </ul>	Musculoskeletal (MSK) Ultrasound, Physics & Instrumentation, Abdomen, OB/GYN, Vascular, Advanced Vascular, Externship Prep Lab, ARRT Registry Review	Los Angeles
<b>Dr. Usama Henry</b> Academic Dean of General Education MSK Director <b>FMD, M.Ch., RMSK</b>	<ul style="list-style-type: none"> <li>•<b>M.B.B.Ch. Degree in Medicine &amp; Surgery</b>, Assiut University of Egypt</li> <li>•<b>Master of Science in General Surgery</b>, University of Egypt</li> </ul>	Medical Terminology, Musculoskeletal (MSK) Ultrasound	Los Angeles Ontario San Marcos
<b>Arthur Kostanyan</b> <b>FMD, RVT</b>	• <b>Doctor of Medicine, Doctor of Medicine Degree</b> , Yerevan State Medical University	Physics & Instrumentation, Vascular	Los Angeles
<b>Narenia Rachdouni</b> <b>BS, RDMS (ABD, OBGYN), RMSKS</b>	• <b>BS in Diagnostic Medical Sonography</b> , West Coast Ultrasound Institute	Musculoskeletal (MSK) Ultrasound, Physics & Instrumentation, Abdomen, OB/GYN, Vascular, Advanced Vascular, Externship Prep Lab	Los Angeles
<b>Betty Resendiz</b> <b>BS, RDMS</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> <li>•<b>BS in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN, Musculoskeletal (MSK) Ultrasound, ARRT Review	Los Angeles
<b>Lauren Sadeh</b> <b>RDMS (OB/GYN) RVT</b>	• <b>AAS in Diagnostic Medical Sonography</b> , West Coast Ultrasound Institute	Physics & Instrumentation, Abdomen Lab, OB/GYN Lab, Vascular Lab	Los Angeles
<b>Julie Valfre</b> <b>BA, RDMS</b>	• <b>BA in Theater History</b> , University of Maryland	Abdomen, OB/GYN, ARRT Review	Los Angeles San Marcos
<b>Ikeda Winston</b> <b>BS, RDMS(ABD), RVT</b>	<ul style="list-style-type: none"> <li>•<b>BS in Business Administration, with a concentration in Management</b>, California State University Dominguez Hills</li> <li>•<b>Diploma in Ultrasound</b>, Atlantis Career College</li> <li>•<b>Diploma in Echocardiography</b>, Atlantis Career College</li> </ul>	Physics & Instrumentation	Los Angeles San Marcos
<b>Sangeeta Mehta</b> Diagnostic Medical Sonography Program Director <b>PhD, MA, BS, RDMS, RVT, CPI</b>	<ul style="list-style-type: none"> <li>•<b>PhD of Education</b>, Panjab University</li> <li>•<b>Master of Arts in Education</b>, Panjab University</li> <li>•<b>BS in Imaging Sciences</b>, Keiser University</li> <li>•<b>Bachelor in Education</b>, Panjab University</li> <li>•<b>BA in Sociology, Home Science and English</b>, Panjab University</li> <li>•<b>Diploma in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> </ul>	OB/GYN, Physics & Instrumentation, Vascular, Abdomen, ARRT/ARDMS Review, Breast Workshop	Ontario
<b>Dr. Ammar Alrubave</b> Foreign Medical Doctor <b>FMD, BA</b>	<ul style="list-style-type: none"> <li>•<b>Bachelor of Medicine</b>, University of Baghdad College of Medicine</li> <li>•<b>Diploma in Diagnostic Radiology</b></li> </ul>	Vascular, Physics & Instrumentation, Procedures and Biopsy, Medical Terminology (all programs)	Ontario
<b>Ziad Alsunna</b> Lab Director <b>BS, RDMS, RVT, ECG, CPI</b>	<ul style="list-style-type: none"> <li>•<b>BS in Health Science Imaging</b>, Wahburn University</li> <li>•<b>AS in Science</b>, Citrus College</li> <li>•<b>Diploma in Diagnostic Medical Sonography</b>, West Coast Ultrasound Institute</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN ARRT/ARDMS Review	Ontario

<b>Marina Ashqar</b> AS, ARDMS	<ul style="list-style-type: none"> <li>•AS Science, Riverside Community College</li> <li>•Diploma in Diagnostic Medical Sonography, West Coast Ultrasound Institute</li> <li>•Medical Assistant Certificate, Phlebotomy Technician Certificate, and Medical Insurance Billing Certificate, Mt. San Jacinto Community College</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN ARRT/ARDMS Review	Ontario
<b>Dr. Germeen Botros</b> MS, MBBCh, ARDMS	<ul style="list-style-type: none"> <li>•M.B.B.Ch, Ain Shams University</li> <li>•Master of Science in Radio-diagnostics, Ain Shams University</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN	Ontario
<b>Michelle Kelly</b> AOS, AA, ARDMS, ARRT	<ul style="list-style-type: none"> <li>•AOS in Diagnostic Medical Sonography, West Coast Ultrasound Institute</li> <li>•AA in Arts, College of the Canyons</li> </ul>	OB/GYN, Physics & Instrumentation, Vascular, Abdomen	Ontario
<b>Dr. Magdy Tawadrous</b> Rheumatology Research Associate IMG, ECFMG, M.Sc., CPI	<ul style="list-style-type: none"> <li>•Masters Degree of Science in Internal Medicine, Ain-Shams University</li> <li>•M.B.B.Ch. Degree in Medicine and Surgery, Ain-Shams University</li> </ul>	Medical Terminology (all programs)	Ontario
<b>Genevieve Zamorano</b> BS, RDMS, RVT	<ul style="list-style-type: none"> <li>•BS in Radiology, Loma Linda University</li> <li>•AS in Radiologic Tech, Cypress College</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN	Ontario
<b>Laurie Bentson</b> Diagnostic Medical Sonography Program Director MHA, BS, RDMS (AB), RVT (VT)	<ul style="list-style-type: none"> <li>•Master in Healthcare Administration, University of Phoenix</li> <li>•BS in Science-Vascular Ultrasound, Oregon Institute of Technology</li> </ul>	Physics & Instrumentation, Vascular, Advanced Vascular, Procedures and Biopsies, Abdomen, Externship Prep Lab	Phoenix
<b>Joscelin Bailey</b> AAS, RVT, ARRT	•AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute	Vascular Lab	Phoenix
<b>Nicole Buhr</b> AS, RDMS (AB, OB/GYN), NT	•AAS in Diagnostic Medical Sonography, Spokane Community College	Physics & Instrumentation, Vascular, Abdomen, OB/GYN, Externship Prep Lab	Phoenix
<b>Chris Hilgefert</b> BS, AAS, RDMS	<ul style="list-style-type: none"> <li>•BS in Communication, Ohio University</li> <li>•AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute</li> <li>•Diploma in Diagnostic Medical Sonography, West Coast Ultrasound Institute</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN Labs	Phoenix
<b>Michael LaJoy</b> BS, RDMS (AB)	•BS in Diagnostic Ultrasound, Seattle University	Physics & Instrumentation Vascular, Abdomen, OB/GYN, Externship Prep Lab	Phoenix
<b>Dr. Hla Myat Mon</b> Foreign Medical Doctor FMD, MS, BS, RDMS, RVT	<ul style="list-style-type: none"> <li>•Master of Science, Arizona State University</li> <li>•BS in Medicine, University of Yangon, Burma</li> <li>•AAS in Medical Sonography, Gateway Community College</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN, Musculoskeletal (MSK) Ultrasound, Externship Prep Lab	Phoenix
<b>Sarah Purcell</b> RVT	•AAS in Vascular Technology, Spokane Community College	Physics & Instrumentation Lab, Vascular, Abdomen, Externship Prep Lab	Phoenix
<b>Monique Riemann</b> RDMS (PS, OB/GYN, AB, RVT)	<ul style="list-style-type: none"> <li>•AA in Graphic Arts, Miami Dade-Community College</li> <li>•Certificate in Diagnostic Ultrasound, Broward Community College</li> <li>•Certificate in Radiologic Technology, Mount Sinai Medical Center</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN	Phoenix
<b>Kristina Schafer</b> BS, RDCS, RVT, RDMS (OB/GYN)	<ul style="list-style-type: none"> <li>•BS in Diagnostic Medical Sonography, Rochester Institute of Technology</li> <li>•Certificate in Echocardiography, Hudson Valley Community College</li> </ul>	Vascular, Physics & Instrumentation, Advanced Vascular	Phoenix
<b>Mekenna Munson</b> AAS, RDMS (AB, OB, GYN), RVT	AAS Diagnostic Medical Sonography, Argosy University-Twin Cities-Eagan, MN	Abdomen, OB/GYN, Vascular and Advanced Vascular labs	Phoenix
<b>Shannon Parsons</b> AAS, RDMS (AB, OB/GYN), RVT	•AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute	Externship Prep Lab	Phoenix
<b>Kimberly Voorheis</b> MS, RDMS (AB, OB/GYN, BR)	<ul style="list-style-type: none"> <li>•Master of Science in Health Services Administration, University of St. Francis</li> <li>•BS in Science in Health Arts, University of St. Francis</li> <li>•AA in Organizational Communications, Rollins College</li> <li>•Certificate in Diagnostic Medical Sonography, Florida Institute of Sonography</li> </ul>	Abdomen, OB/GYN Lecture	Phoenix
<b>Anabelle Ward</b> MS, AAS, RDMS, RVT	<ul style="list-style-type: none"> <li>•Master of Science in Physics, Polytechnic Institute of Cluj-Napoca, Romania</li> <li>•AAS in Radiography, Gateway Community College</li> <li>•AAS in Medical Sonography, Gateway Community College</li> </ul>	Physics & Instrumentation, Vascular, Abdomen, OB/GYN, General Physics, Externship Prep Lab	Phoenix

Katie Welch BS, RDMS, RVT	·BS in Diagnostic Medical Ultrasound, Rochester Institute of Technology	Externship Prep Lab	Phoenix
Melinda Wisotsky BS, RT (ARRT MR), ARMRIT, RVT (VT)	·BS in Biological Sciences, Chapman University ·AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute	Physics & Instrumentation, Vascular, Advanced Vascular, Abdomen, Procedures & Biopsies, Externship Prep Lab	Phoenix
Jamie Clugston AAS, RVT, RDMS (AB, OB/GYN, BR), ARRT(S)	·AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute ·AS in Science, Mt. San Jacinto College ·AA in Math and Science, Mt. San Jacinto College ·AA in Business and Technology	Physics and Instrumentation Lab, Abdomen Lab, OB/GYN Lab, Vascular Lab, Externship Prep Lab	San Marcos
Homeyra Delkash ARDMS	·AS in Health Sciences, Glendale Community College ·Certificate of Completion in Medical Sonography, Modern Technology College of X-Ray	Physics and Instrumentation Lab, Abdomen Lab, OB/GYN Lab	San Marcos
Shauna Dittl, BS, RDMS (Breast, OBGYN, ABD), RDCS, RVT	·BS in Medical Imaging, SUNY Upstate Medical University	Physics and Instrumentation Lab, Abdomen Lab, OB/GYN Lab, Vascular Lab	San Marcos
Sarah Eglund AS, RDMS	·AS in Diagnostic Medical Sonography, Mt San Jacinto Community College District - Menifee Lakes ·Associate in Science, Mt San Jacinto Community College District - Menifee Lakes	Ultrasound, Physics & Instrumentation, Abdomen, OB/GYN, Vascular, Externship Prep Lab	San Marcos
Danielle Gambrell AS, RDMS (AB, OBG)	·AS in Diagnostic Medical Sonography, Cypress College	Ultrasound, Physics & Instrumentation, Abdomen, OB/GYN, Vascular, Externship Prep Lab	San Marcos
Christina Hoke BA, ARDMS (ABD, RVT)	·AAS in Diagnostic Medical Sonography, the College of Healthcare Professions. ·BA in Sociology, University of Texas Pan-American	Vascular, Abdomen Lecture	San Marcos
Wendy Moya SPI, ARDMS (OBGYN)	·AAS in Diagnostic Medical Sonography, West Coast Ultrasound Institute	Physics & Instrumentation Lab, OB/GYN Lab	San Marcos
Stephanie Redmond AS, RDMS (AB), RVT (VT)	·AS in Diagnostic Medical Sonography, Keiser University	Physics & Instrumentation Lab, Vascular Lab, Abdomen Lab	San Marcos
Hedy Reichard BS, BA, RDMS(OBGYN, ABD, SPI), RDCS (Fetal Echo)	·BS in Medical Imaging Sciences (Diagnostic Medical Sonography Program), Rutgers, The State University of NJ (formerly known as UMDNJ) ·BA in Computer Science, Manhattan College	Abdomen lecture, OB/GYN Lecture	San Marcos
Chante Robertson MAED, BS, RVS, RCS	·Master of Arts in Education, University of Phoenix ·BS in Healthcare Administration/Hospitality Management, University of Phoenix	Ultrasound, Physics & Instrumentation, Abdomen, Vascular	San Marcos
Krystina Schieck MScRIS, RDMS (AB PS OB/GYN), RVT(VT)	·Master of Science in Radiologic and Imaging Sciences, California State University, Dominguez Hills ·BA in Sociology, California State University - San Marcos ·AS in Diagnostic Medical Sonography, Mt. San Jacinto College	Physics and Instrumentation Lab, Abdomen Lab, OB/GYN Lab, Vascular Lab, Externship Prep Lab	San Marcos

## Faculty: Magnetic Resonance Imaging Program

Name	Education	Subjects Taught	Campus
<b>Dr. Behrouz Rahimpour</b> Magnetic Resonance Imaging (MRI) Program Director MRI Safety Officer Foreign Medical Doctor <b>FMD, ARMRIT, MRSO, (MRSC™)</b>	<ul style="list-style-type: none"> <li>•<b>Doctorate in Medicine</b>, Shaheed Beheshti University of Medical Sciences and Health Services, Iran</li> <li>•<b>Diploma in Medical Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	MRI Fundamentals, MRI Physics, MRI Cross Sectional	Los Angeles San Marcos
<b>Michael Bertran</b> <b>AOS, ARMRIT, ARRT</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Medical Resonance Imaging</b>, West Coast Ultrasound Institute</li> <li>•<b>Certificate in Phlebotomy</b>, American University of Medical Terminology</li> <li>•<b>Certificate in Surgical Technology</b>, Glendale Career College</li> </ul>	MRI Fundamentals	Los Angeles
<b>Michelle Foreso</b> Magnetic Resonance Imaging (MRI) Program Director ARRT Coordinator <b>BS, ARRT, ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>BS in Radiologic Technology</b>, California State University - Northridge</li> <li>•<b>Associate of Arts</b>, Orange Coast College</li> </ul>	MRI Physics, MRI Cross Sectional, MR Pathophysiology	Ontario
<b>Travis Koretoff</b> <b>AOS, ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Medical Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	MRI Physics	Ontario
<b>Saburi Eliamani</b> <b>MA, BS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Bioimaging</b>, Boston University</li> <li>•<b>BS in Veterinary Science and Animal Husbandry CSA</b>, University of Agriculture &amp; Technology</li> </ul>	MRI Fundamentals, MR Pathophysiology	Ontario San Marcos
<b>Mark Segura</b> <b>AS, ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AOS in Magnetic Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	MRI Physics Lab	Ontario
<b>Michael Thomas</b> <b>BSHA, CRT, R.T.(R)(MR)(CT)(ARRT)</b>	<ul style="list-style-type: none"> <li>•<b>BS in Health Administration</b>, University of Phoenix</li> <li>•<b>Associate in Science</b>, Cypress College</li> <li>•<b>Certificate in Radiologic Tech</b>, Cypress College</li> </ul>	MRI Physics, MRI Cross Anatomy	Ontario
<b>Timothy Troncale</b> <b>BSRS, RT(R)(MR), ARMRIT, CPI</b>	<ul style="list-style-type: none"> <li>•<b>BS in Radiological Science</b>, AdventHealth University</li> <li>•<b>AS in Radiologic Technology</b>, Mt. San Antonio College</li> <li>•<b>AA in Liberal Arts</b>, Mt. San Antonio College</li> </ul>	MRI Physics Lab	Ontario
<b>Douglas Boyd R.T. M.R.</b> Magnetic Resonance Imaging (MRI) Program Director <b>AAS, ARRT, ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Radiologic Technology</b>, Pima Medical College</li> </ul>	MRI FMIS101-105, MPHY101 & MPHY101L, MXAN201 & MXAN201L, MPATH101 & MPATH201, MRI Review class	Phoenix
<b>James Carlyle R.T. M.R.</b> <b>ARRT, ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Magnetic Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	FMIS101L, MPHY101L, MXAN201L, MRI Open lab	Phoenix
<b>Barbara Federico R.T. M.R.</b> <b>MED, BA, AS, ARRT</b>	<ul style="list-style-type: none"> <li>•<b>Masters in Adult Education</b>, Buffalo State College</li> <li>•<b>BA in Art</b>, Buffalo State College</li> <li>•<b>AS in Radiologic Technology</b>, Trocaire College</li> </ul>	FMIS101L, MPHY101L, MXAN201L, MRI Open lab	Phoenix
<b>Nicholas Deleonardo R.T. M.R.</b> <b>ARRT</b>	<ul style="list-style-type: none"> <li>•<b>U.S. ARMY Academy of Health Sciences in Radiology Program</b></li> </ul>	FMIS101L, MPHY101L, MXAN201L, MRI Open lab	Phoenix
<b>Brett LaRouche R.T. M.R.</b> <b>ARRT, ARMIT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Radiology</b>, Brightwood College</li> </ul>	FMIS101L, MPHY101L, MXAN201L, MRI Open lab	Phoenix
<b>Kagney McWhirter R.T. M.R.</b> <b>ARRT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Magnetic Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	MRI MPHY101L, MXAN201L & FMIS101L	Phoenix
<b>Alex Moye M.R.</b> <b>ARRMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Magnetic Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	MRI Open lab, FMIS101L, MXAN201L, & MPHY101L	Phoenix
<b>Janine Stewart R.T. M.R. ARRT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Magnetic Resonance Imaging</b>, Sante Fe College</li> </ul>	FMIS101L, MXAN201L, MPHY101L	Phoenix
<b>Elma Suljagic M.R.</b> <b>ARRMRIT</b>	<ul style="list-style-type: none"> <li>•<b>AAS in Magnetic Resonance Imaging</b>, West Coast Ultrasound Institute</li> </ul>	FMIS101L, MPHY101L, MXAN201L, MRI Open lab	Phoenix
<b>Brian Anhalt</b> <b>BS, AS, ARRT (MR), ARMRIT</b>	<ul style="list-style-type: none"> <li>•<b>BS in Allied Health Leadership and Management</b>, Casa Loma College</li> <li>•<b>AS in Magnetic Resonance Imaging</b>, Casa Loma College</li> </ul>	MRI Physics Lab, MRI Cross Sectional Anatomy Lab	San Marcos
<b>Nicole Ward</b> <b>BA, R.T.(R)(CT)(MR)(ARRT)(CRT)</b>	<ul style="list-style-type: none"> <li>•<b>BA in Healthcare Management</b>, Ashford University</li> <li>•<b>AS Magnetic Resonance Imaging</b>, Casa Loma College</li> </ul>	FMIS101, FMIS101L, FMIS102	San Marcos

## Faculty: Nursing Programs

Name	Education	Subjects Taught	Campus
<b>Adeline Swami</b> MSN, FNP-C, IBCLC, CLE Student Success Coordinator ATI Champion-ADN and VN Programs	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, California State University - Dominguez Hills</li> <li>•<b>BS in Nursing</b>, California State University- Fullerton</li> </ul>	VN Level 1-5 NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing	Los Angeles
<b>Mary Allien</b> BSN, PHN, MSN-Ed	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, University of Phoenix</li> <li>•<b>BS in Nursing</b>, University of Phoenix</li> </ul>	VN Level 1-5 Clinicals	Los Angeles
<b>Violeta Bello</b> PhD, MSNEd, BSN, PHN, RN, DSD	<ul style="list-style-type: none"> <li>•<b>Doctorate in Higher Education/Healthcare Education</b>, Nova Southeastern University</li> <li>•<b>Master of Science in Education</b>, Mt. Saint Mary's College</li> <li>•<b>BS in Nursing</b>, Mt. Saint Mary's College</li> </ul>	VN Level 4 Clinical NURS170 Advanced Medical Surgical Nursing	Los Angeles
<b>Christopher Estarellas</b> BSN,RN/CCT-RN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, Chamberlain College of Nursing</li> </ul>	VN Level 3 & 4 Didactic	Los Angeles
<b>Mona Flores</b> BSN, RN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, Far Eastern University</li> </ul>	VN Level 1-5 Clinical & Didactic	Los Angeles Ontario
<b>Roselyn Garcia</b> MSN/Ed, BBSN, RN, PHN, CHEP	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing and Nursing Education</b>, University of Phoenix</li> <li>•<b>BS in Nursing</b>, University of Phoenix</li> <li>•<b>Associate Degree in Nursing</b>, Los Angeles Valley College</li> </ul>	VN Level 3 Didactic	Los Angeles
<b>Julia Kemei</b> BSN, RN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, The Marsha Fuerst School of Nursing</li> </ul>	VN Level 1-5	Los Angeles
<b>Wandee Khaossarch</b> MBA, BSN, RN	<ul style="list-style-type: none"> <li>•<b>Master of Business Administration in Health Care Management</b>, University of Phoenix</li> <li>•<b>BS in Nursing</b>, University of Phoenix</li> <li>•<b>Diploma in Nursing</b>, Certification in Midwifery at Thailand</li> </ul>	VN Level 5 Clinical	Los Angeles
<b>Allan Aldrich J Ocampo</b> MSNEd, BSN, RN, FNP-BC	<ul style="list-style-type: none"> <li>•<b>Post Masters Psychiatric Mental Health Nurse Practitioner</b>, Cox College</li> <li>•<b>Family Nurse Practitioner</b>, Kaplan University</li> <li>•<b>Master of Science in Nursing - Health Care Education</b>, University of Phoenix</li> <li>•<b>Bachelor of Science in Nursing</b>, Mindanao Medical Foundation College, Philippines</li> </ul>	VN Level 1-5 Clinical	Los Angeles
<b>Christine Orteza</b> BSN, RN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, Mt. Saint Mary's College</li> </ul>	VN Level 1 Clinical	Los Angeles
<b>Irma Pagsoligan</b> BSN, RN, MQM	<ul style="list-style-type: none"> <li>•<b>Masters in Quality Management</b>, University of Wollongong, Australia</li> <li>•<b>BS in Nursing</b>, Arellano University</li> </ul>	VN Level 3 & 5 Clinical	Los Angeles
<b>Corinne Wolak</b> , BSN,CCRN, MSN, FNP-C	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, Holy Names University</li> <li>•<b>BS in Nursing</b>, Alverno College</li> </ul>	VN Level 4 Clinical	Los Angeles
<b>Wendie Abadie</b> MSN, RN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, West Coast University</li> <li>•<b>ADN</b>, CNI college</li> </ul>	NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing	Los Angeles
<b>Angeline Arrieta</b> MSN-FNP, RN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing NP</b>, Walden University</li> <li>•<b>BS in Nursing</b>, San Pablo College</li> </ul>	NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing	Los Angeles

		Clinical Rotations	
<b>Rommel Joseph S. Dionora</b> MSN, RN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, University of Makati</li> <li>•<b>BS in Nursing</b>, University of Makati</li> </ul>	NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing Clinical rotation	Los Angeles
<b>James Doan</b> MSN/Ed, BSN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, West Coast University</li> <li>•<b>BS in Nursing</b>, West Coast University</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing Clinical Rotations	Los Angeles
<b>Daniel Estrella</b> MSN/Ed, RN, PHN	<ul style="list-style-type: none"> <li>•<b>Master of Art in Philosophy</b>, Biola University California</li> <li>•<b>Master of Science in Nursing</b>, Walden University</li> <li>•<b>BS in Nursing</b>, California State University –Los Angeles California</li> </ul>	VN Level 1 & 2 Didactic NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS115 Beginning Medical Surgical Nursing, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing	Los Angeles
<b>John Fitzgerald</b> RN	<ul style="list-style-type: none"> <li>•<b>ADN</b>, St. Francis School of Nursing</li> <li>•<b>BA in English</b>, Loras College</li> </ul>	NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical NURS130 Intermediate Medical Surgical Nursing	Los Angeles
<b>Derek Hernandez</b> MSN, RN, ACRN, PHN	<ul style="list-style-type: none"> <li>•<b>MS in Nursing</b>, Johns Hopkins University School of Nursing</li> <li>•<b>BA in Anthropology</b>, University of California - Los Angeles</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS160 Gerontology Nursing and Clinical, NURS120 Mental Health & Psychiatric Nursing, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing, Clinical Rotations	Los Angeles
<b>Hastings Lane</b> MSN, APRN, FNP-C	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, Chamberlain College of Nursing</li> <li>•<b>BS in Nursing</b>, Marymount University</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS160 Gerontology Nursing and Clinical, NURS120 Mental Health & Psychiatric Nursing, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing, Clinical Rotations	Los Angeles
<b>Jaqueline Lomiboa</b> ACNPC-AC, MSN, RN-BC	<ul style="list-style-type: none"> <li>•<b>Master's Science in Nursing</b>, Walden University</li> <li>•<b>BS in Nursing</b>, Touro University</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS115 Beginning Medical Surgical, NURS160 Gerontology	Los Angeles

		Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing Clinical Rotations	
<b>Jamie Macachor</b> MSN, RN, PCCN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, Charles R. Drew University of Medicine and Science</li> <li>•<b>BA in Biochemistry</b>, University of Nevada</li> </ul>	NURS100 Fundamentals of Nursing, Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing	Los Angeles
<b>Teresa R. Malone</b> MSN, RN, FNP	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing FNP</b>, University of Phoenix</li> <li>•<b>BS in Nursing</b>, University of Phoenix</li> </ul>	NURS100 Fundamentals of Nursing, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate	Los Angeles
<b>Kevin Nguyen</b> MSN, FNP, CMSRN	<ul style="list-style-type: none"> <li>•<b>Master's Science in Nursing – AGPCNP</b>, Maryville University</li> <li>•<b>BS in Nursing</b>, Grand Canyon University</li> <li>•<b>ADN</b>, Kaplan College</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS115 Beginning Medical Surgical, NURS160 Gerontology Nursing and Clinical, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing Clinical Rotations	Los Angeles
<b>Abigail Prushansky</b> FNP-BC, CNM-S, BSN, CLC, CLE	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, Simmons University</li> <li>•<b>BS in Nursing</b>, University of Phoenix</li> <li>•<b>ADN</b>, Cecil Community College</li> </ul>	NURS255 Pharmacology, NURS140 Obstetrical Nursing and Clinical Rotations	Los Angeles
<b>Saloumeh Rahbarvafaei</b> MSN, BSN	<ul style="list-style-type: none"> <li>•<b>Master of Science in Nursing</b>, Azusa Pacific University</li> <li>•<b>BS in Nursing</b>, Azusa Pacific University</li> </ul>	NURS100 Fundamentals of Nursing, NURS255 Pharmacology, NURS115 Beginning Medical Surgical Nursing, NURS130 Intermediate Medical Surgical Nursing, NURS170 Advanced Medical Surgical Nursing, NURS160 Gerontology Nursing and Clinical, NURS150 Pediatric Nursing Clinical Rotation	Los Angeles
<b>Rita L. Shertick</b> BSN, RN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, Northeastern University</li> </ul>	Nurs140 Obstetrical Nursing and Clinical Simulation/Skills	Los Angeles
<b>Michele Wargo-Sugleria</b> PhD, MSN, RN	<ul style="list-style-type: none"> <li>•<b>PhD Geriatric Nursing</b>, University of California - Los Angeles</li> <li>•<b>Master of Science in Nursing</b>, University of California - Los Angeles</li> </ul>	Nurs140 Obstetrical Nursing and Clinical	Los Angeles
<b>David Alvarado</b> BS, LVN	<ul style="list-style-type: none"> <li>•<b>BS in Administration</b>, California State University – San Bernardino</li> <li>•<b>Diploma in Vocational Nursing</b>, Concorde Career College</li> </ul>	VN Level 1 Didactic Level 1-5 Clinical	Ontario
<b>Tijuana Capers</b> LVN	<ul style="list-style-type: none"> <li>•<b>Licensed Vocational Nurse (LVN)</b>, Los Angeles Job Corps</li> </ul>	VN Level 1-5 Clinical	Ontario Los Angeles
<b>Victor Cheung</b> BSN, RN, PHN	<ul style="list-style-type: none"> <li>•<b>BS in Nursing</b>, West Coast University</li> </ul>	VN Graduates - IV Therapy & Blood Withdrawal	Ontario
<b>Thelma Hernandez,</b> BS, LVN	<ul style="list-style-type: none"> <li>•<b>BS in Health Administrator and Health Management</b>, University of Phoenix</li> <li>•<b>Vocational Nursing</b>, Concorde Career College</li> </ul>	VN Level 1-5 Clinical	Ontario
<b>Misael Hernandez</b> LVN	<ul style="list-style-type: none"> <li>•<b>Licensed Vocational Nurse (LVN)</b>, Summit Career College</li> </ul>	VN Level 1-5 Clinical	Ontario
<b>Emily Holececk</b> RN, MSN-Ed	<ul style="list-style-type: none"> <li>•<b>BS in Nursing, University of Texas: Arlington</b></li> <li>• <b>ADN</b>, San Bernadino Valley College</li> </ul>	VN Level 2-33 Didactic	Ontario
<b>Erick Ibarra</b> RN, ADN	<ul style="list-style-type: none"> <li>•<b>AS of Science</b>, West Coast University</li> <li>•<b>AA</b>, Chaffey Community College</li> </ul>	VN Level 1-5 Clinical	Ontario

	· <b>Licensed Vocational Nurse (LVN)</b> , Summit Career College		
<b>Crystal Lemus LVN</b>	· <b>Licensed Vocational Nurse (LVN)</b> , North-West College	VN Level 1-5 Clinical	Ontario
<b>Silvestre Hernandez Mendoza RN, BSN, PHN</b>	· <b>BS in Nursing</b> , West Coast University · <b>Associate in Math and Science</b> , Riverside City College · <b>Diploma in Vocational Nursing</b> , WCUI School of Nursing	VN Level 1-5 Clinical	Ontario
<b>Geneva Perkins LVN</b>	· <b>AS in Liberal Arts</b> , East Los Angeles College · <b>Licensed Vocational Nurse (LVN)</b> , Institute of Medical Studies	VN Level 1-5 Clinical	Ontario
<b>Amanda Simmons RN, BSN</b>	<b>BS in Nursing</b> , California State University, San Bernardino	VN Level 5 Didactic	Ontario
<b>Nicole Zavala BSN, RN</b>	· <b>BS in Nursing</b> , West Coast University · <b>ADN</b> , Riverside Community College	VN Level 1 and 4	Ontario
<b>Kathy Doeschot</b> Practical Nursing Program Director <b>MSN, BSN</b>	· <b>Master of Science in Nursing</b> , University of Texas · <b>BS in Nursing</b> , University of Nebraska · <b>ASN</b> , University of Nebraska	Practical Nursing Block 1– Didactic	Phoenix

## Faculty: Pediatric Cardiac Ultrasound & Congenital Heart Disease Program

Name	Education	Subjects Taught	Campus
<b>Dr. Pierre Wong</b> Medical Program Director Pediatric Sonography Pediatric Cardiologist, Children's Hospital Los Angeles UCLA Pediatric Residency/Boston Children's Pediatrics <b>MD</b>	<b>·Doctor of Medicine</b> , Case Western Reserve University	Pediatric Cardiac Sonography Congenital Heart Defects	Los Angeles Ontario
<b>Karen Ambrowitz</b> Non-Clinical Pediatric Cardiac Ultrasound & Congenital Heart Disease Program Director Director at UCLA Mattel Pediatrics <b>MPH, RDMS, RDCS</b>	<b>·Master of Public Health</b> , Argosy University <b>·BS in Diagnostic Medical Sonography</b> , SUNY University <b>·BS in Nuclear Medicine Technology</b> , SUNY University	Pediatric Cardiac Sonography Congenital Heart Defects	Los Angeles Ontario
<b>Romilde Appel</b> <b>RDCS</b>	<b>·Diploma in Pediatric Echocardiography</b> , West Coast Ultrasound Institute <b>·Diploma in Cardiovascular Echosonography</b> , West Coast Ultrasound Institute	Pediatric Cardiac Sonography Congenital Heart Defects	Los Angeles Ontario
<b>Audrey Gardner</b> Children's Hospital Orange County ARDMS Pediatric Echo Item Writer <b>RDCS, RDMS, RVT</b>	<b>·Certified Cardiopulmonary Tech</b> <b>·Registered Diagnostics Cardiac Sonographer</b> <b>·Registered Vascular Tech</b>	Pediatric Cardiac Sonography Congenital Heart Defects	Los Angeles Ontario
<b>Seth Sandler</b> <b>RDCS (PE)</b>	<b>·AOS in Cardiovascular Sonography</b> , West Coast Ultrasound Institute <b>·Diploma in Pediatric Cardiac Ultrasound &amp; Congenital Heart Disease</b> , West Coast Ultrasound Institute	Pediatric Cardiac Sonography Congenital Heart Defects	Los Angeles

## Faculty: General Education

Name	Education	Subjects Taught	Campus
<b>Dr. Usama Henry</b> Academic Dean of General Education MSK Director <b>FMD, M.Ch., RMSK</b>	<ul style="list-style-type: none"> <li>•<b>M.B.B.Ch. Degree in Medicine &amp; Surgery</b>, Assiut University of Egypt</li> <li>•<b>Master of Science in General Surgery</b>, University of Egypt</li> </ul>	Anatomy & Physiology, Pathology, Biology	Los Angeles Ontario San Marcos
<b>Exia Bauer</b> <b>MS, MA, BS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Mathematics</b>, Purdue University</li> <li>•<b>Master of Arts in Mathematics</b>, University of California – San Diego</li> <li>•<b>BS in Science and Engineering</b>, Loyola Marymount University</li> </ul>	Algebra, Statistics	Los Angeles Ontario Phoenix San Marcos
<b>Emma Cornell</b> <b>Ph.D, MA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Philosophy</b>, University of California - Davis</li> <li>•<b>Master of Arts in English</b>, University of Oklahoma</li> <li>•<b>BA in History</b>, Oberlin College</li> </ul>	Written Communication	Los Angeles San Marcos
<b>Manal Gales</b> <b>FMD, M.B.B.Ch, ECFMG</b>	<ul style="list-style-type: none"> <li>•<b>M.B.B.Ch. Degree in Medicine &amp; Surgery</b>, Assiut University of Egypt</li> </ul>	Anatomy & Physiology	Los Angeles
<b>Dr. Ayman Nour</b> <b>FMD</b>	<ul style="list-style-type: none"> <li>•<b>M.B.B.Ch. Degree in Medicine &amp; Surgery</b>, Assiut University of Egypt</li> </ul>	Anatomy & Physiology (also teaches Medical Terminology, technical/core course, all programs)	Los Angeles Ontario San Marcos
<b>Dr. Ashraf Stefan</b> <b>FMD, MBBCH, MBA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Management and Leadership</b>, Western Governors University</li> <li>•<b>M.B.B.Ch. Degree in Medicine and Surgery</b>, Ain-Shams University</li> </ul>	Anatomy & Physiology, Pathology (also teaches Medical Terminology, technical/core course, all programs)	Los Angeles San Marcos
<b>Kamphoune Syphengpheth</b> <b>MFA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Fine Arts</b>, Academy of Art University</li> <li>•<b>BS in Psychology</b>, University of California Irvine</li> </ul>	Art History	Los Angeles
<b>Kenneth Tang</b> <b>MS, BS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Engineering</b>, Cal Polytechnic University Pomona</li> <li>•<b>BS in Civil Engineering</b>, University of California Irvine</li> </ul>	Algebra	Los Angeles San Marcos
<b>Darlene Wooten</b> <b>Ed.D, MA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Ed.D. Organizational Leadership</b>, Pepperdine University</li> <li>•<b>Master of Arts in Counseling Psychology</b>, Loyola Marymount University</li> <li>•<b>BA Psychology</b>, University of Southern California</li> </ul>	Psychology, Ethics	Los Angeles San Marcos
<b>Dr. Ammar Alrubave</b> Foreign Medical Doctor <b>FMD, BA</b>	<ul style="list-style-type: none"> <li>•<b>Bachelor of Medicine</b>, University of Baghdad College of Medicine</li> <li>•<b>Diploma in Diagnostic Radiology</b></li> </ul>	Anatomy & Physiology	Ontario
<b>Teressa Moore</b> <b>MA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Educational Administration</b>, Concordia University</li> <li>•<b>BA in Communication</b>, California State University, Long Beach</li> </ul>	Oral Communication, Written Communication	Ontario
<b>Dr. Magdy Tawadrous</b> Rheumatology Research Associate <b>IMG, ECFMG, M.Sc., CPI</b>	<ul style="list-style-type: none"> <li>•<b>Master's Degree of Science in Internal Medicine</b>, Ain Shams University</li> <li>•<b>M.B.B.Ch. Degree in Medicine and Surgery</b>, Ain-Shams University</li> </ul>	Anatomy & Physiology, Biology, Pathology	Ontario
<b>Kymeshia Taylor</b> <b>MBA, BS</b>	<ul style="list-style-type: none"> <li>•<b>MBA – Master of Business Administration</b>, California State University, Long Beach</li> <li>•<b>BS in Finance</b>, California State University, Northridge</li> </ul>	Algebra	Ontario
<b>Dr. Rahim Ali</b> <b>PHARM.D.</b>	<ul style="list-style-type: none"> <li>•<b>Doctorate of Pharmacy</b>, University of Florida</li> <li>•<b>BS in Biology</b>, Duke University</li> </ul>	Algebra, Biology	Phoenix
<b>Dr. Lynnette Balentine</b> <b>NMD, BS</b>	<ul style="list-style-type: none"> <li>•<b>Doctorate of Naturopathic Medicine</b>, Southwest College of Naturopathic Medicine and Health Sciences</li> <li>•<b>BS in Biology</b>, Arizona State University</li> <li>•<b>AA in General Studies</b>, Mesa Community College</li> </ul>	Biology, Pathology	Phoenix
<b>Daniela Bulmini</b> <b>MS, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Leadership</b>, Grand Canyon University, Phoenix, AZ</li> <li>•<b>Master of Science in Healthcare Administration</b>, Grand Canyon University</li> <li>•<b>BA in Business Administration</b>, Brookline College</li> </ul>	Ethics & Leadership, Psychology	Phoenix
<b>Kim Grable</b> <b>MFA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Fine Arts in Digital Media and Design</b>, Goddard College, magna cum laud</li> <li>•<b>Bachelor of Fine Arts in Communication Design</b>, University of Texas, honors</li> <li>•<b>Post-graduate study in Perception and Conceptual Design</b>, Syracuse University, Lesley University</li> </ul>	Art History	Phoenix

<b>Dr. Kendall Hassemer ND, CNS</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Naturopathic Medicine</b>, National University of Natural Medicine</li> <li>•<b>BA in Spanish and Medical Sciences</b>, University of Wisconsin-LaCrosse</li> </ul>	Anatomy & Physiology	Phoenix Ontario San Marcos
<b>Elizabeth Johnson MA, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in English Literature</b>, Arizona State University</li> <li>•<b>BA in English Literature</b>, University of Arizona</li> </ul>	Oral Communication, Written Communication	Phoenix San Marcos
<b>Dr. Laura Lambert Rampe NMD, BS</b>	<ul style="list-style-type: none"> <li>•<b>Doctorate of Naturopathic Medicine</b>, Southwest College of Naturopathic Medicine and Health Sciences</li> <li>•<b>BS in Mass Communication: Public Relations</b>, St Cloud State University</li> </ul>	Anatomy & Physiology,	Phoenix
<b>Elyse Rylatt M.Ed.-EL, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Education – Educational Leadership</b>, Arizona State University</li> <li>•<b>BA in Education</b>, Arizona State University</li> </ul>	Algebra	Phoenix
<b>Anabelle Ward MS, AAS, RDMS, RVT</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Physics</b>, Polytechnic Institute of Cluj-Napoca, Romania</li> <li>•<b>AAS in Radiography</b>, Gateway Community College</li> <li>•<b>AAS in Medical Sonography</b>, Gateway Community College</li> </ul>	General Physics	Phoenix San Marcos
<b>Dr. Nicholas Warner DC, BA</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Chiropractic</b>, Southern California University, Los Angeles</li> <li>•<b>BA in Journalism</b>, San Diego State University</li> </ul>	Medical Terminology (Core class)	Phoenix San Marcos
<b>Dr. Julie Wallis Ph.D</b>	<ul style="list-style-type: none"> <li>•<b>Doctor of Philosophy in Educational Psychology</b>, Ohio State University</li> <li>•<b>Master of Science in Biology</b>, University of Texas at San Antonio</li> <li>•<b>BS in Biology</b>, University of Texas at San Antonio</li> </ul>	Biology	Phoenix
<b>Sher Khan MS, BA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science in Medical Sciences</b>, Albert Einstein College of Medicine</li> <li>•<b>BA in Human Biology</b>, University of California San Diego</li> </ul>	Anatomy & Physiology, Biology (also teaches Medical Terminology, technical/core course, all programs)	San Marcos
<b>Mariam Orah MS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Science Degree in Architectural Engineering</b>, Kharkov Institute of Civil Engineering</li> <li>•California Subject Examinations for Teachers (2023)  CSET Mathematics</li> </ul>	Algebra	San Marcos
<b>Elizabeth Schwartz MA</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Mathematics</b>, California State University, Fullerton</li> <li>• <b>BA in Mathematics</b>, Ottawa University</li> </ul>	Algebra	San Marcos
<b>Anthony Sharp MA, BS</b>	<ul style="list-style-type: none"> <li>•<b>Master of Arts in Community Counseling</b>, Xavier University of Louisiana</li> <li>• <b>BS in Psychology</b>, Xavier University of Louisiana</li> </ul>	Ethics	San Marcos

## STUDENT TUITION RECOVERY FUND (STRF) DISCLOSURES

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This is a **California** state requirement that a student who pays their tuition is required to pay a state-imposed assessment for the STRF. It only applies to students attending the CA campuses.

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market, Suite 225, Sacramento CA, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

**Note:** Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, 94924 and 94925, Education Code.

# TUITION AND FEES

## Tuition and Fee Schedule

**Registration Fee:** All students must pay a \$100 Registration Fee upon enrollment, refundable within three (3) days after signing the Enrollment Agreement (see Cancellation Policy).

**Student Tuition Recovery Fund (STRF) Fee** (non-refundable) - *California Campuses:* The CA Student Tuition Recovery Fund (STRF) Fee assessment is two dollars and fifty cents (\$2.50) per one thousand dollars (\$1,000) of institutional charges, rounded to the nearest thousand dollars. For institutional charges of \$1,000 or less, the assessment is \$0. STRF fee is due, in full, at the time of students' first payment.

**Books and Supplies/Lab Fees ("Supplies"):** Book and supply fees are estimated. Actual costs of books/supplies may vary and are subject to change at any time without notice. Supplies per applicable program include customized uniforms (2 scrub sets/1 hoodie), RN tote, lab fees, CPR class, IV therapy, Vocational Nursing BVNPT Exam – California School Graduate\*, classroom consumables and background checks. Students may opt out of purchasing books directly from the College, however, exact versions must be used. The College may provide hardcover, paperback or ebooks depending on publisher availability and inventory stock. Hardcover and paperback books are refundable only if returned in un-opened/new condition within 10 days from the beginning of the current quarter from which the student withdraws from the course. Electronic books (eBooks) and loose-leaf books are non-refundable.

\*This BVNPT California School Graduate exam fee amount is for the evaluation of the *application* materials only and does not include the examination fee charged by the National Council State Boards of Nursing (NCSBN). Applicants must submit their NCLEX registration fee directly to the NCLEX Data Center to register for the vocational nursing examination. The College will reimburse Vocational Nursing students the cost of the NCLEX-PN exam registration fee if passed on the FIRST ATTEMPT. Upon passing the NCLEX, Vocational Nursing students are responsible for the cost of the Initial License Fee.

The College will reimburse Associate Degree in Nursing (ADN) students the cost of the NCLEX-RN exam registration fee if passed on the FIRST ATTEMPT.

**Learning Resources Fee** (non-refundable after add/drop period) –All students will be assessed a Learning Resources Fee of \$230 -\$470 per quarter (per applicable program) which cover the following: Canvas Learning Management System; Orbund online student portal; Campus Ivy (financial aid portal); Ultralinq (electronic exam submission); Trajecsys (electronic tracking of clinical externship); ATI and HSEI Online NCLEX Prep Testing (Nursing students); Complio (Vocational Nursing); ebooks; MS Office 365; and more.

**Registry Fees** are included in the cost of tuition (excluding the Pediatric Cardiac Ultrasound and Congenital Heart Disease program). Registry fees are non-refundable unless registry eligibility changes. The College will make the appropriate fee adjustments if student loses eligibility.

**Mandatory Fees** – All students will be assessed the following fees:

- Registration Fee
- Learning Resources Fee
- Uniforms
- Lab Fees
- Registry Fees (included in the cost of tuition)
- IV Therapy (MRI students)
- Background Check Fee
- STRF Fee (CA students)

**Optional Fees** – Although the following fees are optional to purchase at the school, students must opt-out and will be responsible to purchase them on their own:

- Books
- Supplies: CPR Class; Spygmo (Nursing, CA students)

Students who attend graduation will be required to purchase a Cap and Gown directly to an outside vendor (approximately cost \$35) .

A **Period of Attendance** is one quarter (3 months). Tuition is charged per quarter and varies based on the number of credits carried each quarter and courses scheduled.

**Estimated Charges** – The total charges for the entire program are estimated. Actual charges may be higher due to repeated courses or lower due to transfer credits. Fees are subject to change.

Tuition – Flat Rate for Degree, Imaging Programs (see Tuition and Fee schedule below for Diploma and all Nursing program tuition rates)

Credential	Enrollment Status per Quarter	Quarter Credit Hours per Quarter	Tuition per Quarter
BS/AAS	Full Time	12 units or more	\$5,995
BS/AAS	¾ Time	9-11 units	\$3,597
BS/AAS	½ Time	6-8 units	\$2,398
BS/AAS	Less than ½ time	Less than 5 units	\$1,199

Los Angeles Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY202-8, PHY202L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/ ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$310.00		\$6,735.00
Quarter 7/OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00				\$310.00		\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/MSK301-8, MSK301L-6, EPL401-2.5	16.5	\$5,995.00		\$140.00		\$310.00		\$6,445.00
Quarter 10/PB301-8, EPL402-2.5	10.5	\$3,597.00		\$200.00	\$75.00	\$310.00		\$4,182.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>190</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,290.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,114.50</b>
<b>BS in Diagnostic Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY202-8, PHY202L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00				\$310.00		\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/ACP301-8, EPL401-2.5	10.5	\$3,597.00		\$110.00		\$310.00		\$4,017.00
Quarter 10/CAR301-8, CAR301L-6, EPL402-2.5	16.5	\$5,995.00		\$135.00	\$75.00	\$310.00		\$6,515.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>193.5</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,215.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,039.50</b>

Los Angeles Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Adult and Pediatric Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$195.00	\$6,750.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY202-8, PHY202L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00			\$75.00	\$310.00		\$6,380.00
Quarter 8/ EXT403	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 9/ EXT404	15.5	\$5,995.00				\$310.00		\$6,305.00
Quarter 10/PED301-8, PED301L-6	14	\$5,995.00		\$800.00		\$310.00		\$7,105.00
Quarter 11/PED302-8, PED302L-6, EPL403 -2.5	16.5	\$5,995.00			\$310.00		\$6,305.00	
Quarter 12/EXT405	15.5	\$5,995.00			\$310.00		\$6,305.00	
	<b>198.5</b>	<b>\$71,940.00</b>	<b>\$100.00</b>	<b>\$1,540.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$195.00</b>	<b>\$77,770.00</b>
<b>AAS Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3, OCOM201-3, PHY202-8 & PHY202L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4 / ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$260.00		\$6,685.00
Quarter 5/ OBG211-8, OBG211L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>116</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$44,992.50</b>
<b>AAS Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP 200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3 , OCOM201-3, PHY202-8 & PHY202L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4/ CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$260.00		\$6,705.00
Quarter 5/ CAR222-8, CAR222L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>119.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,012.50</b>

Los Angeles Campus

### Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>AAS Diagnostic Medical Sonography - Weekend</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$127.50	\$6,632.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ PHY202-8, PHY202L-6	14	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 4/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 5/ ABD211-8, ABD211L-6	14	\$5,995.00				\$260.00		\$6,685.00
Quarter 6/ OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00		\$430.00		\$260.00		\$6,330.00
Quarter 7/ EXT201	15.5	\$5,995.00			\$75.00	\$260.00		\$6,305.00
Quarter 8/ EXT202	15.5	\$5,995.00			\$50.00	\$260.00		\$6,255.00
	<b>116</b>	<b>\$47,960.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$2,080.00</b>	<b>\$127.50</b>	<b>\$51,262.50</b>
<b>AAS Cardiovascular Sonography - Weekend</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$127.50	\$6,632.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ PHY202-8, PYS202L-6	14	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 4/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 5/ CAR221-8, CAR221L-6, CAR220-3.5	17.5	\$5,995.00				\$260.00		\$6,705.00
Quarter 6/ CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00		\$450.00		\$260.00		\$6,330.00
Quarter 7/ EXT201	15.5	\$5,995.00			\$75.00	\$260.00		\$6,305.00
Quarter 8/ EXT202	15.5	\$5,995.00			\$50.00	\$260.00		\$6,255.00
	<b>119.5</b>	<b>\$47,960.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$2,080.00</b>	<b>\$127.50</b>	<b>\$51,282.50</b>
<b>AAS Magnetic Resonance Imaging - 21 months</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ FMIS101-4, FMIS101L-2.5, FMIS102-4, FMIS103-1.5, FMIS104-1.5, FMIS105-2.5	16	\$5,995.00				\$260.00		\$6,255.00
Quarter 4/ MPHY101-6.5, MPHYL-6, MPATH101-3.5	16	\$5,995.00		\$345.00	\$250.00	\$260.00		\$6,850.00
Quarter 5/ MXAN201-7, MXAN201L-6, MPATH201-3.5	16.5	\$5,995.00		\$175.00	\$75.00	\$260.00		\$6,505.00
Quarter 6/ EXTM201	16.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXTM202	16.5	\$5,995.00				\$260.00		\$6,255.00
	<b>108.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,042.50</b>



## Fee Schedule SPRING 2024

Los Angeles Campus

### Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>Magnetic Resonance Imaging Qualication Certificate (MRIQC)</b>								
Quarter 1/ MPHY101-6.5, MPHY101L-6, MPATH101-3.5	16	\$7,843.00	\$100.00	\$345.00	\$150.00	\$260.00	\$62.50	\$8,760.50
Quarter 2/ MXAN201-7, MXAN201L-6 - MPATH201-3.5	16.5	\$7,843.00		\$175.00	\$325.00	\$260.00		\$8,603.00
Quarter 3/ EXTM201	16.5	\$7,843.00			\$50.00	\$260.00		\$8,153.00
	<b>49</b>	<b>\$23,529.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$780.00</b>	<b>\$62.50</b>	<b>\$25,516.50</b>
<b>Pediatric Cardiac Ultrasound and Congenital Heart Disease</b>								
Quarter 1/ PE 1	15	\$6,790.00	\$100.00	\$800.00	\$150.00	\$260.00	\$55.00	\$8,155.00
Quarter 2/ PE 2	15	\$6,790.00				\$260.00		\$7,050.00
Quarter 3/ PE 3	18.5	\$6,790.00				\$260.00		\$7,050.00
	<b>48.5</b>	<b>\$20,370.00</b>	<b>\$100.00</b>	<b>\$800.00</b>	<b>\$150.00</b>	<b>\$780.00</b>	<b>\$55.00</b>	<b>\$22,255.00</b>
<b>Note: There is a different Tuition cost for International Student</b>								

\* Registration & STRF - paid up front out of pocket by the student

**Fee Schedule SPRING 2024**

Los Angeles Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration *	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>Vocational Nursing (15 months)</b>								
Quarter 1/ VN 1	16/308 hrs	\$6,754.80	\$100.00	\$585.00	\$265.00	\$230.00	\$90.00	\$8,024.80
Quarter 2/ VN 2	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 3/ VN 3	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 4/ VN 4	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 5/ VN 5	15.5/304 hrs	\$6,754.80			\$300.00	\$230.00		\$7,284.80
<i>Computer is Optional*</i>	<b>79.5 /1536 hrs</b>	<b>\$33,774.00</b>	<b>\$100.00</b>	<b>\$585.00</b>	<b>\$565.00</b>	<b>\$1,150.00</b>	<b>\$90.00</b>	<b>\$36,264.00</b>
<b>ASSOCIATE DEGREE IN NURSING (ADN) - 24 months</b>								
Quarter 1	15	\$8,595.00	\$100.00		\$385.00	\$470.00	\$197.50	\$9,747.50
Quarter 2	12	\$8,595.00			\$150.00	\$470.00		\$9,215.00
Quarter 3	11	\$8,595.00		\$260.00	\$985.00	\$470.00		\$10,310.00
Quarter 4	13.5	\$8,595.00			\$825.00	\$470.00		\$9,890.00
Quarter 5	13	\$8,595.00			\$825.00	\$470.00		\$9,890.00
Quarter 6	12	\$8,595.00			\$825.00	\$470.00		\$9,890.00
Quarter 7	12	\$8,595.00			\$825.00	\$470.00		\$9,890.00
Quarter 8	11	\$8,595.00			\$825.00	\$470.00		\$9,890.00
	<b>99.5</b>	<b>\$68,760.00</b>	<b>\$100.00</b>	<b>\$260.00</b>	<b>\$5,645.00</b>	<b>\$3,760.00</b>	<b>\$197.50</b>	<b>\$78,722.50</b>
<b>ASSOCIATE DEGREE IN VOCATIONAL NURSING (ASVN) - 21 months</b>								
Quarter 1	15	\$6,285.00	\$100.00		\$265.00	\$340.00	\$120.00	\$7,110.00
Quarter 2	14	\$6,285.00				\$340.00		\$6,625.00
Quarter 3	16.5	\$6,285.00		\$460.00	\$30.00	\$340.00		\$7,115.00
Quarter 4	15	\$6,285.00				\$340.00		\$6,625.00
Quarter 5	15	\$6,285.00				\$340.00		\$6,625.00
Quarter 6	15.5	\$6,285.00				\$340.00		\$6,625.00
Quarter 7	15	\$6,285.00			\$300.00	\$340.00		\$6,925.00
	<b>106</b>	<b>\$43,995.00</b>	<b>\$100.00</b>	<b>\$460.00</b>	<b>\$595.00</b>	<b>\$2,380.00</b>	<b>\$120.00</b>	<b>\$47,650.00</b>
<b>Note: There is a different Tuition cost for International Student</b>								

\* Registration & STRF - paid up front out of pocket by the student

## Fee Schedule SPRING 2024

Ontario Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/ ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$310.00		\$6,735.00
Quarter 7/OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00					\$310.00	
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/MSK301-8, MSK301L-6, EPL401-2.5	16.5	\$5,995.00		\$140.00		\$310.00		\$6,445.00
Quarter 10/PB301-8, EPL402-2.5	10.5	\$3,597.00		\$200.00	\$75.00	\$310.00		\$4,182.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>190</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,290.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,114.50</b>
<b>BS in Diagnostic Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00					\$310.00	
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/ACP301-8, EPL401-2.5	10.5	\$3,597.00		\$110.00		\$310.00		\$4,017.00
Quarter 10/CAR301-8, CAR301L-6, EPL402-2.5	16.5	\$5,995.00		\$135.00	\$75.00	\$310.00		\$6,515.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>193.5</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,215.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,039.50</b>

**Fee Schedule SPRING 2024**

Ontario Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Adult and Pediatric Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$195.00	\$6,750.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00			\$75.00	\$310.00		\$6,380.00
Quarter 8/ EXT403	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 9/ EXT404	15.5	\$5,995.00				\$310.00		\$6,305.00
Quarter 10/PED301-8, PED301L-6	14	\$5,995.00		\$800.00		\$310.00		\$7,105.00
Quarter 11/PED302-8, PED302L-6, EPL403 -2.5	16.5	\$5,995.00			\$310.00		\$6,305.00	
Quarter 12/EXT405	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>198.5</b>	<b>\$71,940.00</b>	<b>\$100.00</b>	<b>\$1,540.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$195.00</b>	<b>\$77,770.00</b>
<b>AAS Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3, OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4 / ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$260.00		\$6,685.00
Quarter 5/ OBG211-8, OBG211L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>116</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$44,992.50</b>
<b>AAS Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP 200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3 , OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4/ CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$260.00		\$6,705.00
Quarter 5/ CAR222-8, CAR222L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>119.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,012.50</b>

## Fee Schedule SPRING 2024

Ontario Campus

### Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>AAS Diagnostic Medical Sonography - Weekend</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$127.50	\$6,632.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 4/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 5/ ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$260.00		\$6,685.00
Quarter 6/ OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 7/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 8/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>116</b>	<b>\$47,960.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$2,080.00</b>	<b>\$127.50</b>	<b>\$51,262.50</b>
<b>AAS Cardiovascular Sonography - Weekend</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$127.50	\$6,632.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ PHY201-8, PYS201L-6	14	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 4/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 5/ CAR221-8, CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$260.00		\$6,705.00
Quarter 6/ CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 7/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 8/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>119.5</b>	<b>\$47,960.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$2,080.00</b>	<b>\$127.50</b>	<b>\$51,282.50</b>
<b>AAS Magnetic Resonance Imaging - 21 months</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ FMIS101-4, FMIS101L-2.5, FMIS102-4, FMIS103-1.5, FMIS104-1.5, FMIS105-2.5	16	\$5,995.00				\$260.00		\$6,255.00
Quarter 4/ MPHY101-6.5, MPHYL-6, MPATH101-3.5	16	\$5,995.00		\$345.00	\$250.00	\$260.00		\$6,850.00
Quarter 5/ MXAN201-7, MXAN201L-6, MPATH201-3.5	16.5	\$5,995.00		\$175.00	\$75.00	\$260.00		\$6,505.00
Quarter 6/ EXTM201	16.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXTM202	16.5	\$5,995.00				\$260.00		\$6,255.00
	<b>108.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,042.50</b>

**Fee Schedule SPRING 2024**

Ontario Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>Magnetic Resonance Imaging Qualification Certificate (MRIQC)</b>								
Quarter 1/ MPHY101-6.5, MPHY101L-6, MPATH101-3.5	16	\$7,843.00	\$100.00	\$345.00	\$150.00	\$260.00	\$67.50	\$8,765.50
Quarter 2/ MXAN201-7, MXAN201L-6 - MPATH201-3.5	16.5	\$7,843.00		\$175.00	\$325.00	\$260.00		\$8,603.00
Quarter 3/ EXTM201	16.5	\$7,843.00			\$50.00	\$260.00		\$8,153.00
	<b>49</b>	<b>\$23,529.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$780.00</b>	<b>\$67.50</b>	<b>\$25,521.50</b>
<b>Pediatric Cardiac Ultrasound and Congenital Heart Disease</b>								
Quarter 1/ PE 1	15	\$6,790.00	\$100.00	\$800.00	\$150.00	\$260.00	\$55.00	\$8,155.00
Quarter 2/ PE 2	15	\$6,790.00				\$260.00		\$7,050.00
Quarter 3/ PE 3	18.5	\$6,790.00				\$260.00		\$7,050.00
	<b>48.5</b>	<b>\$20,370.00</b>	<b>\$100.00</b>	<b>\$800.00</b>	<b>\$150.00</b>	<b>\$780.00</b>	<b>\$55.00</b>	<b>\$22,255.00</b>
<b>Note: There is a different Tuition cost for International Student</b>								

\* Registration & STRF - paid up front out of pocket by the student

## Fee Schedule SPRING 2024

Ontario Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration *	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>Vocational Nursing (15 months)</b>								
Quarter 1/ VN 1	16/308 hrs	\$6,754.80	\$100.00	\$585.00	\$265.00	\$230.00	\$90.00	\$8,024.80
Quarter 2/ VN 2	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 3/ VN 3	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 4/ VN 4	16/308 hrs	\$6,754.80				\$230.00		\$6,984.80
Quarter 5/ VN 5	15.5/304 hrs	\$6,754.80			\$300.00	\$230.00		\$7,284.80
<i>Computer is Optional*</i>	<b>79.5 /1536 hrs</b>	<b>\$33,774.00</b>	<b>\$100.00</b>	<b>\$585.00</b>	<b>\$565.00</b>	<b>\$1,150.00</b>	<b>\$90.00</b>	<b>\$36,264.00</b>

### ASSOCIATE DEGREE IN VOCATIONAL NURSING (ASVN) - 21 months

Quarter 1	15	\$6,285.00	\$100.00		\$265.00	\$340.00	\$120.00	\$7,110.00
Quarter 2	14	\$6,285.00				\$340.00		\$6,625.00
Quarter 3	16.5	\$6,285.00		\$460.00	\$30.00	\$340.00		\$7,115.00
Quarter 4	15	\$6,285.00				\$340.00		\$6,625.00
Quarter 5	15	\$6,285.00				\$340.00		\$6,625.00
Quarter 6	15.5	\$6,285.00				\$340.00		\$6,625.00
Quarter 7	15	\$6,285.00			\$300.00	\$340.00		\$6,925.00
	<b>106</b>	<b>\$43,995.00</b>	<b>\$100.00</b>	<b>\$460.00</b>	<b>\$595.00</b>	<b>\$2,380.00</b>	<b>\$120.00</b>	<b>\$47,650.00</b>

**Note: There is a different Tuition cost for International Student**

*\* Registration & STRF - paid up front out of pocket by the student*



## Fee Schedule SPRING 2024

Phoenix Campus

### Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	Total
<b>BS in Diagnostic Medical Sonography</b>							
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$6,555.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00	\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00	\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00	\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00	\$6,540.00
Quarter 6/ ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$310.00	\$6,735.00
Quarter 7/OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00				\$310.00	\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00	\$6,535.00
Quarter 9/MSK301-8, MSK301L-6, EPL401-2.5	16.5	\$5,995.00		\$140.00		\$310.00	\$6,445.00
Quarter 10/PB301-8, EPL402-2.5	10.5	\$3,597.00		\$200.00	\$75.00	\$310.00	\$4,182.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00	\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00	\$6,305.00
	<b>190</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,290.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$74,927.00</b>
<b>BS in Diagnostic Cardiovascular Sonography</b>							
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$6,555.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00	\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00	\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00	\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00	\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00	\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00				\$310.00	\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00	\$6,535.00
Quarter 9/ACP301-8, EPL401-2.5	10.5	\$3,597.00		\$110.00		\$310.00	\$4,017.00
Quarter 10/CAR301-8, CAR301L-6, EPL402-2.5	16.5	\$5,995.00		\$135.00	\$75.00	\$310.00	\$6,515.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00	\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00	\$6,305.00
	<b>193.5</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,215.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$74,852.00</b>



# Fee Schedule SPRING 2024

Phoenix Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	Total
<b>BS in Adult and Pediatric Cardiovascular Sonography</b>							
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$6,555.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00	\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00	\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00	\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00	\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00	\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00			\$75.00	\$310.00	\$6,380.00
Quarter 8/ EXT403	15.5	\$5,995.00			\$50.00	\$310.00	\$6,355.00
Quarter 9/ EXT404	15.5	\$5,995.00				\$310.00	\$6,305.00
Quarter 10/PED301-8, PED301L-6	14	\$5,995.00		\$800.00		\$310.00	\$7,105.00
Quarter 11/PED302-8, PED302L-6, EPL403 -2.5	16.5	\$5,995.00				\$310.00	\$6,305.00
Quarter 12/EXT405	15.5	\$5,995.00				\$310.00	\$6,305.00
	<b>198.5</b>	<b>\$71,940.00</b>	<b>\$100.00</b>	<b>\$1,540.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$77,575.00</b>

<b>AAS Diagnostic Medical Sonography</b>							
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$6,505.00
Quarter 2/ WCOM201-3, OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00	\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00	\$6,490.00
Quarter 4 / ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$260.00	\$6,685.00
Quarter 5/ OBG211-8, OBG211L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00	\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00	\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00	\$6,255.00
	<b>116</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$44,880.00</b>

<b>AAS Cardiovascular Sonography</b>							
Quarter 1/ AP100-7.5 , AP 200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$6,505.00
Quarter 2/ WCOM201-3 , OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00	\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00	\$6,490.00
Quarter 4/ CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$260.00	\$6,705.00
Quarter 5/ CAR222-8, CAR222L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00	\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00	\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00	\$6,255.00
	<b>119.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$44,900.00</b>



# Fee Schedule SPRING 2024

Phoenix Campus

## Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	Total
<b>AAS Magnetic Resonance Imaging - 21 months</b>							
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$6,505.00
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00	\$6,255.00
Quarter 3/ FMIS101-4, FMIS101L-2.5, FMIS102-4, FMIS103-1.5 FMIS104-1.5, FMIS105-2.5	16	\$5,995.00				\$260.00	\$6,255.00
Quarter 4/ MPHY101-6.5, MPHYL-6, MPATH101-3.5	16	\$5,995.00		\$345.00	\$250.00	\$260.00	\$6,850.00
Quarter 5/ MXAN201-7, MXAN201L-6, MPATH201-3.5	16.5	\$5,995.00		\$175.00	\$75.00	\$260.00	\$6,505.00
Quarter 6/ EXTM201	16.5	\$5,995.00			\$50.00	\$260.00	\$6,305.00
Quarter 7/ EXTM202	16.5	\$5,995.00				\$260.00	\$6,255.00
	<b>108.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$1,820.00</b>	<b>\$44,930.00</b>
<b>AS in Radiologic Technology</b>							
Quarter/Module 1: ALG201-3; OCOM201-3; WCOM201-3; MT200-3; RAD100-3; RAD101-2	17	\$5,995.00	\$100.00		\$453.00	\$445.00	\$6,993.00
Quarter/Module 2: AP100-7.5; AP200-7.5; RAD109-6	21	\$5,995.00			\$178.00	\$445.00	\$6,618.00
Quarter/Module 3: RAD103L-2 ; RAD104L-2; RAD107-2; RAD107L-3; RAD110-6	15	\$5,995.00			\$178.00	\$445.00	\$6,618.00
Quarter/Module 4: RAD102-2; RAD106-3; RAD108-3; RAD111-6	14	\$5,995.00		\$130.00	\$178.00	\$445.00	\$6,748.00
Quarter/Module 5: RAD105-3; RAD209-9.5	12.5	\$5,995.00			\$178.00	\$445.00	\$6,618.00
Quarter/Module 6: RAD207-2; RAD207L-3; RAD210-12	17	\$5,995.00			\$178.00	\$445.00	\$6,618.00
Quarter/Module 7: RAD211-12.5; RAD212-3	15.5	\$5,995.00			\$178.00	\$445.00	\$6,618.00
	<b>112</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$130.00</b>	<b>\$1,521.00</b>	<b>\$3,115.00</b>	<b>\$46,831.00</b>
<b>Magnetic Resonance Imaging Qualification Certificate (MRIQC)</b>							
Quarter 1/ MPHY101-6.5, MPHY101L-6, MPATH101-3.5	16	\$7,843.00	\$100.00	\$345.00	\$150.00	\$260.00	\$8,698.00
Quarter 2/ MXAN201-7, MXAN201L-6 - MPATH201-3.5	16.5	\$7,843.00		\$175.00	\$325.00	\$260.00	\$8,603.00
Quarter 3/ EXTM201	16.5	\$7,843.00			\$50.00	\$260.00	\$8,153.00
	<b>49</b>	<b>\$23,529.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$780.00</b>	<b>\$25,454.00</b>
<b>Pediatric Cardiac Ultrasound and Congenital Heart Disease</b>							
Quarter 1/ PE 1	15	\$6,790.00	\$100.00	\$800.00	\$150.00	\$260.00	\$8,100.00
Quarter 2/ PE 2	15	\$6,790.00				\$260.00	\$7,050.00
Quarter 3/ PE 3	18.5	\$6,790.00				\$260.00	\$7,050.00
	<b>48.5</b>	<b>\$20,370.00</b>	<b>\$100.00</b>	<b>\$800.00</b>	<b>\$150.00</b>	<b>\$780.00</b>	<b>\$22,200.00</b>

*Note: There is a different Tuition cost for International Student  
 \* Registration - paid up front out of pocket by the student*

**Fee Schedule SPRING 2024**

San Marcos Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/ ABD211-8, ABD211L-6	14	\$5,995.00				\$310.00		\$6,735.00
Quarter 7/OBG211-8, OBG211L-6, EPL201-2	16	\$5,995.00		\$430.00		\$310.00		\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/MSK301-8, MSK301L-6, EPL401-2.5	16.5	\$5,995.00		\$140.00		\$310.00		\$6,445.00
Quarter 10/PB301-8, EPL402-2.5	10.5	\$3,597.00		\$200.00	\$75.00	\$310.00		\$4,182.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>190</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,290.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,114.50</b>
<b>BS in Diagnostic Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$187.50	\$6,742.50
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00				\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00		\$450.00		\$310.00		\$6,305.00
Quarter 8/ VAS202-8, VAS202L-6	14	\$5,995.00		\$230.00		\$310.00		\$6,535.00
Quarter 9/ACP301-8, EPL401-2.5	10.5	\$3,597.00		\$110.00		\$310.00		\$4,017.00
Quarter 10/CAR301-8, CAR301L-6, EPL402-2.5	16.5	\$5,995.00		\$135.00	\$75.00	\$310.00		\$6,515.00
Quarter 11/ EXT401	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 12/ EXT402	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>193.5</b>	<b>\$69,542.00</b>	<b>\$100.00</b>	<b>\$1,215.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$187.50</b>	<b>\$75,039.50</b>

**Fee Schedule SPRING 2024**

San Marcos Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
<b>BS in Adult and Pediatric Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$310.00	\$195.00	\$6,750.00
Quarter 2/ WCOM201-3, OCOM201-3, BIO301-5, PSY301-5, ALG202-3	19	\$5,995.00				\$310.00		\$6,305.00
Quarter 3/ PHY301-5, ART301-5, PATH301-5, ETH301-5	20	\$5,995.00				\$310.00		\$6,305.00
Quarter 4/ PHY201-8, PHY201L-6	14	\$5,995.00		\$55.00		\$310.00		\$6,360.00
Quarter 5/VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$310.00		\$6,540.00
Quarter 6/CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$310.00		\$6,755.00
Quarter 7/CAR222-8, CAR222L-6, EPL201-2	16	\$5,995.00			\$75.00	\$310.00		\$6,380.00
Quarter 8/ EXT403	15.5	\$5,995.00			\$50.00	\$310.00		\$6,355.00
Quarter 9/ EXT404	15.5	\$5,995.00				\$310.00		\$6,305.00
Quarter 10/PED301-8, PED301L-6	14	\$5,995.00		\$800.00		\$310.00		\$7,105.00
Quarter 11/PED302-8, PED302L-6, EPL403 -2.5	16.5	\$5,995.00			\$310.00		\$6,305.00	
Quarter 12/EXT405	15.5	\$5,995.00				\$310.00		\$6,305.00
	<b>198.5</b>	<b>\$71,940.00</b>	<b>\$100.00</b>	<b>\$1,540.00</b>	<b>\$275.00</b>	<b>\$3,720.00</b>	<b>\$195.00</b>	<b>\$77,770.00</b>
<b>AAS Diagnostic Medical Sonography</b>								
Quarter 1/ AP100-7.5 , AP200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3, OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4 / ABD211-8, ABD211L-6	14	\$5,995.00		\$430.00		\$260.00		\$6,685.00
Quarter 5/ OBG211-8, OBG211L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>116</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$720.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$44,992.50</b>
<b>AAS Cardiovascular Sonography</b>								
Quarter 1/ AP100-7.5 , AP 200-7.5, ALG201-3, MT200-3	21	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50
Quarter 2/ WCOM201-3 , OCOM201-3, PHY201-8 & PHY201L-6	20	\$5,995.00		\$55.00		\$260.00		\$6,310.00
Quarter 3/ VAS201-8, VAS201L-6	14	\$5,995.00		\$235.00		\$260.00		\$6,490.00
Quarter 4/ CAR221-8 CAR221L-6, CAR220-3.5	17.5	\$5,995.00		\$450.00		\$260.00		\$6,705.00
Quarter 5/ CAR222-8, CAR222L-6,EPL201-2	16	\$5,995.00			\$75.00	\$260.00		\$6,330.00
Quarter 6/ EXT201	15.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXT202	15.5	\$5,995.00				\$260.00		\$6,255.00
	<b>119.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$740.00</b>	<b>\$275.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,012.50</b>
<b>AAS Magnetic Resonance Imaging - 21 months</b>								
Quarter 1/ MT200-3, WCOM201-3, OCOM201-3, ALG201-3	12	\$5,995.00	\$100.00		\$150.00	\$260.00	\$112.50	\$6,617.50

## Fee Schedule SPRING 2024

San Marcos Campus

Tuition, Fees, Books, & Supplies

Program	QCH	Per Module	Registration*	Hardcopy Books	Supplies/ Lab Fee	Learning Resources Fee	STRF*	Total
Quarter 2/ AP100-7.5, AP200-7.5	15	\$5,995.00				\$260.00		\$6,255.00
Quarter 3/ FMIS101-4, FMIS101L-2.5, FMIS102-4, FMIS103-1.5 FMIS104-1.5, FMIS105-2.5	16	\$5,995.00				\$260.00		\$6,255.00
Quarter 4/ MPHY101-6.5, MPHYL-6, MPATH101-3.5	16	\$5,995.00		\$345.00	\$250.00	\$260.00		\$6,850.00
Quarter 5/ MXAN201-7, MXAN201L-6, MPATH201-3.5	16.5	\$5,995.00		\$175.00	\$75.00	\$260.00		\$6,505.00
Quarter 6/ EXTM201	16.5	\$5,995.00			\$50.00	\$260.00		\$6,305.00
Quarter 7/ EXTM202	16.5	\$5,995.00				\$260.00		\$6,255.00
	<b>108.5</b>	<b>\$41,965.00</b>	<b>\$100.00</b>	<b>\$520.00</b>	<b>\$525.00</b>	<b>\$1,820.00</b>	<b>\$112.50</b>	<b>\$45,042.50</b>

**Note: There is a different Tuition cost for International Student**

\* Registration & STRF - paid up front out of pocket by the student